

IN THE SUPREME COURT OF TEXAS

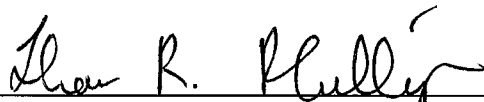
Misc. Docket No. 03- 9127

ORDER APPROVING RULES FOR THE ELECTRONIC FILING OF COURT DOCUMENTS IN THE COUNTY AND DISTRICT COURTS OF EL PASO COUNTY, TEXAS

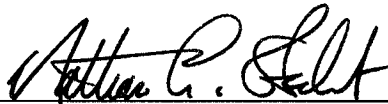
ORDERED that:

Pursuant to Rule 3a of the Texas Rules of Civil Procedure, the Following Local Rules for the Electronic Filing of Court Documents in the County and District Courts of El Paso County, Texas are approved. This approval is temporary pending further orders of the Court.

SIGNED AND ENTERED this 14th day of ~~July~~ ^{August}, 2003.



Thomas R. Phillips, Chief Justice



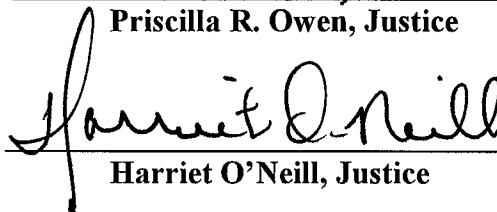
Nathan L. Hecht, Justice



Craig T. Enoch, Justice



Priscilla R. Owen, Justice



Harriet O'Neill, Justice

Wallace B. Jefferson

Wallace B. Jefferson, Justice

Michael H. Schneider

Michael H. Schneider, Justice

[Signature]

Steven Wayne Smith, Justice

J. Dale Wainwright

J. Dale Wainwright, Justice

EL PASO COUNTY

LOCAL RULES OF THE DISTRICT AND COUNTY COURTS

concerning the

ELECTRONIC FILING OF COURT DOCUMENTS

PART 1. GENERAL PROVISIONS

Rule 1.1 Purpose

These rules govern the electronic filing and service of court documents, by any method other than fax filing, in El Paso County. These rules are adopted pursuant to Rule 3a of the Texas Rules of Civil Procedure and may be known as the “El Paso County Local Rules of the District and County Courts Concerning the Electronic Filing of Court Documents.”

Rule 1.2 Effect on Existing Local Rules

These rules are adopted in addition to any other local rules of the District and County Courts in El Paso County. These rules do not supersede or replace any previously adopted local rules. These rules are in addition to current local rules, Part 4 electronic court documents (fax filing).

PART 2. DEFINITIONS

Rule 2.1 Specific Terms

The following definitions apply to these rules:

- (a) “Convenience Fee” is a fee charged in connection with electronic filing that is in addition to regular filing fees. A Convenience Fee charged by the District Clerk will be considered as a court cost.
- (b) “District Clerk” means the El Paso County District Clerk.
- (c) “Document” means a pleading, plea, motion, application, request, exhibit, brief, memorandum of law, paper, or other instrument in paper form or electronic form.

(d) "Electronic Filing" is a process by which a filer files a court document with the district clerk's office by means of an online computer transmission of the document in electronic form. For purposes of these rules, the process does not include the filing of faxed documents which is described as the "electronic filing of documents" in Section 51.801, Government Code.

(e) "Electronic Filing Service Provider (EFSP)" is a business entity that provides electronic filing services and support to its customers (filers). An attorney or law firm may act as an EFSP.

(f) "Electronic Service" is a method of serving a document upon a party in a case by electronically transmitting the document to that party's e-mail address.

(g) "Electronically File" means to file a document by means of electronic filing.

(h) "Electronically Serve" means to serve a document by means of electronic service.

(i) "Filer" means a person who files a document, including an attorney.

(j) "Party" means a person appearing in any case or proceeding, whether represented or appearing pro se, or an attorney of record for a party in any case or proceeding.

(k) "Regular Filing Fees" are those filing fees charged in connection with traditional filing.

(l) "Rules" are the El Paso County Local Rules of the District and County Courts concerning the Electronic Filing of Documents.

(m) "Traditional Filing" is a process by which a filer files a paper document with a clerk or a judge.

Rule 2.2 Application to Pro Se Litigants

The term "counsel" shall apply to an individual litigant in the event a party appears pro se.

PART 3. APPLICABILITY

Rule 3.1 Scope

(a) These rules apply to the filing of documents in all non-juvenile civil cases, including cases that are appeals from lower courts, before the various District and County Courts with jurisdiction in El Paso County.

(b) These rules apply to the filing of documents in cases before the various District and County Courts referred to in paragraph (a) above that are subsequently assigned to associate judges or any other similar judicial authorities.

Rule 3.2 Clerks

These rules apply only to the filing of documents with the district clerk. These rules do not apply to the filing of documents directly with a judge as contemplated by TEX. R. CIV. P. 74.

Rule 3.3 Documents That May Be Electronically Filed

(a) A document that can be filed in a traditional manner with the district clerk may be electronically filed with the exception of the following documents:

- i) citations or writs bearing the seal of the court;
- ii) returns of citation;
- iii) bonds;
- iv) subpoenas;
- v) proof of service of subpoenas;
- vi) documents to be presented to a court in camera, solely for the purpose of obtaining a ruling on the discoverability of such documents;
- vii) documents sealed pursuant to TEX. R. CIV. P. 76a; and
- viii) documents to which access is otherwise restricted by law or court order, including a document filed in a proceeding under Chapter 33, Family Code.

(b) A motion to have a document sealed, as well as any response to such a motion, may be electronically filed.

Rule 3.4. Documents Containing Signatures

(a) A document that is required to be verified, notarized, acknowledged, sworn to, or made under oath may be electronically filed only as a scanned image.

(b) A document that requires the signatures of opposing parties (such as a Rule 11 agreement) may be electronically filed only as a scanned image.

(c) Any affidavit or other paper described in Rule 3.4(a) or (b) that is to be attached to an electronically-filed document may be scanned and electronically filed along with the underlying document.

(d) Where a filer has electronically filed a scanned image under this rule, a court may require the filer to properly file the document in a traditional manner with the district clerk. A third party may request the court in which the matter is pending to allow inspection of a document maintained by the filer.

PART 4. FILING MECHANICS

Rule 4.1 TexasOnline

(a) Texas Online is a project of the TexasOnline Authority, a state entity charged with establishing a common electronic infrastructure through which state agencies and local governments may electronically send and receive documents and required payments.

(b) To become registered to electronically file documents, filers must follow registration procedures outlined by TexasOnline. The procedure can be accessed from TexasOnline's website at "www.texasonline.com."

(c) Filers do not electronically file documents directly with the district clerk. Rather, filers indirectly file a document with the district clerk by electronically transmitting the document to an electronic filing service provider (EFSP) which then electronically transmits the document to TexasOnline which then electronically transmits the document to the district clerk. A filer filing or serving a document must have a valid account with an EFSP and with TexasOnline

(d) Consistent with standards promulgated by the Judicial Committee on Information Technology (JCIT), TexasOnline will specify the permissible formats for documents that will be electronically filed and electronically served.

(e) Filers who electronically file documents will pay regular filing fees to the district clerk indirectly through TexasOnline by a method set forth by TexasOnline.

(f) An EFSP may charge filers a convenience fee to electronically file documents. This fee will be in addition to regular filing fees.

(g) TexasOnline will charge filers a convenience fee to electronically file documents. This fee will be in addition to regular filing fees and will be in an amount not to exceed the amount approved by the TexasOnline Authority.

(h) The district clerk may charge filers a convenience fee to electronically file documents. This fee will be in addition to regular filing fees, credit card fees, or other fees.

Rule 4.2 Signatures

(a) Upon completion of the initial registration procedures, each filer will be issued a confidential and unique electronic identifier. Each filer must use his or her identifier in order to electronically file documents. Use of the identifier to electronically file documents constitutes a “digital signature” on the particular document.

(b) The attachment of a digital signature on an electronically-filed document is deemed to constitute a signature on the document for purposes of signature requirements imposed by the Texas Rules of Civil Procedure or any other law. The person whose name appears first in the signature block of an initial pleading is deemed to be the attorney in charge for the purposes of Texas Rules of Civil Procedure 8, unless otherwise designated. The digital signature on any document filed is deemed to be the signature of the attorney whose name appears first in the signature block of the document for the purpose of Texas Rules of Civil Procedure 13 and 57.

(c) A digital signature on an electronically-filed document is deemed to constitute a signature by the filer for the purpose of authorizing the payment of document filing fees.

Rule 4.3 Time Document is Filed

(a) A filer may electronically transmit a document through an EFSP to TexasOnline 24 hours per day each and every day of the year, except during brief periods of state-approved scheduled maintenance which will usually occur in the early hours of Sunday morning.

(b) Upon sending an electronically-transmitted document to a filer's EFSP, the filer is deemed to have delivered the document to the clerk and, subject to Rule 4.3(h), the document is deemed to be filed. If a document is electronically transmitted to the filer's EFSP and is electronically transmitted on or before the last day for filing the same, the document, if received by the clerk not more than ten days tardily, shall be filed by the clerk and deemed filed in time. A transmission report by the filer to the filer's EFSP shall be prima facie evidence of date and time of transmission.

(c) On receipt of a filer's document, the filer's EFSP must send the document to Texas Online in the required electronic file format along with an indication of the time the filer sent the document to the EFSP and the filer's payment information. TexasOnline will electronically transmit to the filer an “acknowledgment” that the document has been received by TexasOnline. The acknowledgment will note the date and time that the electronically-transmitted document was received by TexasOnline.

(d) Upon receiving a document from a filer's EFSP, TexasOnline shall electronically transmit the document to the district clerk. If the document was not properly formatted, Texas Online will transmit a warning to the filer's EFSP.

(e) Not later than the first business day after receiving a document from TexasOnline, the district clerk shall decide whether the document will be accepted for filing. The district clerk shall accept the document for filing provided that the document is not misdirected and complies with all filing requirements. The district clerk shall handle electronically-transmitted documents that are filed in connection with an affidavit of inability to afford court costs in the manner required by TEX. R. CIV. P. 145. If the clerk fails to accept or reject a document within the time period, the document is deemed to have been accepted and filed.

(f) If the document is accepted for filing, the district clerk shall note the date and time of filing which, with the exception of subsection (h) below, shall be the date and time that the filer transmitted the document to the filer's EFSP. The district clerk shall inform TexasOnline of its action the same day action is taken. TexasOnline shall, on that same day, electronically transmit to the filer's EFSP a "confirmation" that the document has been accepted for filing by the district clerk. The EFSP will electronically transmit the confirmation to the filer. This confirmation will include an electronically "file-marked" copy of the front page of the document showing the date and time the district clerk considers the document to have been filed.

(g) If the document is not accepted for filing, the district clerk shall inform TexasOnline of its action, and the reason for such action, the same day action is taken. TexasOnline shall, on that same day, electronically transmit to the filer's EFSP an "alert" that the document was not accepted along with the reason the document was not accepted. The EFSP will electronically transmit the alert to the filer.

(h) Except in cases of injunction, attachment, garnishment, sequestration, or distress proceedings, documents that serve to commence a civil suit will not be deemed to have been filed on Sunday when the document is electronically transmitted to the filer's EFSP, TexasOnline, or the Clerk on Sunday. Such documents will be deemed to have been filed on the succeeding Monday.

Rule 4.5 Filing Deadlines Not Altered

The electronic filing of a document does not alter any filing deadlines.

Rule 4.6 Multiple Documents

(a) Except as provided by subsection (b) below, a filer may include only one document in an electronic transmission to TexasOnline.

(b) A filer may electronically transmit a document to TexasOnline that includes another document as an attachment (e.g., a motion to which is attached a brief in support of the motion).

Rule 4.7 Official Document

- (a) The district clerk's file for a particular case may contain a combination of electronically-filed documents and traditionally-filed documents.
- (b) The district clerk may maintain and make available electronically-filed documents in any manner allowed by law.

Rule 4.8 E-mail Address Required

In addition to the information required on a pleading by TEX. R. CIV. P. 57, a filer must include an e-mail address on any electronically-filed document.

Rule 4.9 Document Format

- (a) Electronically-filed documents must be computer-formatted as specified by TexasOnline. Electronically-filed documents must also be formatted for printing on 82 inch by 11-inch paper.
- (b) An electronically-filed pleading is deemed to comply with TEX. R. CIV. P. 45.

PART 5. SERVICE OF DOCUMENTS OTHER THAN CITATION

Rule 5.1 Electronic Service of Documents Permissible

- (a) In addition to the methods of serving documents (other than the citation to be served upon the filing of a cause of action) set forth in TEX. R. CIV. P. 21a, a filer may serve documents upon another party in the case by electronically transmitting the document to that party at the party's email address. Service in such a manner is known as 'Electronic service,' and is permissible in the circumstances set out in paragraph (b) below.
- (b) Documents may be electronically served upon a party only where that party has agreed, in writing, to receive electronic service in that case. The clerk shall adopt a standard form of agreement which provides that the party has agreed to electronically accept service, sets out the e-mail address where service should be sent, and informs the party of the right to rescind the agreement by subsequent notice to the court. The agreement must be filed with the court and the form must be served on all other parties.
- (c) By virtue of electronically filing a document or serving a document or by agreeing to accept service, a filer additionally agrees to provide information regarding any change in his or her e-mail address to TexasOnline, the district clerk, and all parties in the case.
- (d) A party who electronically files a document is not required to electronically serve documents upon other parties. Electronic service of documents is an optional method of service.

(e) A filer may electronically serve a document in instances where the document is traditionally filed as well as in instances where the document is electronically filed.

Rule 5.2 Completion of Service and Date of Service

(a) Electronic service shall be complete upon transmission of the document by the filer to the party at the party's e-mail address.

(b) Except as provided by subsection (c) below, the date of service shall be the date the electronic service is complete.

(c) When electronic service is complete after 5:00 p.m. (recipient's time), then the date of service shall be deemed to be the next day that is not a Saturday, Sunday or legal holiday.

Rule 5.3 Time for Action After Service

Whenever a party has the right or is required to do some act within a prescribed period of time after service of a document upon the party and that document is electronically served, then three days shall be added to the prescribed period of time.

Rule 5.4 Certification of Service

(a) Documents to be electronically served upon another party shall be sent before the time or at the same time that the document is filed.

(b) A filer who electronically serves a document upon another party shall make a written certification of such service that shall accompany the document when that document is filed. The written certification shall include, in addition to any other requirements imposed by the Texas Rules of Civil Procedure, the following:

(i) the filer's e-mail address or telecopier (facsimile machine) number;

(ii) the recipient's e-mail address;

(iii) the date and time of electronic service; and

(iv) a statement that the document was electronically served and that the electronic transmission was reported as complete.

PART 6. ELECTRONIC ORDERS AND VIEWING OF ELECTRONICALLY-FILED DOCUMENTS

Rule 6.1 Courts Not Authorized to make Electronic Orders

- (a) Judges shall continue to sign paper copies of court orders, judgments, rulings, notices and other court-produced documents (“court orders”).
- (b) The district clerk may electronically scan a court order. The scanned court order may then serve as the official copy of the court order. The district clerk is not required to electronically scan court orders in order to create official electronic court orders. Electronic scanning of court orders is at the option of the district clerk.

Rule 6.2 Viewing of Electronically-filed Documents

- (a) The district clerk shall ensure that all the records of the court, except those made confidential or privileged by law or statute, may be viewed in some format by all persons for free.
- (b) Independent of the TexasOnline system and the requirement of viewing access described in subsection (a), the district clerk may choose to provide for both filers and the general public to electronically view documents or court orders that have been electronically filed or scanned. Where such provision has been made, persons may electronically view documents or court orders that have been electronically filed or scanned.
- (c) Nothing in this rule allows for the viewing of documents or court orders, in any form, that are legally confidential (e.g., papers in mental health proceedings).

PART 7. MISCELLANEOUS PROVISIONS

Rule 7.1 Assigned Court to Resolve Disputes

In the event a dispute should arise involving the application of these rules or various electronic filing issues, a district court assigned in accordance with local assignment procedures shall decide any dispute.

Rule 7.2. Rule Guiding Interpretation.

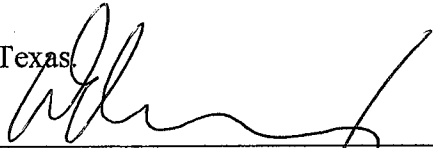
These rules are designed to govern the conduct of a pilot project. It is likely that these rules may not have contemplated each problem that may arise in the electronic filing or service of court documents. The application of the rules must be consistent with the understanding that the rules were written for the conduct of an initial pilot project, and must be made without undue prejudice to any person on account of using the electronic filing system or sending or receiving electronic service in good faith.

ADOPTION OF RULES

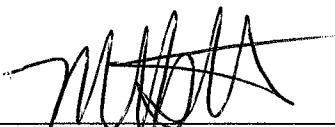
The foregoing "El Paso County Local Rules of the District and County Courts concerning the Electronic Filing of Documents" are hereby adopted by the undersigned District Court Judges and County Court at Law Judges in El Paso County on this the 29th day of May, 2003 and submitted to the Supreme Court of Texas for approval.

These rules shall become effective upon their approval by the Supreme Court of

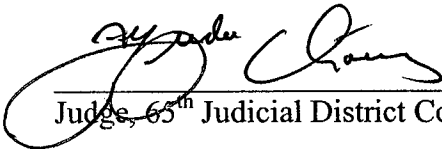
Texas.



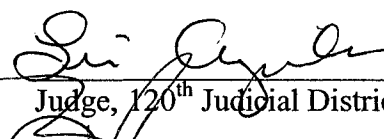
Judge, 34th Judicial District Court



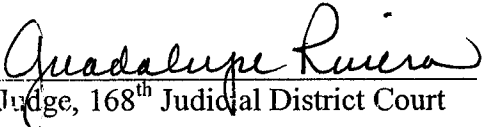
Judge, 41st Judicial District Court



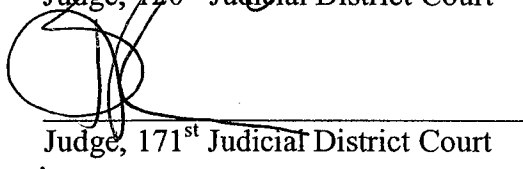
Judge, 65th Judicial District Court



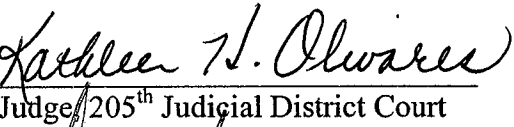
Judge, 120th Judicial District Court



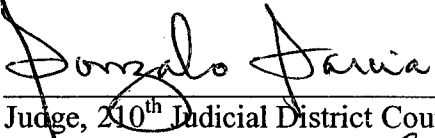
Judge, 168th Judicial District Court




Judge, 171st Judicial District Court



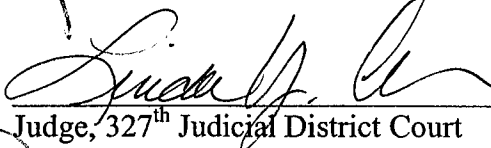
Judge, 205th Judicial District Court



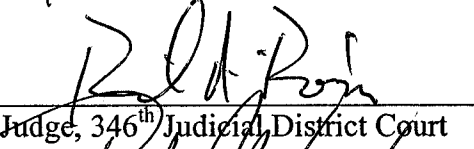
Judge, 210th Judicial District Court



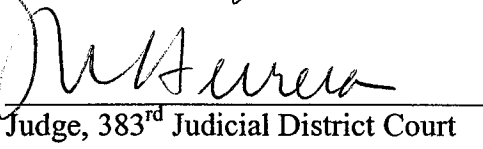
Judge, 243rd Judicial District Court



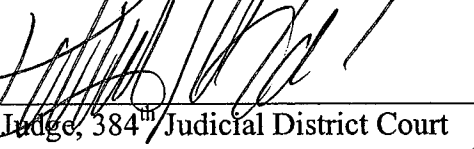
Judge, 327th Judicial District Court



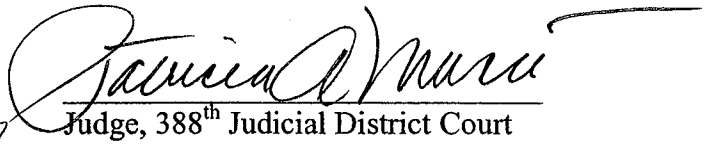
Judge, 346th Judicial District Court



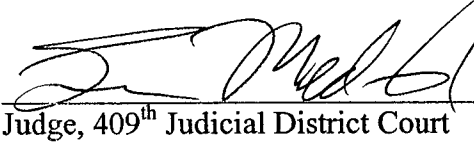
Judge, 383rd Judicial District Court



Judge, 384th Judicial District Court



Judge, 388th Judicial District Court



Judge, 409th Judicial District Court

HERRERA
Judge, County Court at Law #1,

[Signature]
Judge, County Court at Law #2

Javier Alcega
Judge, County Court at Law #3

[Signature] CC4
Judge, County Court at Law #4

[Signature]
Judge, County Court at Law #5

M. S. [Signature]
Judge, County Court at Law #6

[Signature]
Judge, County Court at Law #7

[Signature]
Judge, Criminal County Court at Law #1

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Judge, Criminal County Court at Law #2



TEXASONLINE E-FILING OPPORTUNITY PROPOSAL – EL PASO COUNTY

Benefits to State:

- Self funded – No state or local government funds are required.
- Managed Services – TexasOnline provides a world class, secure infrastructure as well as all resources required to deliver and operate the system.
- Standards Compliance – Solution will be based on LegalXML standards.
- Custom fit – TexasOnline will provide a service to the State that is custom configured to meet the specific fitness landscape of Texas courts.
- Least risk to state – State will control project and have right of ownership

eFiling Deployment for El Paso County

A summary of the major tasks include:

- Conduct Kickoff Meeting with Client – Deliver Jurisdiction Profile Template, ePay setup, and other kickoff materials
- Conduct Readiness Assessment – check client has internet, SSL browser, printer
- Assist client with any questions
- Establish Web Services Connection with TOL for County Data Interface File
- Receive and Load Client Jurisdiction Data
- Receive Financial Information and Set up Client in ePay
- QA Test of Jurisdiction Configuration
- Conduct Live \$1 Credit Card test
- Conduct GMT Product Acceptance Testing and ePay testing
- Train Client on Application Functionality and Financial Reporting
- Conduct User Acceptance Testing
- Coordinate Move to Production
- Provide 30 day post rollout support

All implementation costs are included within the original opportunity proposal for eFiling approved by the TexasOnline Authority on July 12, 2002



**TEXASONLINE E-FILING
OPPORTUNITY PROPOSAL – EL PASO COUNTY**

Deployment Costs are as follows:

El Paso County eFiling Deployment

Development Costs	Costs
Tech Lead	\$ 2,064
Graphics Developer	\$ 516
Ops	\$ 1,548
Technical Management	\$ 576
Quality Assurance	\$ 1,600
Project Management	\$ 4,176
Requirements: Jurisdiction	
Configuration/Financial Setup	\$ 7,482
User Acceptance and Rollout	\$ 5,418
30 Day Support	\$ 2,064
Travel	\$ 900
Total Development Costs	\$ 26,344

El Paso District eFiling Deployment

Development Costs	Costs
.NET Developer	\$ 4,128
Graphics Developer	\$ 516
Ops	\$ 3,612
Technical Management	\$ 864
Quality Assurance	\$ 1,600
Project Management	\$ 4,896
Requirements: Jurisdiction	
Configuration/Financial Setup	\$ 8,772
User Acceptance and Rollout	\$ 6,192
30 Day Support	\$ 2,064
Travel	\$ 900
Total Development Costs	\$ 33,544



**TEXASONLINE E-FILING
OPPORTUNITY PROPOSAL – EL PASO COUNTY**

El Paso County justification of \$ 2.00 fee ** provided by County personell

YEAR	2002	2003	2004	2005	2006
Cases per year	21,868.00	24,098.54	26,556.59	29,265.36	32,250.43
Average Filings per Case	10	10	10	10	10
Filings per year	21,878.00	24,108.54	26,566.59	29,275.36	32,260.43
Acceptance Rate	2%	3%	3%	5%	5%
Estimated eFilings Per Year	437.56	723.26	797.00	1,463.77	1,613.02
Estimated Revenue @ \$2.00 eFileFee	\$ 875.12	\$ 1,446.51	\$ 1,594.00	\$ 2,927.54	\$ 3,226.04
COSTS					
FIXED ASSETS					
Doc Ctr (Lease \$247.33/mo @ 10%)	296.796	296.796	296.796	296.796	296.796
OPERATING COSTS					
Personnel					
Clerk IV (\$9.44 @ 0.20 hrs/filing)	826.11	1,365.51	1,504.73	2,763.59	3,045.38
Supplies (avg. 15 pg/filing)					
Paper (\$0.005/pg)	32.82	54.24	59.77	109.78	120.98
Maintenance & Consumables (\$0.009/pg)	59.07	97.64	107.59	197.61	217.76
TOTAL ESTIMATED COSTS	\$ 1,214.80	\$ 1,814.19	\$ 1,968.90	\$ 3,367.78	\$ 3,680.91
Absorved Cost	\$ (339.68)	\$ (367.68)	\$ (374.90)	\$ (440.25)	\$ (454.87)

A Proposal for TexasOnline Authority Consideration:

Approval of a Local Government Electronic Court Filing Convenience Fee

Proposal The staff of the Judicial Committee on Information Technology recommends that the TexasOnline Authority approve an electronic court filing convenience fee of **\$2.00 per filing** to be collected by the counties participating in the electronic filing pilot project (Bexar and Fort Bend Counties). Convenience fees for full implementation may be further refined after completion of the pilot project.

Background

Section 2054.111(e) of the Government Code provides that "***A...local government that uses the (TexasOnline) project may charge a fee if:***

- (1) the fee is necessary to recover the actual costs directly and reasonably incurred by the agency or local government because of the project; and***
- (2) the authority approves the amount of the fee."***

Assumptions

1. **Costs**. All costs are as provided by the respective counties based on their estimated direct requirements for staff, equipment, supplies, facilities and integration.
2. **Cases**. Pending and new case estimates are as reported by the respective counties for fiscal year 2001 and published in the Texas Judicial Council's Annual Report of the Texas Judicial System.
3. **Filings**.
 - a. Filings for new cases are based on the TexasOnline model, which estimates four filings per new case, except where a different estimate is provided by the respective clerk.
 - b. Filings for pending cases are based on an estimated two filings per pending case, to be spread evenly over three years.
4. **Adoption rates**. The adoption rates used in this analysis are those found in the TexasOnline model: 10% for year 1, 20% for year 2, and 30% for year 3.
5. **Uncertainty**. To account for uncertainty, costs per filing are estimated for a range of new case filing outcomes.

ESTIMATED COSTS PER FILING

Cost per filing (year 1) = $\frac{\text{county's cost to implement e-filing}}{(\text{cases pending} \times \text{filings per case} \times \text{adoption rate}) + (\text{new cases filed} \times \text{filings per case} \times \text{adoption rate})}$

Estimated total costs to the counties for the electronic filing project are as follows. These costs include hardware, software, supplies, other equipment, labor, facilities, and connectivity.

Bexar County	\$95,000
Fort Bend County	\$ 7,310

Estimated annual civil cases pending in the counties are:

Bexar County	34,543
Fort Bend County	1,743

Estimated annual new civil cases filed in the counties are:

Bexar County	45,563
Fort Bend County	1,251

Estimated annual filings for the pilot project based on 2 filings per case pending (spread over three years), using the TexasOnline adoption rate.

Bexar County (2 per 1/3)	2,280
Fort Bend County (2 per 1/3)	115

Estimated annual filings for the pilot project based on county-estimated filings per new case, using the TexasOnline adoption rate.

Bexar County (4 per case)	18,225
Fort Bend County (25 per case)	3,128

Estimated total filings

Bexar County (4 per case)	20,505
Fort Bend County (25 per case)	3,243

Estimated cost per filing (year 1)

Bexar County (4 per case)	\$4.63
Fort Bend County (25 per case)	\$2.25

The estimated adoption rate for the pilot project (year 1) is **10%**.

ESTIMATED COSTS PER FILING

Cost per filing (year 1) = _____ county's cost to implement e-filing
 (cases pending X filings per case X adoption rate) + (new cases filed X filings per case X adoption rate)

Pilot County & Office	Estimated Cost to Implement, Year 1	Annual Cases Pending	New Cases	Filings Per Pending Case	Filings Per New Case	Adjusted Rate, Pending Cases	Adoption Rate, New Cases, Year 1	Estimated Cost Per Filing, 1 Year Breakeven
Bexar District Clerk	\$95,000	34,543	45,563	2	4	0.33	0.10	\$4.63
Fort Bend County Clerk	\$7,310	1,743	1,251	2	25	0.33	0.10	\$2.25

Costs to Implement	
	Fort Bend
Staff	\$4,000
equipment	\$2,260
supplies	\$1,050
facilities	
integration	\$65,000
total	\$7,310
fixed	65000
recurring	\$30,000

Estimated Year 1 Filings	
	BEXAR
PENDING	115
NEW	3,128
TOTAL	3,243