

IN THE SUPREME COURT OF TEXAS

Misc. Docket No. 98-9061

POLICIES ON ADMINISTRATION OF BASIC CIVIL LEGAL SERVICES PROGRAM

ORDERED:

The following policies are established for the administration of the Basic Civil Legal Services Program.

Administrative Costs to the Foundation

1. The 3.5% reimbursement to the Texas Equal Access to Justice Foundation (hereafter "Foundation") provided by Rule 12 of the rules adopted by the court on January 7, 1998 (Misc. Docket No. 98-9001) is a service fee and not a reimbursement of actual expenses. The Foundation will invoice the Court for 3.5% of funds received by the program.
2. In expending these funds, the Foundation will abide by the allowable expense provisions of the Texas Uniform Grant Management Standards, which are incorporated hereto by reference.
3. The Court will not require routine audits of the expenditure of the administrative fee received by the Foundation, other than such review of those expenditures as may be conducted in audits of the Basic Civil Legal Services Account generally, as conducted by the State Auditor or the Comptroller.

Funds Transfer

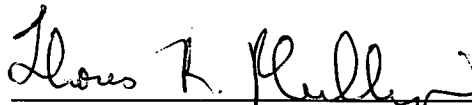
4. Funds received by the Comptroller for the Basic Civil Legal Services account will be

credited to the Supreme Court monthly. The Supreme Court will transmit the funds directly to the grantees upon request of the Foundation by invoice. Funds for grantees will not be first transmitted to the Foundation.

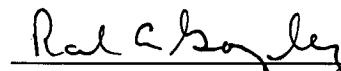
Reports to the Supreme Court

5. The Foundation will provide the following reports to the Supreme Court:
- A. Quarterly financial reports from each grantee, including program reports as requested.
 - B. Quarterly summary of payouts to grantees.
 - C. Periodic reports of grants by region of the state.
 - D. Periodic lists of grantees and short descriptions of the programs of each.
 - E. Such other reports as requested by the Court or a member thereof.


SIGNED this 27th day of April, 1998.



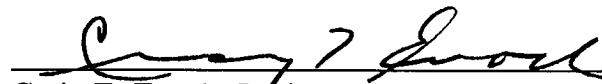
Thomas R. Phillips, Chief Justice



Raul A. Gonzalez, Justice



Nathan L. Hecht, Justice



Craig T. Enoch, Justice



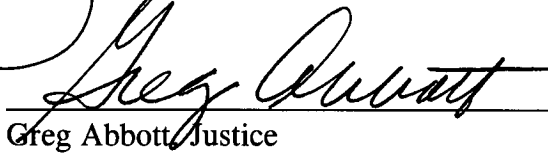
Rose Spector, Justice



Priscilla R. Owen, Justice



James A. Baker, Justice



Greg Abbott, Justice



Deborah G. Hankinson, Justice

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