

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

John H. Reagan Building
105 W. 15th Street, Room #140
Austin, Texas 78701
Friday, October 30, 2015
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior Meeting Minutes from August 7, 2015
- V. Approval of Determination for Disciplinary Action by JBCC & Issuance of Final Order – complaints considered by JBCC on August 7, 2015

Court Reporters Certification

- A. In the Matter of Brenna Short, Cause No. CSR-15-09210-033
- B. In the Matter of Brenna Short, Cause No. CSR-15-09210-035

Guardians Certification

- C. In the Matter of Sarah Watts, Cause No. CG-15-00353-031
- D. In the Matter of Sarah Watts, Cause No. CG-15-00353-037
- E. In the Matter of Sarah Watts, Cause No. CG-15-00353-045
- F. In the Matter of Sarah Watts, Cause No. CG-15-00353-056
- G. In the Matter of Sarah Watts, Cause No. CG-15-00353-065

- VI. Advisory Board Complaint Review Committee Recommendations to Dismiss Complaints

Process Servers Complaint Review Committee-August 21, 2015 & October 15, 2015:

- A. In the Matter of Danny Hinkle, Cause No. CPS-15-05692-036
- B. In the Matter of Lynda Thompson, Cause No. CPS-15-03214-038
- C. In the Matter of Julia Fowler, Cause No. CPS-15-010245-061
- D. In the Matter of Monica Krejci, Cause No. CPS-15-03911-067
- E. In the Matter of Denise La Fleur, Cause No. CPS-15-10483-071
- F. In the Matter of Carl Boodram, Cause No. CPS-15-02400-073

Guardianship Certification Complaint Review Committee-September 15, 2015:

- G. In the Matter of Ginger Lott, Cause No. CG-15-00409-050
- H. In the Matter of LaFreda Smith, Cause No. CG-15-00099-055
- I. In the Matter of Ronald Turpin, Cause No. CG-15-00061-057
- J. In the Matter of Sheila (Watts) Collier, Cause No. CG-15-00129-066

Court Reporters Certification Complaint Review Committee-October 14, 2015:

- K. In the Matter of Cassie Condrey, Cause No. CSR-15-09035-042 (with comment)
- L. In the Matter of Beverly Dixon, Cause No. CSR-15-01627-043
- M. In the Matter of Misty McAdams, Cause No. CSR-15-05682-046 (withdrawn)
- N. In the Matter of Marcie Powell, Cause No. CSR-15-07829-047
- O. In the Matter of Nancy Brewer, Cause No. CSR-15-05759-059

VII. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action

Process Servers Complaint Review Committee- October 15, 2015:

- A. In the Matter of Vincent Zubras, Cause No. CPS-15-06091-025
- B. In the Matter of Stan Sikorski, Cause No. CPS-15-02482-044
- C. In the Matter of James Hilow, Cause No. CPS-15-00623-070
- D. In the Matter of Denise La Fleur, Cause No. CPS-15-10483-072

Court Reporter Certification Complaint Review Committee-October 14, 2015:

- E. In the Matter of Jonette Jackson, Cause No. CSR-15-07126-054
- F. In the Matter of Evelyn Coder, Cause No. CSR-15-02845-060

VIII. Administrative Dismissal of Complaints

Court Reporter Certification:

- A. In the Matter of Cause No. CSR-15-05548-048
- B. In the Matter of Cause No. CRF-15-00629-085
- C. In the Matter of Cause No. CSR-15-02657-091

IX. Request for Reconsideration – Administrative Dismissal of Complaints

Process Server Certification:

- A. In the Matter of Cause No. CPS-15-01525-081

X. Administrative Matters Relating to the JBCC

- A. Proposed Rule Relating to Military Fees with JBCC (SB 807)
- B. Status on Proposed Licensed Court Interpreter Code of Ethics, Guardianship Certification Code of Ethics, and Proposed Process Server Certification Code of Conduct
- C. Status Update on Proposed Court Reporter Code of Professional Conduct
- D. Distance restriction on how far a Guardian can live from their Ward
- E. Guardian requirement to obtain a signature verifying visit with a Ward and maintain

records

F. Requirement to notify counties when a guardian's certification has been revoked or suspended

G. Next JBCC Meeting Date – February 5, 2016

XI. Public Comments

XII. Report from Chair

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to meeting to make appropriate arrangements.