

PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street, Rm. 605
Austin, Texas 78701
December 10, 2015
(1:00 p.m. Until Adjournment)

The Process Server Certification Advisory Board will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order; Roll Call, and Certification of Quorum
- II. Opening Remarks
- III. Approval of Prior Meeting Minutes
- IV. Meeting on Closed Session to Confer with Legal Counsel Regarding Potential Litigation
- V. Prospective Creation of Certification Exam for Process Servers
- VI. Prospective Penalty Matrix to Ensure Uniform Application of Sanctions
- VII. Future Meetings
- VIII. Public Comment
- IX. Adjournment

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or jbcc@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.