

COURT REPORTERS CERTIFICATION ADVISORY BOARD
Meeting Agenda

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street, Rm. 605
Austin, Texas 78701
Friday, January 8, 2016
(1:00 p.m. Until Adjournment)

The Court Reporters Certification Advisory Board will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order; Roll Call and Certification of Quorum

- II. Opening Remarks

- III. Approval of Prior Meeting Minutes

- IV. Applications for Licensure in Texas by Endorsement
 - A. Candyce Bradbury – California Certification
 - B. Cynthia L. Guzman – California Certification
 - C. Carley Bagatelos – California Certification

- V. Prospective Penalty Matrix to Ensure Uniform Application of Sanctions

- VI. Review and Development of Uniform Format Manual - Update

- VII. Review and Development of Code of Professional Conduct - Update

- VIII. Future Meetings

- IX. Public Comments

- X. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meetings Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or jbcc@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.