

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, February 5, 2016
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from October 30, 2015
- V. Disciplinary Hearing
 - A. In the Matter of Sondra Humphrey, Cause No. CSR-15-06160-021
- VI. Approval of Determination of Disciplinary Action and Issuance of Final Order by JBCC from complaints considered on October 30, 2015
 - Court Reporters Certification
 - A. In the Matter of Jonette Jackson, Cause No. CSR-15-07126-054
 - B. In the Matter of Evelyn Coder, Cause No. CSR-15-02845-060
 - Process Servers Certification
 - C. In the Matter of James Hilow, Cause No. CPS-15-00623-070
 - D. In the Matter of Denise La Fleur, Cause No. CPS-15-10483-072
- VII. Advisory Board Complaint Review Committee Recommendations to Dismiss Complaints
 - Process Servers Complaint Review Committee-January 13, 2016:
 - A. In the Matter of Danny Hinkle, Cause No. CPS-15-05692-036
 - B. In the Matter of Stan Sikorski, Cause No. CPS-15-02482-044
 - C. In the Matter of Renee Lovelace, Cause No. CPS-15-00799-082
 - D. In the Matter of Kenneth Picazio, Cause No. CPS-15-00986-083 (comment)
 - E. In the Matter of Catherine Perez, Cause No. CPS-15-10491-086
 - F. In the Matter of Kathleen Miller, Cause No. CPS-15-01898-087

Guardianship Certification Complaint Review Committee-January 12, 2016:
G. In the Matter of Ginger Lott, Cause No. CG-15-00409-050

Court Reporters Certification Complaint Review Committee-January 12, 2016:
H. In the Matter of Karen Woolsey, Cause No. CSR-15-01828-076 (comment)

VIII. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action

Court Reporter Certification Complaint Review Committee-January 12, 2016:

- A. In the Matter of Helen Wooten, Cause No. CSR-15-05447-052
- B. In the Matter of Helen Wooten, Cause No. CSR-15-05447-053
- C. In the Matter of Gay Richey, Cause No. CSR-15-07260-064
- D. In the Matter of Gay Richey, Cause No. 01-CSR-2016
- E. In the Matter of Bonnie Rodriguez, Cause No. CSR-15-05495-080

IX. Administrative Dismissal of Complaints

Court Reporter Certification:

- A. In the Matter of Cause No. 04-CSR-2016
- B. In the Matter of Cause No. 08-CSR-2016

Guardianship Certification:

- C. In the Matter of Cause No. CG-15-00374-090

X. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporter Certification:

- A. In the Matter of Cause No. CSR-15-03658-075
- B. In the Matter of Cause No. CSR-15-05548-048

XI. Request for Reconsideration on Denial of Licensed Court Interpreter License

XII. Administrative Matters Relating to the JBCC

- A. Recommendations from the Guardianship Certification Advisory Board
- B. Recommendations for Endorsement from California Court Reporter Applicants
- C. Recommendation on Revisions to the Guardianship Certification Code of Ethics
- D. Update on the Licensed Court Interpreter and Process Server Code of Ethics
- E. Update on the Licensed Court Interpreter and Guardianship Examinations
- F. Next JBCC Meeting Date – May 6, 2016

XIII. Public Comments

XIV. Report from Chair

XV. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to meeting to make appropriate arrangements.