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JBCC DISCIPLINARY ACTION LOG
(Effective 9/1/2014)

JBCC Program	Respondent	Complaint Number	Violation	Rule Violation	Disciplinary Action/Date Imposed	Date of Final Order	First Disciplinary Action (Yes/No)
Court Reporter	William Felix Thompson CSR 1076	CSR-15-01076-024	Failure to communicate on requests for a transcript	COPC Section 9 Misconduct	Public Reprimand & 5 hrs CE in Rules & Ethics/ August 7, 2015	August 17, 2015	No
Court Reporter	Helen Wooten CSR 5447	12-5447-43	Noncompliance with Final Order issued May 22, 2013	JBCC Rule 5.4(c)(3)	Certification suspended for 12 months or until all court records assigned are completed/ May 1, 2015	May 5, 2015	No
Process Server	Jason Lightner SCH781	PS2014-0004	Failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 29, 2015	No
Process Server	Rene Flores SC1566	PS2014-0010	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension/ January 23, 2015	March 12, 2015	Yes

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Process Server	Keith Smith SCH9729	PS2014-0021	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 12, 2015	Yes
Process Server	James Waldrup SCH10220	PS2014-0023	Failure to make and document specified number of attempts to serve process, failure to provide Affidavit of Service requested by Complainant	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 23, 2015	Yes
Process Server	Wanda Dowlearn SCH4802	CPS-15-04802-002	Engaged in unprofessional conduct	JBCC Rule 8.4(b)	Letter of Reprimand with comment/ May 1, 2015	June 29, 2015	Yes
Process Server	William Richardson SCH2055	CPS-15-02055-012	Failure to file Returns of Service & failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 22, 2015	Yes

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Court Reporter	Brenna Short CSR 9210	CSR-15-09210-033 & 035	Failure to communicate & provide transcripts timely, inaccurate transcripts and noncompliance with UFM	COPC Section 4, Section 6 and Section 7	Probated suspension for 12 mths; 10 hrs CE with 5 hrs in Rules&Ethics and prepare and submit 3 certified transcripts to mentor for review	December 8, 2015	Yes
Guardians	Sarah Watts	CG-15-00353-037, 037, 045, 056 & 65	Failure to visit wards, respond to family and facility staff and participate in care planning conferences for wards; provide basic needs for wards and to respond to JBCC. Withheld funds from wards.	Minimum Standards 4(VI), 5(I), 13(VI)(A-F), 14(I), 18(I), 19(IV), 21(I), 22; JBCC 3.12(b)	Refuse to renew Certification- Exp. July 7, 2015; Administrative penalty- \$25,500/October 30, 2015	December 8, 2015	Yes