

**RETURN OF SERVICE
SERVICE ON INDIVIDUAL DEFENDANT, IN PERSON**

Case Name: _____

Cause Number: _____ Court: _____ of _____ County, Texas

1. **Date & Time of Receipt**
of Specified Documents
by process server: _____, 20__ at _____ .m.

2. **Date & Time of Delivery**
of Specified Documents
to Defendant: _____, 20__ at _____ .m.

3. **Defendant:** _____

4. **Stated Address:**
(Place of delivery) _____

5. **Specified Documents:** a true copy of the citation with date of delivery endorsed thereon
with a true copy of the following documents attached thereto:

6. **Method of Service:** _____ by delivering to Defendant, in person, at the Stated Address.

I am certified under order of Texas Supreme Court to serve process, including citations in Texas. I am not a party to or interested in the outcome of this suit. My identification number and certification expiration date appear below. I received and delivered the Specified Documents to Defendant as stated above. All statements made herein are true. This return is verified or is signed under penalty of perjury.

Signature: _____ [Complete if signed before a Notary]

Print Name: _____

Identification Number: _____

Certification Expires: _____

Signed and sworn to by the said _____ before me on _____, 20__.
to certify which witness my hand and seal of office.

Notary Public for the State of Texas

[Complete if not signed before a Notary]

My full name is: _____ . My date of birth is: _____ .

My address is: _____ ; zip code _____ ; United States.

My server identification number: _____ . My certification expires: _____ .

I declare under penalty of perjury that the foregoing, including the Return of Service, is true and correct.

Executed in _____ , County, Texas, U.S.A., on _____ (date).

Declarant (signature)

End of Return. The following does not constitute part of the return:

- 1) For service on individual Defendant, in person.
- 2) Line 4, Stated Address, must be complete, including apartment or room number, if any.
- 3) Line 5, Specified Documents, must be fully and precisely completed.

**RETURN OF SERVICE
SERVICE ON REGISTERED AGENT, AN INDIVIDUAL**

Case Name: _____

Cause Number: _____ Court: _____ of _____ County, Texas

1. **Date & Time of Receipt**
of Specified Documents
by process server: _____, 20__ at _____ .m.

2. **Date & Time of Delivery**
of Specified Documents
to Defendant: _____, 20__ at _____ .m.

3. **Defendant:** _____

4. **Defendant's Registered Agent:** _____

5. **Stated Address:**
(Place of delivery) _____

6. **Specified Documents:** a true copy of the citation with date of delivery endorsed thereon
with a true copy of the following documents attached thereto:

7. **Method of Service:** by delivering to Defendant, by delivering to Defendant's
Registered Agent, in person, at the Stated Address.

I am certified under order of Texas Supreme Court to serve process, including citations in Texas. I am not a party to or interested in the outcome of this suit. My identification number and certification expiration date appear below. I received and delivered the Specified Documents to Defendant as stated above. All statements made herein are true. This return is verified or is signed under penalty of perjury.

Signature: _____ **[Complete if signed before a Notary]**

Print Name: _____

Identification Number: _____

Certification Expires: _____

Signed and sworn to by the said _____ before me on _____, 20__.
to certify which witness my hand and seal of office.

Notary Public for the State of Texas

[Complete if not signed before a Notary]

My full name is: _____ . My date of birth is: _____ .

My address is: _____ ; zip code _____ ; United States.

My server identification number: _____ . My certification expires: _____ .

I declare under penalty of perjury that the foregoing, including the Return of Service, is true and correct.

Executed in _____ , County, Texas, U.S.A., on _____ (date).

Declarant (signature)

End of Return. The following does not constitute part of the return:

- 1) For service on registered agent, an individual.
- 2) Line 5, Stated Address, must be complete, including suite or room number, if any.
- 3) Line 6, Specified Documents, must be fully and precisely completed.

**RETURN OF SERVICE
SERVICE ON REGISTERED AGENT ORGANIZATION**

Case Name: _____

Cause Number: _____ Court: _____ of _____ County, Texas

1. **Date & Time of Receipt** of Specified Documents by process server: _____, 20__ at _____.m.
2. **Date & Time of Delivery** of Specified Documents to Defendant: _____, 20__ at _____.m.
3. **Defendant:** _____
4. **Defendant's Registered Agent:** _____
5. **Defendant's Registered Office:** _____
6. **Registered Agent's Employee:** _____
7. **Specified Documents:** a true copy of the citation with date of delivery endorsed thereon with a true copy of the following documents attached thereto:

8. **Method of Service:** by delivering to Defendant, by delivering to Defendant's Registered Agent, by delivering to the Registered Agent's Employee, in person, at Defendant's Registered Office.

I am certified under order of Texas Supreme Court to serve process, including citations in Texas. I am not a party to or interested in the outcome of this suit. My identification number and certification expiration date appear below. I received and delivered the Specified Documents to Defendant as stated above. All statements made herein are true. This return is verified or is signed under penalty of perjury.

Signature: _____ [Complete if signed before a Notary]

Print Name: _____

Identification Number: _____

Certification Expires: _____

Signed and sworn to by the said _____ before me on _____, 20____.
to certify which witness my hand and seal of office.

Notary Public for the State of Texas

[Complete if not signed before a Notary]

My full name is: _____ . My date of birth is: _____.

My address is: _____ ; zip code _____ ; United States.

My server identification number: _____ . My certification expires: _____.

I declare under penalty of perjury that the foregoing, including the Return of Service, is true and correct.

Executed in _____, County, Texas, U.S.A., on _____ (date).

Declarant (signature)

End of Return. The following does not constitute part of the return:

- 1) For service on registered agent organization at registered office, see Bus.Org.C. §5.201(d).
- 2) Line 5, Defendant's Registered Office, must be complete, including suite or room number, if any.
- 3) Line 7, Specified Documents, must be fully and precisely completed.