

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, November 4, 2016
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from August 5, 2016
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Considered on August 5, 2016
 - Process Servers Certification
 - A. In the Matter of Pablo Ortega, Cause No. 46-PS-2016
- VI. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints
 - Court Reporters Complaint Review Committee – September 23, 2016
 - A. In the Matter of Sheila Walker, Cause No. 52-CSR-2016
 - B. In the Matter of Shari Steen, Cause No. 78-CSR-2016
 - Staff Recommendations – Court Reporters Certification
 - C. In the Matter of Brenna Short, Cause No. 83-CSR-2016
 - Process Servers Complaint Review Committee – September 22, 2016
 - D. In the Matter of Joe Rodriguez, Cause No. 60-PS-2016
 - E. In the Matter of Deanna Dresco, Cause No. 62-PS-2016
 - F. In the Matter of Catherine Perez, Cause No. 70-PS-2016
 - G. In the Matter of Eric Salazar, Cause No. 71-PS-2016 (with comment)
 - Guardianship Certification – October 19, 2016
 - H. In the Matter of Arturo Guzman, Cause No. 07-CG-2016

- VII. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action
 - Court Reporters Complaint Review Committee – September 23, 2016
 - A. In the Matter of Susan Maienschein, Cause No. 66-CSR-2016
 - Process Servers Complaint Review Committee – September 22, 2016
 - B. In the Matter of Frankie Dial, Cause No. 55-PS-2016
 - C. In the Matter of Scott Haley, Cause No. 61-PS-2016
 - D. In the Matter of Andrew Espinosa, Cause No. 72-PS-2016
- VIII. Administrative Dismissal of Complaints
 - Court Reporters Certification
 - A. In the Matter of Cause No. 63-CSR-2016
 - B. In the Matter of Cause No. 67-CSR-2016
 - C. In the Matter of Cause No. 77-CSR-2016
 - Guardianship Certification
 - D. In the Matter of Cause No. 24-000-2016
 - E. In the Matter of Cause No. 20-CG-2016
- IX. Request for Reconsideration on Denial of Process Server Application from Applicant Connie Kimich
- X. Administrative Matters Relating to the JBCC
 - A. Guardianship Compliance Project Update
 - B. Legislative Update and Recommendations
 - C. Request to Refer Items to the Guardianship Certification Advisory Board
 - 1. Establishing limits on number of Wards per guardian
 - 2. Disclosure of Bill of Rights to Wards
 - 3. Update Administrative Dismissal Policy to include allegations that are not within JBCC’s jurisdiction for complaints filed against Guardians
 - D. Licensing Database Replacement Update
 - E. JBCC and Advisory Board Members Terms Expiring February 2017
 - F. JBCC Meeting Dates
 - 1. Next JBCC Meeting – February 3, 2017
- XI. Public Comment
- XII. Closing Remarks from Chair
- XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.