Judicial Branch Certification Commission

Health & Human Services Commission

January 1 through December 31, 2016

HHSC Office of Guardianship Reporting Form

1. Name of person completing this form:	2. Title:	3. Phone:

Texas Estates Code § 1104.258 [formerly Probate Code § 697A(b)] and Rule 7.3(g) of the JBCC Rules:

Not later than January 31 of each year, the Health & Human Services Commission Office of Guardianship shall submit to the Judicial Branch Certification Commission a statement containing:

1. the name, address and telephone number of each department employee who is or will be providing guardianship services to a ward or a proposed ward on behalf of the department; and
2. the name of the county or counties in which each employee named in Subdivision (1) of this subsection is providing or is authorized to provide those services.

Please provide the following information:

4. Employee Name	5. Address (Street, City, State, ZIP)	6. Phone Number	7. County(ies) in which employee provides services

Please return this form no later than January 31, 2017 to:
(E-mail submissions are preferred.)

Michele Henricks
Compliance Manager,Certification Division
Office of Court Administration
by e-mail: guardians@txcourts.gov or by mail: P.O. Box 12066
Austin TX 78711-2066