

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, November 3, 2017
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from August 4, 2017
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Considered on August 4, 2017

Court Reporters Certification

- A. In the Matter of Gwendolyn Parker, Cause No. 28-CSR-2017
- B. In the Matter of Rachel Gamez, Cause No. 29-CSR-2017

Process Servers Certification

- C. In the Matter of Jason Ezell, Cause No. 21-PS-2017
- D. In the Matter of John Thornton, Cause No. 34-PS-2017

Guardianship Certification

- E. In the Matter of Sundra Spears, Cause No. 12-CG-2017

- VI. Approval of JBCC Disciplinary Action, with Acceptance by Respondent of Imposed Sanction and/or Administrative Penalty, and Issuance of Final Order from Complaints Considered on August 4, 2017

Court Reporters Certification

- A. In the Matter of Cheryl Dixon, Cause No. 25-CSR-2017
- B. In the Matter of Walter Johnson, Cause No. 33-CSR-2017

- VII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Court Reporters Complaint Review Committee – September 8, 2017

- A. In the Matter of Amy Hinds Alvarado, Cause No. 46-CSR-2017 (with comment)
- B. In the Matter of Letitia Moncivais, Cause No. 48-CSR-2017
- C. In the Matter of K.C. DeBusk, Cause No. 66-CSR-2017

Process Servers Complaint Review Committee – September 14, 2017

- D. In the Matter of Gonzalo Quezada, III, Cause No. 41-PS-2017
- E. In the Matter of Robert Moreland, Cause No. 44-PS-2017

Guardians Complaint Review Committee – October 11, 2017

- F. In the Matter of Kristy Stith, Cause No. 06-CG-2017

VIII. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action

Court Reporters Complaint Review Committee – September 8, 2017

- A. In the Matter of Lisa Ramos, Cause No. 53-CSR-2017
- B. In the Matter of Leticia Escamilla, Cause No. 55-CSR-2017

Process Servers Complaint Review Committee – September 14, 2017

- C. In the Matter of Vincent Zubras, Jr., Cause No. 79-PS-2016
- D. In the Matter of Santos Ronje, Cause No. 42-PS-2017
- E. In the Matter of Eugene Flores, Cause No. 47-PS-2017
- F. In the Matter of David Stanfield, Cause No. 52-PS-2017
- G. In the Matter of Rock Robinson, Cause No. 54-PS-2017

Guardians Complaint Review Committee – October 11, 2017

- H. In the Matter of Jorge Deleon, Cause No. 87-CG-2016
- I. In the Matter of Melinda Jones, Cause No. 77-CG-2017

IX. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 58-CSR-2017 (Cross Reference X.A.)
- B. In the Matter of Cause No. 81-CSR-2017

Process Servers Certification

- C. In the Matter of Cause No. 45-PS-2017
- D. In the Matter of Cause No. 87-PS-2017

X. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 58-CSR-2017
- B. In the Matter of Cause No. 70-CSR-2017

- XI. Request for Reconsideration on Denial of Process Server Application from Applicant Monica Cooper

- XII. Administrative Matters Relating to the JBCC
 - A. Best Practices for Licensed Court Interpreters
 - B. Guardianship Compliance Project
 - C. Legislative Updates Relating to JBCC:
 - 1. Guardianship Registration
 - 2. Guardianship Programs Registration
 - 3. Update on JBCC Rules – 2017 Legislative Changes
 - D. Licensing Database Replacement Update
 - E. Overview of New Complaint Process Effective 9/1/2017
 - F. JBCC Meeting Dates
 - 1. Next JBCC Meeting – Friday, February 2, 2018

- XIII. Public Comment

- XIV. Closing Remarks from Chair

- XV. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.