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JBCC Program	Respondent	Complaint Number	Violation	Rule Violation	Disciplinary Action/Date Imposed	Date of Final Order	First Disciplinary Action (Yes/No)
Court Reporter	William Felix Thompson CSR 1076	CSR-15-01076-024	Failure to communicate on requests for a transcript	COPC Section 9 Misconduct	Public Reprimand & 5 hrs CE in Rules & Ethics/ August 7, 2015	August 17, 2015	No
Court Reporter	Helen Wooten CSR 5447	12-5447-43	Noncompliance with Final Order issued 05/05/2015 requiring records that were not completed by deadlines set by the courts to be completed and filed.	JBCC Rule 5.4(c)(3)	Refuse to renew certification that expired 12/31/2015 for 2 years after which Respondent must retake exam if reapplying for certification - 05/06/2016	May 25, 2016	No
Process Server	Jason Lightner SCH781	PS2014-0004	Failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 29, 2015	No
Process Server	Rene Flores SC1566	PS2014-0010	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension/ January 23, 2015	March 12, 2015	Yes

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Process Server	Keith Smith SCH9729	PS2014-0021	Falsifying Return of Service	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 12, 2015	Yes
Process Server	James Waldrup SCH10220	PS2014-0023	Failure to make and document specified number of attempts to serve process, failure to provide Affidavit of Service requested by Complainant	JBCC Rule 8.4(b)	1 year probated suspension & complete approved civil process server course/ January 23, 2015	March 23, 2015	Yes
Process Server	Wanda Dowlearn SCH4802	CPS-15-04802-002	Engaged in unprofessional conduct	JBCC Rule 8.4(b)	Letter of Reprimand with comment/ May 1, 2015	June 29, 2015	Yes
Process Server	William Richardson SCH2055	CPS-15-02055-012	Failure to file Returns of Service & failure to execute service of process	JBCC Rule 8.4(b)	Refuse to renew certification for 1 year/ May 1, 2015	June 22, 2015	Yes
Court Reporter	Brenna Short CSR 9210	CSR-15-09210-033 & 035; 27-CSR-2016, 47-CSR-2016	Noncompliance with Order issued 12/08/2015 subject to terms and conditions including mentor review of work product and	JBCC Rule 3.12(b), COPC 5(1&3); 6(5) & 9(20)	Revoke certification for 3 years after which Respondent must retake exam if reapplying for certification/06/07/2016	June 16, 2016	No

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			compliance with laws and rules.				
Guardians	Sarah Watts	CG-15-00353-037, 037, 045, 056 & 65	Failure to visit wards, respond to family and facility staff and participate in care planning conferences for wards; provide basic needs for wards and to respond to JBCC. Withheld funds from wards.	Minimum Standards 4(VI), 5(I), 13(VI)(A-F), 14(I), 18(I), 19(IV), 21(I), 22; JBCC 3.12(b)	Refuse to renew Certification-Exp. July 7, 2015; Administrative penalty-\$25,500/October 30, 2015	December 8, 2015	Yes
Court Reporter	Jonette Jackson CSR 7126	CSR-15-07126-054	Failure to file requests for extensions & transcripts timely; failure to communicate with the court.	COPC 4: Sections(1) & 2(1); COPC 7(1)	Probated suspension for 12 mths; 10 hrs Rules&Ethics, no violations during probated suspension period/February 5, 2015	March 17, 2016	No
Court Reporter	Evelyn Coder CSR2845	CSR-15-02845-060	Failure to file deposition transcript & exhibits timely; failure to respond to complainant's requests on status transcripts	COPC 4(1) & 2(1); COPC 7	Public reprimand; 5 of 10 hrs CE required for renewal must be in Rules & Ethics/ February 5, 2016	March 17, 2016	Yes

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Process Server	James Hilow SCH623	CPS-15-00623-070	Represented incorrect time on Return of Service	JBCC Rule 8.4(b)	Letter of Reprimand w/comment/ February 5, 2016	March 17, 2016	Yes
Process Server	Denise La Fleur SCH10483	CPS-15-10483-072	On Return of Service, Respondent represented delivered process to defendant in person when she did not.	JBCC Rule 8.4(b)	Probated suspension for 12 mths; complete civil process service educational course, no violations during probated suspension period/ February 5, 2016	March 17, 2016	Yes
Court Reporter	Sondra Humphrey CSR 6160	CSR-15-06150-021	Failure to file transcripts timely & provide immediate notification of delays; failure to produce accurate transcripts, and failure to obey court orders; committing willful or negligent violation or failure to duty.	JBCC Rule 6.5(a)(3); 6.5(a)(8)(A); COPC 3, 4, 5, 6 & 7	Refuse to renew certification for period of one year after which Respondent must fulfill all prerequisites for certification to reinstate, including completion of the certification exam/February 5, 2016	March 30, 2016	Yes
Court Reporter	Bonnie Rodriguez CSR 5495	CSR-15-05495-080	Failure to file complete partial transcript; failure to respond to complainant &	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), 3.12(c); Tex. Gov't Code	Public reprimand; 5 hrs CE in Rules&Ethics; \$500 administrative penalty/May 6, 2016	May 25, 2016	Yes

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			failure to maintain current contact info with JBCC	52.047(a)(1) & 2; COPC 3(4), 4(1&2-1), 6(4&5)			
Court Reporter	Angelia Singleton CSR 6509	CSR-15-06509-084	Failure to provide a transcript; failure to notify complainant of inability to meet COA filing deadline; failure to respond to request within a reasonable time.	JBCC Rule 6.5(a)(3), 6.5(a)(8)(A), COPC 4(1&2-1), COPC 6(5), COPS 7(2), COPC 9(20)	Public reprimand; 4 hrs CE in Rules & Ethics; \$500 administrative penalty/August 5, 2016	September 6, 2016	Yes
Process Server	James 'Jimmy' Andrews SCH 10457	05-PS-2016	While attempting to execute process, threatened client with arrest; failure to update address with JBCC within 30 days	JBCC Rules 8.4(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes
Process Server	Lillian Zapata SCH 11431	11-PS-2016	Failure to complete Return of Sevice	JBCC Rules 8.4(b)	Letter of reprimand; Complete civil process service educational course/August 5, 2016	September 6, 2016	Yes
Process Server	Sergio Lane SCH 10190	26-PS-2016	Failure to respond to JBCC on complaint;	JBCC Rules 3.12(b) and 3.12(c)	Letter of reprimand/August 5, 2016	September 6, 2016	Yes

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			failure to update address with JBCC within 30 days				
Court Reporter	Gay Richey CSR 7260	CSR-15-07260-064	Failure to file record timely with appellate court; failure to provide itemized invoice and record to complainant; failure to provide written answer to JBCC; failure to update mailing address with JBCC	JBCC Rules 3.12(b), 3.12(c), 6.5(a)(8)(A), COPC 3(4), COPC 4(1&2-1), COPC 5	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 administrative penalty; file monthly report with JBCC on status of records/August 5, 2016	October 3, 2016	No
Court Reporter	Gay Richey CSR 7260	01-CSR-2016	Failure to prepare record timely; failure to respond timely to complainant's request for record; failure to provide written answer to JBCC	JBCC Rules 3.12(b), 6.5(a)(3), 6.5(a)(8)(A), COPC 3(4), COPC 4(1&2-1), COPC 6(5)	Public reprimand; 12 mth probated suspension; 5 hrs CE in Rules & Ethics; \$250 Administrative penalty; file monthly report with JBCC on status of records/August 5, 2016	October 3, 2016	No
Process Server	Pablo Ortega SCH 2903	46-PS-2016	Failure to submit proper returns of service; failure to promptly respond	JBCC Rules 8.4(b), PS Code of Ethics 2(a),	Letter of Reprimand & complete Civil Process Service education	December 21, 2016	Yes

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			to complainant's inquiries regarding returns	PS Code of Ethics 9	course/November 4, 2016		
Court Reporter	Jennifer (Wilson) Scarborough	02-CSR-2017	Failure to file transcripts; failure to respond to investigator, failure to maintain current contact info with JBCC	COPC 4, Section 2(1); JBCC Rule 3.12(b); JBCC 3.12(c)	Probated suspension for 12 mths; 2.5 hrs Rules and Ethics; \$500 administrative penalty; no violations during probated suspension period ay 5, 2017	May 31, 2017	Yes
Process Server	John P. Stahl	65-PS-2016	Failure to serve proper copy of citation; served petition missing an exhibit; failure to maintain current contact info with JBCC	JBCC Rule 8.4(b); JBCC Rule 3.12(c)	Letter of reprimand; complete civil process service education course/May 5, 2017	May 31, 2017	Yes
Process Server	James Lee Bryant	68-PS-2016	Failure to file Affidavit in Support of Substitute Service with the court; failure to provide affidavit to complainant when requested; failure to respond to complainant's	JBCC Rule 8.4(b)	Letter of reprimand/May 5, 2017	May 31, 2017	Yes

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			phone calls and texts				
Process Server	Troy Richardson	76-PS-2016	Served process on ten cases without being certified; indicated incorrectly on officer's return that he was a deputy; failure to file timely answer with JBCC	Process Servers Code of Ethics 14(l); Code of Ethics 2(c); Code of Ethics 10	\$1,000 administrative penalty; refuse to renew or obtain certification until administrative penalty is paid/May 5, 2017	May 31, 2017	Yes
Process Server	Raymond Casas	16-PS-2016	Failure to treat everyone with respect by leaving threatening business card; engaging in conduct involving misrepresentation and exaggerating authority by stating can serve process on anyday.	PS Code of Ethics 1; Code of Ethics 14(e); Code of Ethics 6	Letter of reprimand; complete civil process service education course	August 4, 2017	Yes
Process Server	Joretha Eggleton	07-PS-2017	Failure to timely return service	Process Servers Code	\$500 administrative penalty	August 4, 2017	Yes

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			documents to complainant including affidavit detailing service attempts; failure to record dates of alleged service attempts for unserved documents, officer's return was blank; failure to file timely answer with JBCC; failure to update contact information with JBCC; failure to respond to requests for information during investigation	of Ethics 2(a); Code of Ethics 8; Code of Ethics 9; Code of Ethics 10			
Process Server	Jamie Lively	08-PS-2017	Failure to serve documents after cashing check for payment of service; failure to respond to	Process Servers Code of Ethics 2(c); Code of Ethics 8; Code of	Letter of reprimand; complete civil process service education	August 4, 2017	Yes

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			Complainant's requests for update on service, failure to return service documents to Complainant; failure to file an answer and cooperate with JBCC investigation	Ethics 9; Code of Ethics 10; Code of Ethics 14(e)			
Guardian	Arturo Guzman	11-CG-2017	In providing guardianship services to eight wards, failed to file or timely file; bonds and maintain bonds for protection of estate, initial inventories and list of clients of claims, annual accounts of estate, and annual report of persons. Failed to respond to court's requests, apprise court of	Estates Code 1154.051, 1163.001(a); Probate Code 729, 741, 743; Minimum Standards for Guardianship Services 2, 2(t), 2(f), 2(VI), 12(e), 12(E), 13 (f), 13(f)(7)	Certification not eligible to renew for five years; \$10,000 administrative penalty	August 4, 2017	Yes

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			condition and value of estate, maintain and manage estate, keep monies of individual wards' estates separate, and visit wards monthly.				
Process Servers	Brandon Harlee	15-PS-2017	Failure to execute service of process; failure to return service documents; failure to communicate and respond to Complainant	Process Servers Code of Ethics 9; Code of Ethics 14(e)	Letter of reprimand; \$250 administrative penalty; complete civil process service education course	August 4, 2017	Yes
Court Reporter	Carla Davis	16-PS-2017	Failure to timely file deposition transcripts; failure to respond to complainant's requests for transcripts	COPC 4: Section 2(1); COPC 9(20)	Public reprimand; \$500 administrative penalty; 2 hrs Rule & Ethics	August 4, 2017	Yes

JBCC DISCIPLINARY ACTION LOG
(Effective 9/1/2014)

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