

**JUDICIAL BRANCH CERTIFICATION COMMISSION**

**Commission Meeting Agenda**

Third Court of Appeals  
Price Daniel Sr. Building  
209 W. 14th Street, Room 101  
Austin, Texas 78701  
Friday, February 2, 2018  
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome - Judge Lee Hamilton, Chairman
  - B. Certification Division Report - Jeff Rinard, Certification Division Director

IV. Approval of Prior JBCC Meeting Minutes from November 3, 2017

V. Disciplinary Hearing

Process Servers Certification

A. In the Matter of Vincent Zubras, Jr., Cause No. 79-PS-2016

VI. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Considered by the JBCC - November 3, 2017

Court Reporters Certification

A. In the Matter of Lisa Ramos, Cause No. 53-CSR-2017

B. In the Matter of Leticia Escamilla, Cause No. 55-CSR-2017

Process Servers Certification

C. In the Matter of Santos Ronje, Cause No. 42-PS-2017

D. In the Matter of Eugene Flores, Cause No. 47-PS-2017

E. In the Matter of David Stanfield, Cause No. 52-PS-2017

Guardianship Certification

F. In the Matter of Jorge Deleon, Cause No. 87-CG-2016

G. In the Matter of Melinda Jones, Cause No. 77-CG-2017

Licensed Court Interpreters

Considered by the LCI Complaint Review Committee – December 14, 2017

H. In the Matter of Rangel Espinosa, Cause No. 11

- VII. Approval of JBCC Disciplinary Action, with Acceptance by Respondent of Imposed Sanction and/or Administrative Penalty, and Issuance of Final Order from Complaints Considered by the JBCC - November 3, 2017

Process Servers Certification

- A. In the Matter of Rock Robinson, Cause No. 54-PS-2017

- VIII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Complaint Review Committee – November 9, 2017

- A. In the Matter of John Choate , Cause No. 71-PS-2017
- B. In the Matter of Chris Green, Cause No. 78-PS-2017

LCI Complaint Review Committee – December 14, 2017

- C. In the Matter of Edith E. Pross, Cause No. 82-LCI-2017 (with comment)
- D. In the Matter of Jimmie Davis, Cause No. 4
- E. In the Matter of Cecilia Lopez-Flores, Cause No. 10

- IX. Process Servers Certification – Complaints Withdrawn

- A. In the Matter of Ron Harris, Cause No. 50-PS-2017
- B. In the Matter of Ron Harris, Cause No. 51-PS-2017
- C. In the Matter of Ron Harris, Cause No. 60-PS-2017
- D. In the Matter of Ron Harris, Cause No. 61-PS-2017

- X. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action

Process Servers Complaint Review Committee – November 9, 2017

- A. In the Matter of Melissa Woodward King, Cause No. 57-PS-2017
- B. In the Matter of Richard Rodriguez, Cause No. 76-PS-2017

LCI Complaint Review Committee – December 14, 2017

- C. In the Matter of Isabelle Rios, Cause No. 49-LCI-2017
- D. In the Matter of Toni Jo Rideout, Cause No. 72-LCI-2017

- XI. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 84-CSR-2017 (cross reference XII.A.)
- B. In the Matter of Cause No. 88-CSR-2017

Process Servers Certification

- C. In the Matter of Cause No. 32-PS-2017
- D. In the Matter of Cause No. 63-PS-2017
- E. In the Matter of Cause No. 65-000-2017
- F. In the Matter of Cause No. 75-PS-2017
- G. In the Matter of Cause No. 86-PS-2017

- Guardianship Certification
  - H. In the Matter of Cause No. 20-CG-2017
  - I. In the Matter of Cause No. 39-CG-2017
  - J. In the Matter of Cause No. 83-CG-2017
  
- XII. Request for Reconsideration on Administrative Dismissal of Complaints
  - Court Reporters Certification
    - A. In the Matter of Cause No. 84-CSR-2017
  
- XIII. Request for Reconsideration on Denial of Process Server Application from Applicant LaQueena Gonzales
  
- XIV. In the Matter of Pablo Ortega, Cause No. 46-PS-2016 – Noncompliance with Final Order
  
- XV. Administrative Matters Relating to the JBCC
  - A. Recommendation on Proposed Rules of the Judicial Branch Certification Commission
  - B. Guardianship Compliance Project
  - C. Legislative Updates Relating to JBCC:
    - 1. Guardianship Registration
    - 2. Guardianship Programs Registration
  - D. JBCC Meeting Dates
    - 1. Next JBCC Meeting – May 4, 2018
  
- XVI. Public Comment
  
- XVII. Closing Remarks from Chair
  
- XVIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.