

**TEXAS FORENSIC SCIENCE COMMISSION – AGENDA
(Amended 3/11/09)**

March 27th, 2009 9:30 a.m. – 4 p.m.

**Omni Austin Hotel Downtown
700 San Jacinto at 8th Street
Austin, Texas 78701**

During this meeting, the Commission may consider and take action on the following items. The Commission shall have morning breaks and a brief lunch break during the meeting:

9:30 A.M. – OPENING COMMENTS (Bassett)

APPROVAL OF MINUTES FROM FEBRUARY MEETING

OFFICE UPDATE (Tomlin)

Office purchases (NAS report)
Posting of NAS report of TFSC website
Office Correspondence/Complaint Form letters sent
Responses from letters sent to agencies/individuals on complaints
Correspondence with Dr. Beyler
Correspondence with potential experts to review Moon case

MOBILE CRIME LAB DISCUSSION (Kerrigan)

Status of mobile crime lab protocol
Update from Judge Hervey, if available

DISTRIBUTION OF INFORMATION ON THE TFSC (Kerrigan, Watts)

Decide on Commission outreach activities
Review list of appropriate forensic agencies to contact
Assignments of presentations, who will present/attend
Review proposed TFSC poster for DPS labs

NATIONAL ACADEMY OF SCIENCE REPORT (Eisenberg, Kerrigan, Watts, Natarajan)

Review and discussion of report
Discussion of how the report will affect TFSC decisions/procedures
Comments from Innocence Project, if any

DISCUSSION OF SELF-REPORTING PROCEDURES (Kerrigan)

- Review of proposed lab reporting form
- Procedure for processing self-reporting forms
- Website access to self-reporting form

DISCUSSION OF REVISIONS TO CURRENT TFSC COMPLAINT FORM (Kerrigan)

- Review of proposed complaint form revisions
- Discussion of options for submitting complaint online
- Develop disclaimer language for issues of confidentiality

DISCUSSION OF ANONYMOUS COMPLAINTS

- Decide how anonymous complaints will be handled/investigated
- Discuss issues of confidentiality for anonymous complaints
- Comments from AG's office, if any
- Discuss how to respond to anonymous complaints
- Decide how to record anonymous complaints
- Briefing from Assistant Attorney General Regarding "Whistleblower Act"

REVIEW OF ANY COMPLAINT FORMS RECEIVED AND FINAL DECISIONS TO DENY OR REVIEW

- Update on recent correspondence for pending complaints (Tomlin)
- Distribute updated complaint list

LEGISLATIVE BUDGETING (Bassett)

- Update on any legislative activity/contact
- Contact with Senator Whitmire's office

PUBLIC COMMENT PERIOD

WILLIS/WILLINGHAM INVESTIGATION (Kerrigan, Natarajan)

- Update on contract with purchasing department
- Contract with Dr. Beyler
- Communications regarding the investigation

MOON INVESTIGATION (Eisenberg)

- Further consideration of potentially available experts
- Communication with potential candidates
- Review of any proposals received
- Selection of an expert to review the Moon case

**REVIEW OF AGENDA ITEMS/ASSIGNMENTS TO BE COMPLETED BEFORE
NEXT MEETING**

**SCHEDULE/LOCATION FOR FUTURE MEETINGS & AGENDA FOR FUTURE
MEETINGS**

CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN