



## TEXAS FORENSIC SCIENCE COMMISSION

*Justice Through Science*

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### **FSC LICENSING ADVISORY COMMITTEE**

#### **MEETING AGENDA**

**January 13, 2017 12:00 PM**

Omni Austin Southpark  
4140 Governor's Row  
Austin, Texas 78744

**The Commission may meet in closed session on any item listed below, if authorized by the Texas Open Meetings Act, Texas Government Code Annotated, Chapter 551. During this meeting, the Commission may consider and take action on the following items. The Commission may have a morning break, a lunch break, and an afternoon break if necessary.**

1. Review and adoption of minutes from December 12, 2016 meeting. (Hilbig)
2. Administrative update (update on any outstanding reimbursements or other administrative items from staff). (Garcia/Savage/Adams)
3. Presentations from iMIS software provider Advanced Solutions and integrated exam and CFE software provider TopClass, including description of programs and their functions and answering questions from members related to the programs' capabilities, progress on web design and processing of fees. (Garcia/Savage/Adams)
4. Review and discussion of updates to proposed license discipline categories and subcategories chart, components requirements matrix for each forensic discipline and program summary. (Hilbig)
5. Review and discussion of proposed draft rules for the Licensing Program to be presented to the Commission at its February 10, 2016 quarterly meeting. (Hilbig)
6. Discussion of proposed general exam requirement, including potential exam developer agreements, topics, structure and administration of the exam. (Hilbig)
7. Update from the Texas Association of Crime Laboratory Directors, including discussion of any comments and feedback related to the program summary, proposed program timeline, proposed requirements matrix, and proposed general forensic licensing exam. (Roger Kahn)

8. Discussion of legislative recommendations, revisions and/or clarifications to the statutory licensing requirement and report to legislature for 85<sup>th</sup> Legislative Session. (Hilbig/Garcia)
9. Discussion of funding necessary to fulfill the licensing mandate including the cost of examinations, Forensic Science Commission application processing fees, continuing education requirements and renewal or re-certification costs. (Hilbig/Garcia)
10. Discussion of the “technician” license sub-category for each accredited forensic discipline and definition of “technician.” (Hilbig)
11. Consider proposed agenda items for next meeting.
12. Schedule and location of future meetings.
13. Hear public comment.
14. Adjourn.