

**COMPLAINT REVIEW COMMITTEE
OF THE
PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda**

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street
Austin, Texas 78701
Thursday, September 23, 2021
(1 p.m. Until Adjournment)

The Process Server Complaint Review Committee will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

This meeting will be held by Zoom and can be viewed on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

Members of the public who wish to make public comment may participate in this meeting by visiting: <https://txcourts.zoom.us/j/98822534575>

Participants will be placed in virtual waiting room until their matter is before the Committee.

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks from Chair and Director
- III. Complaints
 - A. In the Matter of Maria Becerra, Cause No. 0213
 - B. In the Matter of Heather McKenzie, Cause No. 0214
 - C. In the Matter of Peter Dowdle, Cause No. 0215
 - D. In the Matter of Michael Nasr, Cause No. 0219
 - E. In the Matter of Joe Flores, Cause No. 0222
 - F. In the Matter of Gerald Bynum, Cause No. 0337
- IV. Selection of Complaint Review Committee Member to Attend JBCC Meeting (November 5, 2021)
- V. Future Meetings (December 10, 2021)
- VI. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comment with your name and phone number to jbcc@txcourts.gov by 5:00 p.m. on September 22, 2021 with "Public Comment" in subject line.
- VII. Adjournment

A quorum of the Process Servers Advisory Board serves on the Complaint Review Committee. A quorum of the Board meets as a Committee and deliberates on matters on the agenda before the Committee.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or jbcc@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.