

**JUDICIAL COMMITTEE ON INFORMATION TECHNOLOGY
MEETING MINUTES
April 11, 2012 - 10:00 a.m.
Texas Association of Counties**

I. Call to Order
Justice Simmons called the meeting to order at 10:06 a.m.

JCIT Members:

Chair, Justice Rebecca Simmons
Honorable Mike Cantrell (phone)
Honorable David Field (phone)
Honorable Dain Johnson (phone)
Honorable Amalia Rodríguez-Mendoza
David Slayton
Ed Wells (phone)
Bob Wessels

JCIT Liaison Members:

Miles Brissette
Honorable Gary Fitzsimmons
Doug Gowin (phone)
Charles Gray
Honorable Paul Green
Honorable Blake Hawthorne
Honorable Laura Hinojosa (phone)
Evan Peterson
Stan Reid
Dennis Van Metre
Mark Unger (phone)
Honorable John Warren (phone)
Honorable Dianne Wilson (phone)
Honorable Sheri Woodfin

Others in attendance:

Tammy Carter, CaseFileXPress
Nikki Cobb, Representative Otto's office
Danikae Doetsch, Travis County District Clerk
Joanne Leger, TCRA
Mike Lykes, Harris County District Clerk
Hasan Mack, Lieutenant Governor Dewhurst's office
Kevin Mauzy, Harris County District Clerk
Gary Miglicco, CaseFileXPress
Ricardo Rocha, El Paso County (phone)

Tom Schoolcraft, Thomson Reuters
Michael Shapiro, Professional Civic Process
Christian Tyler, New Dawn Technology

Office of Court Administration Staff:

Katie Bond
Casey Kennedy
Mena Ramón
Thomas Sullivan

II. Approval of Meeting Notes – January 19, 2012

Amalia Rodriguez-Mendoza moved to approve the minutes as presented. Bob Wessels seconded the motion. **Motion carried.**

III. Committee Reports

a. eFiling

i. Update from NIC

NIC was not present at the meeting but said they would email an update.

ii. Update on EFM Upgrades

Casey Kennedy provided an update on the EFM upgrades.

iii. Update on Criminal Rules

Charles Gray updated the group on the criminal rules work being done. Sherri Woodfin was added to the workgroup.

iv. eFiling Request for Offer

Mr. Kennedy provided an update on OCA's eFiling Request for Offer (RFO).

Justice Simmons said a new committee will need to be set up to prepare for the next legislative session.

Action Item: Justice Simmons will see if Texas' share of the cost of the PACER system can be determined.

b. Case Management

David Slayton discussed the issue of jurisdictions shutting down eFiling.

Action Item: Mr. Kennedy will forward the guidance given to NIC regarding jurisdictions that wish to suspend the ability to accept eFilings.

c. Standards

i. Proposed Technology Standards

Mr. Wessels brought the technology standards to the group for final adoption.

Justice Simmons moved to adopt the standards, and Mr. Slayton seconded the motion. **Motion carried.**

Action Item: Mr. Kennedy will add the standards to the OCA website.

Action Item: Mr. Kennedy will advertise the standards in the Texas Register.

Miles Brissette gave a presentation on audio and video files and the effects of compression on those files.

Action Item: The data standards group will work on updating the standards to address the compression issues, and the updated standards will be presented at the next JCIT meeting. Mr. Kennedy will coordinate needed amendments for the Court Reporter's Uniform Format Manual to remove the technology requirement for compression.

IV. Open Discussion

Justice Simmons spoke about issues related to converting files from PDF to another format then back to PDF.

Action Item: This topic needs to be discussed further in terms of standards.

There was also a brief discussion about ensuring documents are properly redacted prior to publishing on the web

Justice Simmons adjourned the meeting at 12:12 p.m.