# Electronic Filing Service Provider Agreement

This Electronic Filing Service Provider Agreement (“EFSP Agreement” or “Agreement”) is entered into by and between the Texas Office of Court Administration (“OCA”) and***<<EFSP Name>>*** (“EFSP”). This Agreement shall become effective as of the last date set forth on the signature page below (the “Effective Date”).

**WHEREAS**, ***<<EFSP Name>>*** desires to obtain access to eFileTexas.gov to directly file to the EFM documents for the appellate, district, county, municipal, probate, and justice courts of the State of Texas; and

**WHEREAS**, OCA has secured a license from Tyler Technologies, Inc. (“Tyler”) to make eFileTexas.gov available for use by the appellate, district, county, municipal, probate, and justice courts of the State of Texas;

**NOW, THEREFORE**, in consideration of the mutual promises made and the mutual benefits to be derived from this EFSP Agreement, ***<<EFSP Name>>*** and OCA agree as follows:

A. This Agreement consists of this cover and signature page and the following attachments attached hereto and to be attached throughout the Term of this Agreement, all of which are incorporated by reference herein:

* Electronic Filing Service Provider Agreement
* Attachment A – Certification Process
* Attachment B – EFSP Information Sheet
* eFileTexas.gov EFSP Specifications (available at <http://www.courts.state.tx.us/jcit/Efiling/EfilingHome.asp> )
* eFileTexas.gov EFSP Pre-Certification Checklist (available at <http://www.courts.state.tx.us/jcit/Efiling/EfilingHome.asp> )

B. ***<<EFSP Name>>*** and OCA acknowledge that they have read this Agreement and its attachments referred to above, understand them and agree to by bound by their terms and conditions.

IN WITNESS WHEREOF, this EFSP Agreement has been executed by a duly authorized officer of each party hereto to be effective as of the date last set forth below (the “Effective Date”):

|  |  |  |
| --- | --- | --- |
| **<<EFSP NAME>>** |  | **OFFICE OF COURT ADMINISTRATION** |
| By: |  | By: |  |
| Name: |  | Name: | David Slayton |
| Title: |  |  | Title: | Administrative Director, OCA |
| Date: |  |  | Date: |  |

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### ACCESS TO EFILETEXAS.GOV

* 1. EFSP Certification. Upon certification by OCA as outlined in Attachment A, EFSP may access eFileTexas.gov for the purpose of submitting its Customers’ documents to the State’s appellate, district, county, municipal, probate, and justice courts (“Courts”); provided, however, that the EFSP’s Customers may be required to accept a “click-thru” or other license that has been provided by OCA prior to use of eFileTexas.gov. To the extent any provision of this Agreement conflicts with the terms of a “click-thru” or other license accepted by Customers, this Agreement shall control. The foregoing access shall be automatically revoked upon the expiration or termination of this Agreement.
	2. Restrictions. Unless otherwise expressly set forth in this Agreement or otherwise agreed in writing by OCA, the EFSP shall not (a) reverse engineer, de-compile, or disassemble any portion of eFileTexas.gov, or (b) sublicense, transfer, rent, lease, or perform any Unauthorized Use of eFileTexas.gov.

### duties

* 1. EFSP Duties.  The EFSP will provide Services to its Customers that will allow them, at a minimum, to file electronically with eFileTexas.gov. In order to operate in the eFileTexas.gov production environment, the EFSP must:

(a) implement the requirements outlined in the EFSP specifications as published by eFileTexas.gov and any changes made in the EFSP specifications requirements;

(b) submit an executed copy of this agreement to OCA;

(c) complete the certification process outlined in Attachment A;

(d) display sales tax on every receipt, bill, contract, or invoice provided to customers in compliance with RULE §3.286 of the Texas Administrative Code, and must either:

 1. Separately state in a conspicuous manner the EFM fee and the Texas sales and use tax on the EFM fee.

OR

2. State the combined amount stemming from the EFM fee and the Texas sales and use tax on the EFM fee, and display in a conspicuous manner that the aforementioned combined amount includes "Texas sales and use tax."

(e) have no more than 1% of production transactions to the EFM be rejected for technical reasons; and

(f) make reasonable efforts to ensure that no documents or data transmitted to the EFM contain computer viruses.

EFSP understands and agrees that due to changing requirements, the EFSP specifications may change and that EFSP must implement the new requirements in order to remain certified.

* 1. OCA Duties. OCA shall maintain a copy of this executed agreement, certify EFSP upon successful completion of the certification process outlined in Attachment A, and ensure that EFSP complies with its duties under this Agreement.
	2. Support. EFSP technical support staff may request assistance from eFileTexas.gov technical support staff. If a support incident is found to be due to a discrepancy between the eFileTexas.gov specifications and actual eFileTexas.gov behavior, eFileTexas.gov technical support will determine the path to resolution, which could include an update to the specifications or a modification to eFileTexas.gov.

### FEES

* 1. EFSP Fees. EFSP Fees for expenses associated with the Services will be collected by eFileTexas.gov as set forth in Attachment B. eFileTexas.gov will transfer EFSP Fees collected by eFileTexas.gov to EFSP within 30 days (excluding weekends and holidays observed by Tyler, the Court, or other federal holidays).
	2. Filing Fees. eFileTexas.gov, on behalf of the Courts, will collect all Filing Fees for Documents filed pursuant to this Agreement. eFileTexas.gov will pay the Filing Fees to the Courts within 24 hours (excluding weekends and holidays observed by Tyler, the Court, or other federal holidays).

### TERM AND TERMINATION

* 1. Term. This Agreement shall commence as of the Effective Date and shall end no later than August 31, 2017 unless otherwise terminated as provided in this Agreement. Provisions herein regarding confidentiality, transition, records, property rights, dispute resolution, invoice and fees verification, and default shall survive the termination or expiration dates of the Agreement.
	2. Termination for Cause. Either party may terminate this Agreement for “Cause”; provided, however, that such party follows the procedures set forth in this Section 4.2. For purposes of this Section 4.2, “Cause” means either:
		1. Non-compliance with Section 2, which has not been cured within sixty (60) days of the date such party receives written notice of such breach;
		2. the failure by EFSP to timely pay when due any monies owed under this EFSP Agreement and any delinquent amounts that remain outstanding for a period of thirty (30) days after receiving written notice of the other party’s intent to terminate for failure to pay;
		3. breach of Section 5;
		4. The EFSP becomes insolvent or bankrupt, or is the subject of any proceedings relating to its liquidation or insolvency or for the appointment of a receiver or similar officer for it, has a receiver of its assets or property appointed or makes an assignment for the benefit of all or substantially all of its creditors, or institutes or causes to be instituted any proceeding in bankruptcy or reorganization or rearrangement of its affairs.

No party may terminate this Agreement under this Section 4.2 until it notifies the other party in writing of the existence of such material breach, provides the alleged breaching party with time to cure such alleged breach as set forth in this Section 4.2, and cooperates with the alleged breaching party during such time period on a good faith basis to cure such alleged breach.

In the event OCA terminates this Agreement under this Section 4.2, OCA is not liable for any costs or liabilities of the EFSP.

* 1. Change in Legal Requirements. The EFSP must at all times during the term of the Agreement comply with all current laws, court rules, court administrative orders, regulations, requirements and guidelines applicable to the EFSP’s Services and the submission of its Customers’ Documents to eFileTexas.gov.
	2. Effect of Termination. Upon termination or expiration of this Agreement, (a) The EFSP’s access to eFileTexas.gov shall immediately terminate and the EFSP shall immediately discontinue its use, (b) The EFSP’s right to use Documents for any purpose shall terminate, and (c) each party shall return all products, documentation and other information disclosed or otherwise delivered to the other party prior to such expiration or termination.

At the end of thirty days, the EFSP shall certify to OCA that no Documents (or any copies) reside on its system, in any format.

### PROPRIETARY RIGHTS

* 1. Protection of Proprietary Rights. The EFSP shall not knowingly infringe upon or violate Tyler’s Proprietary Rights and agrees to take reasonable steps and precautions to protect those rights. Without limiting the generality of the foregoing, the EFSP shall (a) maintain reasonable access and use restrictions to prevent Unauthorized Use by its employees; and (b) not intentionally make eFileTexas.gov available to any third party other than Customers without the prior written consent of OCA.
	2. Documents. Subject to the rights granted to the EFSP under this Agreement, OCA and the Courts retain all rights they possess in and to the Original Documents and the Information. Neither OCA, the Courts, nor, to their knowledge, any other party claim any copyright in any Documents or Information. Under the terms of this Agreement, the EFSP has no additional ownership rights, including any right to resell, recombine, reconfigure or retain the Documents, Information or Original Documents transmitted to or from the Courts.

### REPRESENTATIONS AND WARRANTIES

6.1 EFSP covenants, represents, and warrants the following:

(a) Compliance with Laws. The EFSP represents and warrants that it shall comply in all material respects with applicable federal, state, and local statutes, laws, ordinances, rules, and regulations.

(b) Signatory Warranty. The person or persons signing and executing this Agreement on behalf of the EFSP do hereby warrant and guarantee that he, she, or they have been duly authorized to execute this Agreement on behalf of the EFSP and to validly and legally bind the EFSP to all terms, conditions, and provisions herein set forth.

6.2 Disclaimer of Certain Performance Related Potential Issues. OCA disclaims any and all liability for any losses or damages incurred by EFSP or its Customers for any of the following:

* + 1. Problems relating to telephone lines or other transmission or receiving devices or equipment;
		2. Unavailability of telephone lines or other electronic transmission lines or equipment for connectivity to the Internet that results in the inability to reach eFileTexas.gov for the purpose of document transmission or receipt;
		3. Transmission errors and system failures;
		4. Alteration or destruction of information on EFSP’s computer server or elsewhere resulting from the transmission of computer viruses, other damaging or destructive software components, or acts of computer hackers;
		5. The speed, access, security, or delivery of documents via the Internet;
		6. Any failure or interruption of the Internet or data or material transmitted thereon, whether caused by hackers or otherwise; and
		7. Any actions of any third party.

Notwithstanding anything in this Section 6 to the contrary, EFSP acknowledges that OCA does not edit, and cannot verify, the completeness, propriety or accuracy of any Information submitted or available through eFileTexas.gov. OCA has no control over the contents of any Document filed through eFileTexas.gov and shall not be responsible for any alleged loss of privilege or other claimed injury due to disclosure of sealed, confidential or privileged information in any Document or other Information submitted or available through eFileTexas.gov.

THERE ARE NO WARRANTIES WITH RESPECT TO EFILETEXAS.GOV, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ALL WARRANTIES AS TO THE ACCURACY, ADEQUACY, OR COMPLETENESS OF THE INFORMATION AS MADE AVAILABLE THROUGH EFILETEXAS.GOV. TYLER DOES NOT WARRANT THAT SERVICES WILL BE UNINTERRUPTED, ERROR-FREE, OR THAT THE SERVICES WILL MEET CUSTOMERS’ REQUIREMENTS.

### LIMITATION OF LIABILITY

IN NO EVENT SHALL OCA BE LIABLE TO EFSP FOR DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS EFSP AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY.

IN ADDITION, IN NO EVENT SHALL OCA BE LIABLE TO EFSP (NOR TO ANY PERSON CLAIMING ANY RIGHT, TITLE, OR INTEREST DERIVED FROM OR AS SUCCESSOR TO EFSP’S RIGHT, TITLE, AND INTEREST) FOR INCIDENTAL, CONSEQUENTIAL, OR SPECIAL DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, LOST REVENUES OR PROFITS, OR LOSS OF BUSINESS OR LOSS OF DATA ARISING OUT OF THIS AGREEMENT, IRRESPECTIVE OF WHETHER THE PARTIES HAVE ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGE.

OCA SHALL NOT BE RESPONSIBLE FOR, SHALL HAVE NO LIABILITY WITH RESPECT TO, AND SHALL SUFFER NO PENALTY DUE TO THE USE OF OR OTHER ISSUES REGARDING EFILETEXAS.GOV UNDER THIS AGREEMENT.

THE PARTIES AGREE AND ACKNOWLEDGE THAT THIS LIMITATION OF DAMAGES IS A FREELY BARGAINED FOR ALLOCATION OF RISK.

### DISPUTE RESOLUTION

Disputes arising out of, or relating to, this Agreement shall first be discussed by the parties’ project managers. The dispute resolution process provided for in Texas Government Code Chapter 2260 shall be used by OCA and EFSP to attempt to resolve any disputes that the parties are unable to resolve through informal discussions.

### MISCELLANEOUS

* 1. No Waiver of Sovereign Immunity. EFSP expressly agrees that nothing in this EFSP Agreement is in any way intended to constitute or shall be construed as a waiver of sovereign immunity by OCA or the State of Texas. The EFSP Agreement shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to OCA and the State of Texas. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to OCA and the State of Texas under the Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel. OCA does not waive any privileges, rights, defenses, or immunities available to OCA by entering into the Agreement or by its conduct prior to or subsequent to entering into this Agreement.
	2. Assignment. EFSP may not assign this Agreement or any of its respective rights or obligations herein to any third party without the express written consent of OCA.
	3. Notices. Except as otherwise expressly specified herein, all notices, requests or other communications shall be in writing and shall be deemed to have been given if delivered personally or mailed, by certified or registered mail, postage prepaid, return receipt requested, to the parties at their respective addresses set forth on the signature page hereto, or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or three (3) days following deposit in the mail.
	4. Waiver of Performance. The performance of any obligation required of a party herein may be waived only by a written waiver signed by the other party, which waiver shall be effective only with respect to the specific obligation described therein.
	5. Entire Agreement. This Agreement constitutes the entire understanding and contract between the parties and supersedes any and all prior or contemporaneous oral or written representations or communications with respect to the subject matter hereof.
	6. Amendment. This Agreement shall not be modified, amended, or in any way altered except by an instrument in writing signed by the properly delegated authority of each party; however, any amendment of this Agreement that conflicts with the laws of the State of Texas shall be void *ab initio*. All executed amendments or modifications of this Agreement shall be binding upon the parties despite any lack of consideration.
	7. Severability of Provisions. In the event any provision hereof is later determined to be invalid, void, or unenforceable, then its remaining terms, provisions, covenants, and conditions shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated.
	8. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas except for conflicts of laws rules. The venue of any suit arising under this Agreement is fixed in any court of competent jurisdiction of Travis County, Texas.
	9. No Third Party Beneficiaries. Nothing in this Agreement is intended to benefit, create any rights in, or otherwise vest any rights upon any third party.
	10. Contra Proferentem. The doctrine of contra proferentem shall not apply to this Agreement. If an ambiguity exists in this Agreement, or in a specific provision, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.
	11. Force Majeure. None of the partiesshall be liable for any failure or delay in performing its duties under this Agreement caused by Force Majeure. In the event of delay or failure of performance caused by Force Majeure, the period of performance shall be extended until after the causes of delay or failure have been removed provided the non-performing party exercises all reasonable due diligence to perform. Each party must inform the other in writing, with proof of receipt, within a reasonable period of time from the date of the existence of such Force Majeure, but in any event within ten (10) days, or otherwise waive this right as a defense.
	12. Public Access to Records. Although OCA is not subject to the Texas Public Information Act, all contract documents and information related to this Agreement, and any report, analysis or data generated as a result of the Agreement services may be subject to public disclosure under Rule 12 of the Rules of Judicial Administration. OCA will promptly notify EFSP in any event prior to disclosure.
	13. No Liability Upon Termination. If the Agreement is terminated for any reason, Tyler, OCA and the State of Texas shall not be liable to the EFSP for any damages, claims, losses, or any other amounts arising from or related to any such termination.
	14. Limitation on Authority. The EFSP shall have no authority to act for or on behalf of eFileTexas.gov, OCA or the State of Texas except as expressly provided for in this Agreement; no other authority, power or use is granted or implied.
	15. Electronic and Information Resources Accessibility Standards. The EFSP must comply with 1 Texas Administrative Code Chapter 213. In addition, the EFSP shall provide OCA with the URL to its Voluntary Product Accessibility Template (VPAT) for reviewing compliance with the State of Texas Accessibility requirements (based on the federal standards established under Section 508 of the Rehabilitation Act), or indicate that the product/service accessibility information is available from the General Services Administration “Buy Accessible Wizard” (http://www.buyaccessible.gov). If the EFSP is not listed with the “Buy Accessible Wizard” or does not supply a URL to its VPAT, the EFSP must provide OCA with a report that addresses the same accessibility criteria in substantively the same format. Additional information regarding the “Buy Accessible Wizard” or obtaining a copy of the VPAT is located at <http://www.section508.gov/>.

### DEFINITIONS

* 1. “Customer” means an end-user, including a filer or attorney, to whom EFSP provides an electronic filing service.
	2. “Documents” mean the complaints, answers, briefs, exhibits, motions, responses, subpoenas, claims of appeal, docketing statements, petitions, and any and all other legal documents filed with the Courts through eFileTexas.gov.
	3. “EFM” means an application that is hosted on the eFileTexas.gov infrastructure and provides a standardized interface that accepts Customers’ Documents and presents them and relevant data to the appropriate Court’s clerk.
	4. “EFSP Fees” means all amounts (other than Filing Fees charged by the Courts) received by the EFSP as set forth on Attachment B, whether on a transactional or flat-rate basis, for Transactions executed through eFileTexas.gov.
	5. “Filing Fees” means the statutory filing or other fees charged by the Courts for Documents filed with the Courts through eFileTexas.gov.
	6. “Force Majeure” means acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, or other causes that are beyond the reasonable control of either party and that by exercise of due foresight such party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such party is unable to overcome.
	7. “Information” means any electronic record or electronic representation or electronic data of any Document, as part of the record in a Court case that is transmitted using eFileTexas.gov.
	8. “Original Documents” mean the official versions of Documents that are filed with the Courts through eFileTexas.gov and are maintained on the Courts’ computer systems.
	9. “Proprietary Rights” mean any patent, copyright, trademark, service mark, trade secret or other intellectual property right.
	10. “Services” mean the implementation, training, system configuration, customization, consulting or other services performed and to be performed by the EFSP to implement a connection to Texfile for the benefit of its Customers, as set forth in Section 2.
	11. “Term” has the meaning set forth in Section 4 of this EFSP Agreement.
	12. “eFileTexas.gov” means the electronic filing system designed to receive, transfer, maintain, and provide access to documents for the benefit of Courts and Customers.
	13. “Transaction” means the filing of one or more documents in a case at the same time.
	14. “Unauthorized Use” means any use, reproduction, distribution, disposition, possession, disclosure or other activity involving eFileTexas.gov, the EFSP’s system or Confidential Information that is unlawful or otherwise not expressly authorized under this Agreement or in writing by the parties. Unauthorized Use does not include any use of any Documents by OCA, the Courts or their employees, consultants, and contractors in the performance of their respective duties, including, without limitation, providing access to Documents to the general public as permitted or required by federal or state statute or rule.
	15. “User Documentation” means the user manuals, online documentation, and other materials relating to the system provided by the EFSP to its Customers.

 **[Remainder of this page intentionally left blank]**

**Attachment A – Certification Process**

1. **Introduction**

In order to provide protection to eFileTexas.gov and to maintain high-quality service to the eFiling filers, OCA will provide certification for EFSPs in order to connect to eFileTexas.gov in the production environment.

The eFileTexas.gov team will provide a test environment for prospective EFSPs to ensure that their implementations will provide high quality services.

The certification process focuses on three main areas:

* 1. **Functionality**

The functionality test cases will test the EFSP’s ability to implement the web services that are defined in the eFileTexas.gov EFSP Specification. EFSP must implement support for all web services defined in the eFileTexas.gov EFSP Specification. Each web service definition states its associated XSD document that contains the schema for input XML and output XML messages.

* 1. **Resiliency**

Another set of test cases will focus on the resiliency of the EFSP to handle errors coming from eFileTexas.gov, unexpected eFileTexas.gov outages as well as scheduled eFileTexas.gov maintenance windows and outages.

* 1. **AntiVirus**

A final test case will ensure that the EFSP has implemented an appropriate virus scanning solution to ensure that no infected documents make it to eFileTexas.gov.

EFSPs must exercise each of the use cases designated for EFSPs during certification and account for every possible failure outcome. This includes providing validation logic to prevent all preventable failures, as well as error handling for both non-preventable failures (user error) and preventable failures (in the event that the EFSP’s prevention measures fail).

1. **Certification Process**
	1. **Complete integration development**

The EFSP must use the eFileTexas.gov EFSP Specification to integrate all the services provided by the eFileTexas.gov EFM.

* 1. **Connect to test environment**Working with OCA and eFileTexas.gov, the EFSP must establish a connection to the eFileTexas.gov test environment. The EFSP will be provided with connection credentials to connect to the eFileTexas.gov web services as well as a test court to which the EFSP can file documents in and review as if it were a court.
	2. **Test Internally**

The EFSP must test internally using the provided use cases to ensure that its systems are performing as expected.

* 1. **Complete Pre-Certification Checklist**

The EFSP must complete the Pre-Certification Checklist to validate that all use cases have been tested internally and that the systems are properly configured.

* 1. **Ensure all forms are submitted to OCA**

The EFSP must review with OCA to ensure that the following forms have been submitted and are properly completed:

* Electronic Filing Service Provider Agreement
* Pre-Certification Checklist
* EFSP Information Sheet

	1. **Perform formal certification test**

The EFSP must work with OCA and the eFileTexas.gov team to perform formal certification use cases with OCA and eFileTexas.gov staff. Once the EFSP passes the use cases provided by OCA and eFileTexas.gov, the EFSP is then certified to run in the production environment.

* 1. **Certification Wrap-Up**

OCA will send a formal certification letter to the EFSP and will ask the EFSPs to review and update their EFSP information sheet at least once annually. The EFSP shall also update its information sheet at any time prior to the annual review if information on the sheet changes.

1. **Pre-Certification Checklist**

EFSP understands and agrees that due to changing requirements, the Pre-Certification Checklist may change and that EFSP must implement the new requirements in order to remain certified.

1. **Revocation of Certification**

If OCA determines that EFSP has failed to meet the requirements to operate in the eFileTexas.gov production provided in Section 2.1 of the EFSP Agreement, OCA will find the EFSP to be in non-compliance.

If an EFSP is found to be non-compliant, OCA will notify the EFSP of the requirements that EFSP has not met. The EFSP must perform a root-cause analysis and remediate the issue(s) to the satisfaction of OCA.

The following will result in the revocation of an EFSP’s certification:

* Unresolved non-compliance related issue lasting more than 14 calendar days past the initial notification by OCA.
* Three or more non-compliance related issues within a 180-day period.

In the event OCA revokes an EFSP’s certification, the EFSP must repeat the entire certification process in order to be certified again.

**Attachment B – EFSP Information Sheet**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Company Website URL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Twitter Username: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facebook Username: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer Support Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer Support Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrative Contact Technical Contact

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

eFiling and eService Services Offered Fee

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