



## SEVENTH COURT OF APPEALS APPELLATE TIMETABLE FOR CLERKS

	FINAL JUDGMENT CIVIL / CRIMINAL	FINAL JUDGMENT CIVIL / CRIMINAL	ACCELERATED APPEAL - CIVIL  <b>ACCELERATED TERMINATIONS &amp; MANAGING CONSERVATORSHIPS</b>	CRIMINAL APPEAL FILED BY STATE	CRIMINAL HABEAS CORPUS	RESTRICTED APPEAL CIVIL ONLY
	<u>Note:</u> If one of the following <b><u>IS NOT</u></b> filed...  Motion for New Trial; Motion to Modify; Motion to Reinstate; or Request for Findings of Fact and Conclusions of Law	<u>Note:</u> If one of the following <b><u>IS</u></b> filed...  Motion for New Trial; Motion to Modify; Motion to Reinstate; or Request for Findings of Fact and Conclusions of Law	<u>Note:</u> Filing a Motion or Request of any kind <b><u>WILL NOT</u></b> extend time for the record  <b><u>PERMISSIVE APPEAL - CIVIL</u></b> <b><u>NO NOA REQUIRED</u></b>	<u>Note:</u> Filing a Motion or Request of any kind <b><u>WILL NOT</u></b> extend time for the record	<u>Note:</u> Filing a Motion or Request of any kind <b><u>WILL NOT</u></b> extend time for the record	<u>Note:</u> Filing a Motion or Request of any kind <b><u>WILL NOT</u></b> extend time for the record
	Date Judgment Signed <u>or</u> Date Sentence Imposed +	Date Judgment Signed <u>or</u> Date Sentence Imposed +	Date Judgment or Order Signed +	Date Order Signed +	Date Order Signed +	Date Judgment Signed +
<b>Notice of Appeal (NOA)</b>	30 days	90 days	20 days	20 days	30 days	6 Months
<b>Affidavit of Indigence *</b>						
<b>Contest to Affidavit</b>			10 days from date Affidavit filed <b><u>OR</u></b> <b>3 days from date NOA filed</b>			
<b>Clerk's Record</b>	60 days	120 days	10 days from date NOA filed <b><u>OR</u></b> <b>Date Order Signed by COA Accepting Appeal + 10 days</b>	60 days	Date NOA filed +15 days	Date NOA filed + 30 days

- 1.) Parties must pay or make arrangements to pay for the clerk's record unless indigent. If an Affidavit of Indigence is filed, make sure you notify the Reporters pursuant to TRAP 20.1(d)(1) and **TRAP 20.1(e)(2). Presumption of Indigence TRAP 20.1(a)(3).**
- 2.) If a designation is not filed, the clerk is required to prepare a record according to TRAP 34.5(a). \*\*
- 3.) In criminal cases it is required pursuant to TRAP 34.5(g) that the trial court clerk retain a copy of the clerk's record for use of the parties with the court's permission.
- 4.) Pursuant to TRAP 25.2(d), if the defendant is the appellant, the trial court clerk's record MUST include the trial court's certification of the defendant's right of appeal. **(CRIMINAL CASES ONLY)**
- 5.) Save envelopes from any Post Judgment Motions, Motions for New Trial and Notices of Appeal TRAP 9.2(B)(2)(A), TRCP 5
- 6.) The Court requests an electronic copy of your clerk's record on a CD with a **searchable PDF format** if possible until you are able to electronically file them online through the portal for TAMES.
- 7.) We have an information form we request that you send in with the copy of the notice of appeal. If it is not sent in we will have to call you for the information. The information form is available on our web page. \*\*\*
- 8.) If you need additional time to prepare your record you will need to request an extension of time. A form is available on our web page. \*\*\*

\*\* <http://www.supreme.courts.state.tx.us/rules>

\*\*\* <http://www.7thcoa.courts.state.tx.us/forms/forms.asp>