

**PROCESS SERVER CERTIFICATION ADVISORY BOARD**  
**Meeting Agenda**

Office of Court Administration  
Tom C. Clark Building  
205 W. 14<sup>th</sup> Street, Rm. 605  
Austin, Texas 78701  
Thursday, October 9, 2014  
(2:00 p.m. Until Adjournment)

- I. Call to Order; Roll Call and Certification of Quorum
  
- II. Opening Remarks
  - A. Welcome – Patrick Dyer, Chairman
  
- III. Certification Division Overview & Advisory Board Training – Jeff Rinard, Certification Division Director
  
- IV. Appointment of Process Server Complaint Review Committee Members
  - Patrick Dyer (Attorney) – Committee Chair
  - Justiss Rasberry ( Certified Process Server)
  - Mark Vojvodich (Constable, Bexar County, Precinct 3)
  
- V. Discussion, Review and Possible Recommendations on Matters Relating to the Process Server Profession
  - A. Criminal Conviction Guidelines
  - B. Complaint Administrative Dismissal Policy
  - C. Code of Conduct - Certified Private Process Servers of Texas
  - D. Process Server Curriculum & Comments
  
- VI. Future Meetings
  
- VII. Public Comment
  
- VIII. Adjournment

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) five (5) working days prior to meeting so appropriate arrangements can be made.