

INFORMATION ON E-FILING IN THE COURT OF CRIMINAL APPEALS
Revised April 28, 2014

The Texas Rules of Appellate Procedure require attorneys to file documents electronically. Rule 9.2(c)(1).

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COPIES

- 1) By [miscellaneous order](#), the Court of Criminal Appeals requires 10 paper copies of PDRs, Briefs, and Motions for Rehearing that are filed electronically.
- 2) Paper copies of a document that has been electronically filed must display the “accepted” designation.
- 3) Copies of a PDR must contain the court of appeals opinion. Copies of PDR, including the opinion, must be single sided and not copied in duplex mode. Rule 9.4(a).
- 4) All paper copies must adhere to the same requirements as the e-filed original.

Multiple Cases/Companion Cases

- 1) Include all case numbers on one document relating to more than one case number. Please do not file a separate document for each case number.

The following are the most common reasons a document is rejected.

PETITION FOR DISCRETIONARY REVIEW

A PDR may be **rejected** if it does not contain:

- 1) the proper Court of Criminal Appeals case number (if already assigned),
- 2) the proper Court of Appeals case number or style,
- 3) the party’s or attorney’s email address on the cover [Rule 9.4(g)],
- 4) a signature e.g., /s/ [Rule 9.1(c)(1)],
- 5) the PDR and Appendix (COA Opinion) are not combined as one document (Do not efile a PDR and COA opinion(s) or other appendices as separate documents.) [Rule 9.4(j)(4)], or
- 6) the PDR is not a text-searchable PDF document [Rule 9.4(i)(1)].

A PDR may also be **rejected** if:

- 1) the PDR is over the word limit [Rule 9.4(i)(D)]
- 2) the PDR does not contain a certificate of compliance [Rule 9.4(i)(3)], and
- 3) the PDR does not contain the Court of Appeals Opinion(s) [Rule 68.4(j)]

BRIEF

A brief will be **rejected** if it does not contain:

- 1) the proper Court of Criminal Appeals case number,
- 2) the party’s or attorney’s email address on the cover [Rule 9.4(g)], and
- 3) a certificate of compliance [Rule 9.4(i)(3)].

A brief will also be **rejected** if:

- 1) the brief and appendix are not combined as one document [Rule 9.4(j)(4)], or
- 2) the brief is not a text-searchable PDF document [Rule 9.4(i)(1)].
- 3) the brief is over the word limit [Rule 9.4(i)(2)(A), (B) or (C)]

MOTIONS

A motion will be **rejected** if it does not contain:

- 1) the proper Court of Criminal Appeals case number (if already assigned),
- 2) the proper Court of Appeals case number (on extension to file PDR), or
- 3) the correct style.

A motion will also be **rejected** if it is not a text-searchable PDF document [Rule 9.4(i)(1)].