



Texas Court Security Incident Report

- Municipal Courts -

Texas Code of Criminal Procedure, Art. 102.017(f)

Form must be submitted not later than the 3rd business day after the date the incident occurred.

This form is for administrative purposes only. If law enforcement attention is needed, contact the local police or sheriff's department.

1. Information of Person Completing Form:		
Last	First	Area Code and Phone
Title		Email

2. Court Name: _____	3. Incident Date: _____ Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
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4. Type of Incident:

Physical assault Disorderly behavior
 Bomb threat Hostage situation
 Threat

Type of threat: Verbal Written
Threat against: Judge or court staff
 Attorneys, witnesses, or jurors
 Other: _____

Prisoner escape attempt
 Attempt to bring a weapon into the courtroom or court building
 Other: _____

5. Location of Incident:

Courtroom
 Judge's chambers
 Judge's staff offices
 Clerk's office
 Holding area
 Parking lot
 Public area of courthouse/court building (lobby, hallway, etc.)
 Other: _____

6. Was a weapon involved?

No Yes, identify all weapons involved:
 Gun Knife Blunt object
 Other: _____

7. Was anyone injured?

No Yes, type of injury: _____
 If yes, was medical attention rendered? No Yes

8. Who was the perpetrator in the incident?

Name: _____

Defendant / respondent
 Complainant
 Family member/friend of party in the case
 Member of public (unknown relation to any case)
 Other: _____

Was this individual charged as result of the incident?
 No Yes Pending

9. Was the incident reported to law enforcement?

No
 Yes, name the agency: _____

10. Was this incident related to a particular case within the court?

Criminal Juvenile magistration
 Civil Not related to a particular case

Case Number: _____
Style: _____

11. Description of Incident:
