

LICENSED COURT INTERPRETER ADVISORY BOARD
Minutes of the Meeting

John H. Reagan Building
105 W. 15th Street
Room 131
Austin, TX 78701
Thursday, October 23, 2014
(10:00 a.m. Until Adjournment)

The meeting of the Licensed Court Interpreter Advisory Board was called to order by Melissa Fischer, Presiding Officer, at 10:10 a.m. The members present were Presiding Officer Melissa Fischer, Luis Garcia, Melissa Wallace, and Cynthia De Peña. Robert Richter was not present at the meeting. The staff members present were Jeff Rinard, Michele Henricks, Lesley Ondrechen, Katie Bond, and Veena Mohan.

Ms. Fischer gave opening remarks and welcomed the Board members.

Mr. Rinard welcomed the Board and provided an overview of the JBCC and its rules and procedures, public meetings policy, and access to Commission records policy.

Ms. Fischer acknowledged the Court Interpreter Complaint Review Committee Members. The members appointed are: Melissa B. Fischer (Attorney), Luis Garcia (Licensed Court Interpreter - Master), Melissa Wallace (Licensed Court Interpreter - Master).

The Advisory Board members discussed the JBCC Criminal Conviction Guidelines and voted to recommend adding crimes involving tampering with government records to the Licensed Court Interpreter portion of the Guidelines.

The Advisory Board discussed the JBCC Administrative Dismissal policy and voted to recommend adding complaints about inaccurate interpretation and translation, complaints against firms, and complaints about unlicensed interpreters who have not represented themselves as being licensed.

The Advisory Board discussed development of an Ethics Policy for LCIs and created a committee composed of Melissa Wallace, Cynthia De Peña, and Luis Garcia to meet to develop a proposed Ethics Policy for consideration by the Advisory Board and the JBCC. Staff will set a future meeting date.

The Advisory Board discussed placing several items on the agenda for the next Advisory Board meeting, including future legislative proposals and regulation of firms. A future meeting date was not selected.

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Several members of the public – Chris Corsbie, Christina Helmricks, and Marco Hanson – addressed the Advisory Board briefly.

The meeting was adjourned at 11:30 a.m.

Melissa B. Fischer
Presiding Officer

Date