

GUARDIANSHIP CERTIFICATION ADVISORY BOARD
Minutes of Meeting

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street, Rm. 605
Austin, Texas 78701
Thursday, October 16, 2014
(2:00 p.m. Until Adjournment)

The meeting of the Guardianship Certification Advisory Board was called to order by Jamie MacLean, Presiding Officer, at 2:00 p.m. The members present were Presiding Officer Jamie MacLean, Judge Gladys Burwell, and Judge Chris Wilmoth. Jason Armstrong attended by teleconference, and Toni Rhodes Glover was not in attendance. The staff members present were Jeff Rinard, Michele Henricks, Lesley Ondrechen, Katie Bond, and Veena Mohan.

Mr. MacLean gave opening remarks and welcomed the Board members.

Mr. Rinard welcomed the Board and provided an overview of the JBCC and its rules and procedures, public meetings policy, and access to Commission records policy.

Mr. MacLean acknowledged Guardianship Certification Complaint Review Committee Members. The members appointed were Jamie MacLean (Certified Guardian and Attorney), Judge Burwell (Senior Probate Judge), and Jason Armstrong (Guardianship Attorney).

The Board discussed possible action on the process for consulting with members of the Guardianship Certification Advisory Board on certification applications under JBCC Rule 3.6(a). Jamie MacLean appointed Judge Burwell, Judge Wilmoth and Toni Glover as a committee for the Certification Division Staff to consult with when a guardianship application does not clearly meet the experience or education requirements.

The Advisory Board members considered two applications for Guardianship Certification. Applicants Kenneth Johnson and Thomas Casey each addressed the Advisory Board in support of approval of their applications. The Advisory Board voted to deny both applications for certification.

The Advisory Board members discussed the JBCC Criminal Conviction Guidelines and voted to recommend adding crimes involving tampering with government records, drug related offenses, and alcohol related offenses to the Guardianship Certification portion of the Guidelines.

The Advisory Board discussed the JBCC Administrative Dismissal policy and voted to recommend adding complaints against a guardianship program and complaints against persons who are not certified and not required to be certified (e.g., attorneys and family members).

The Advisory Board discussed development of an Ethics Policy for the Guardianship Certification Program taken from the current Guardianship Certification Minimum Standards, and created a committee composed of Judge Chris Wilmoth, Judge Gladys Burwell, and Jason Armstrong to meet to develop a proposed Ethics Policy for consideration by the Advisory Board and the JBCC. Staff will set a future meeting date.

The Advisory Board discussed JBCC Rule 7.5 (a) relating to the renewal of guardianship certification. The Advisory Board voted to recommend a rule change to the JBCC to permit late renewal for up to 90 days after a certification expires.

The Advisory Board discussed placing several items on the agenda for the next Advisory Board meeting, including any recommendation from the Code of Ethics Committee. A future meeting date was not selected.

There was no public comment.

The meeting was adjourned at 4:05 p.m.



Jamie MacLean
Presiding Officer

3/19/2015

Date