

**PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda**

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street, Rm. 605
Austin, Texas 78701
Tuesday, April 14, 2015
(2:00 p.m. Until Adjournment)

The Process Server Certification Advisory Board will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks
- III. Approval of Prior Meeting Minutes
- IV. Code of Ethics – Review Public Comments and Consider Revisions for Final Draft to Recommend to Commission
- V. Process Server Certification Continuing Education – Criteria for Course Approval Submission
- VI. Future Meetings
- VII. Public Comment
- VIII. Adjournment

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or jbcc@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.