

**JUDICIAL BRANCH CERTIFICATION COMMISSION
MINUTES OF THE MEETING**

John H. Reagan Building
105 W. 15th Street, Rm 131
Austin, TX 78701
Friday, November 21, 2014
(10:00 a.m. Until Adjournment)

The meeting of the Judicial Branch Certification Commission (JBCC) was called to order by Judge Lee Hamilton, Chair, at 10:12 a.m., Friday, November 21, 2014. Members present were Judge Lee Hamilton, Chair. The following members attended by phone: Judge Migdalia Lopez, Judge Sid Harle, Judge Polly Spencer, Velma Arellano, Don Ford, Mark Blenden, and Ann Murray Moore. Judge Ben Woodward was not present.

Staff members present were Jeff Rinard, Certification Division Director; Katie Bond, JBCC General Counsel; Michele Henricks, Compliance Manager; Pedro Villarreal, Investigator; Tyees Holcombe, Judicial Regulatory Assistant; Veena Mohan, Assistant Attorney General; and David Slayton, OCA Administrative Director.

Agenda Item II, Opening Remarks. Judge Lee Hamilton, Chair, gave opening remarks.

CLOSED MEETING

Agenda Item III, Correspondence Regarding Issues Raised by Transition of Regulation of Process Servers to the Judicial Branch Certification Commission. Commission members consulted with JBCC General Counsel on issues before the Commission and rules and statutes governing regulation of Process Servers.

OPEN MEETING

Upon proper motion and second, the JBCC voted to table the matter until the Commission meeting on January 23, 2015.

Agenda Item IV, Complaint Regarding Release of Letter from Process Server Review Board to Stephen Hartman. Continued at request of counsel for Stephen Hartman until January 23, 2015 meeting.

Agenda Item V, Request from Certified Guardian to Lift Suspension

- A. In the Matter of Brenda Baker, Cause No. FY14-1 (Certification No. G-13-0406). The Commission voted to lift the suspension of Ms. Baker immediately.

Agenda Item VI, Complaints – Review Committee Recommendations to Dismiss. Upon proper motion and second, the following matters considered by the Process Servers Complaint Review Committee on 10/8/2014, were dismissed:

- A. In the Matter of Sergio Martinez, Cause No. PS2014-0009
- B. In the Matter of Adina Pryor, Cause No. PS2014-0012
- C. In the Matter of Donald Glen Wells, Cause No. PS2014-0014
- D. In the Matter of Philip R. Thorne, Cause No. PS2014-0017
- E. In the Matter of Walter Busby, Cause No. PS2014-0018
- F. In the Matter of Samuel Creasy, Cause No. PS2014-0022

Agenda Item VII, Complaints – Review Committee Recommendations for Disciplinary Action. Upon proper motion and second, the Commission accepted the committee recommendations for disciplinary action in the following matters considered by the Process Servers Complaint Review Committee on 10/8/2014:

- A. In the Matter of Jason Lightner, Cause No. PS2014-0004. Revocation of certification.
- B. In the Matter of Rene Flores, Cause No. PS2014-0010. Suspend certification for one year, fully probated.
- C. In the Matter of Keith Smith, Cause No. PS2014-0021. Suspend certification for one year, fully probated, and complete approved process server course within 90 days.
- D. In the Matter of James Waldrup, Cause No. PS2014-0023. Suspend certification for one year, fully probated, and complete approved process server course within 90 days.

Agenda Item VIII, Administrative Dismissals of Complaints. Upon proper motion and second, the Commission ratified administrative dismissal of the following matters:
Court Reporters and Court Reporting Firms

- A. In the Matter of Tina Gregg, Cause No. CSR-15-00841-001
- B. In the Matter of Jacqueline Fischer, Cause No. CSR-15-02212-009
- C. In the Matter of Mattie Kimble, Cause No. CSR-15-07070-014

Upon proper motion and second, the Commission voted to postpone complaints in the following matters to conduct investigations:

- D. In the Matter of Felix Thompson, Cause No. CSR-15-01076-015
- E. In the Matter of Laura Bailey, Cause No. CSR-15-04475-016

Agenda Item IX, Public Comments. Public comment was received from Tod Pendergrass, Dana McMichael, and Helen Mayfield.

Agenda Item X, meeting adjourned at 12:05 p.m.



Judge Lee Hamilton, Chair

5-1-15

Date