IN THE SUPREME COURT OF TEXAS

Misc. Docket No. 96- 9257

APPROVAL OF MODIFICATION OF TRAVIS COUNTY DISTRICT COURT'S LOCAL RULE 18 REGARDING RULE 103 OF THE TEXAS RULES OF CIVIL PROCEDURE

ORDERED:

Pursuant to Rule 3a of the Texas Rules of Civil Procedure, the Supreme Court of Texas approves the following local rules:

Modification of of Travis County District Court's Local Rule 18 Regarding Rule 103 of the Texas Rules of Civil Procedure.

The approval of these rules is temporary, pending further orders of the Court.

SIGNED AND ENTERED this 6th day of December 1996

Thomas R. Phillips, Chief Justice

Raul A. Gonzalez, Juspice

Uni

Nathan L. Hecht, Justice

John Cornyn, Justice

C

Craig T. Enoch, Justice

ose Spector, Justice

Priscilla R. Owen, Justice

n (1) Jans s A. Baker, Justice Jam Vh Greg Abbott, Justice

Misc. Docket No. 96 - 9257

Page 2 of 2

J. Hecht



THIRD ADMINISTRATIVE JUDICIAL REGION

ADMINISTRATIVE ASSISTANT DIANNE GANNAWAY B. B. SCHRAUB, PRESIDING JUDGE 101 EAST COURT STREET, ROOM 302 SEGUIN, TEXAS 78155-5742

210-379-8556 FAX 210-372-0400

September 11, 1996 ·

The Honorable Thomas R. Phillips Chief Justice, The Supreme Court of Texas P.O. Box 12248 Austin, Texas 78711

RE: PROPOSED MODIFICATION OF TRAVIS COUNTY DISTRICT COURT'S LOCAL RULE 18 REGARDING RULE 103 OF THE TEXAS RULES OF CIVIL PROCEDURE

Dear Chief Justice Phillips:

Enclosed you will find proposed modification of Travis County District Court's Local Rule 18 regarding Rule 103 of the Texas Rules of Civil Procedure.

I have approved this rule as shown on the enclosed order.

I respectfully request this matter be submitted to the Supreme Court for their consideration and approval.

Very truly yours B.B. Schraub

BBS/dg

xc: The Honorable Joseph H. Hart

4. 19. 1

CERTIFICATE OF APPROVAL

The attached Local Rule for the District Courts of Travis County is hereby approved and transmitted to the Supreme Court of Texas for final action this 11th day of September, 1996.

B.B. Schraub, Presiding Judge Third Administrative Judicial Region

CHAPTER 18

Rule 103 Orders

- 18.1 This rule is adopted pursuant to and in compliance with Texas Rule of Civil Procedure 103.
- **18.2** The District Clerk shall provide to any person upon his or her request 1) an application in the form set forth in this chapter for authority to serve citations and other notices and 2) a copy of this chapter. There are two types of applications, either applications for blanket authorization or applications to authorize service in an individual case. Completed applications for blanket authority shall be submitted to the Local Administrative Judge. Completed applications for authority in an individual case shall be presented during the uncontested docket.
- **18.3** If the Local Administrative Judge finds the applicant for blanket authority qualified, he or she shall sign and file with the District Clerk an order in the form set forth in this chapter authorizing the applicant to serve citation and other notices. When making such an order, the Local Administrative Judge is authorized to act for each and every court. The District Clerk shall maintain all such applications and orders in a central file. The orders shall be numbered chronologically.

- **18.4** When a return is required, a person authorized to serve citation and other notices shall state in his or her return that he or she is 1) not less than eighteen years of age; 2) not a party to or interested in the outcome of the suit; and 3) authorized by written order to serve citations and other notices. The return shall also state the number of such blanket written order.
- 18.5 A person authorized to serve citation and other notices has no right to or interest in continued authorization. This chapter may be amended or repealed at any time. The Local Administrative Judge may vacate any order made under this chapter at any time.
- **18.6** All orders for blanket authority shall expire two years from the date of such order.



THE SUPREME COURT OF TEXAS

POST OFFICE BOX 12248 AUSTIN, TEXAS 78711 TEL: (512) 463-1312

FAX: (512) 463-1365

CLERK JOHN T. ADAMS

EXECUTIVE ASS'T WILLIAM L. WILLIS

ADMINISTRATIVE ASS'T NADINE SCHNEIDER

CHIEF JUSTICE THOMAS R. PHILLIPS

JUSTICES RAUL A. GONZALEZ NATHAN L. HECHT JOHN CORNYN CRAIG ENOCH ROSE SPECTOR PRISCILLA R. OWEN JAMES A. BAKER GREG ABBOTT

December 11, 1996

Hon. Joseph H. Hart 126th District Court Post Office Box 1748 Austin, Texas 78767-1748

Dear Judge Hart,

Please find enclosed, a copy of the order of the Supreme Court that approved an amended local rule for the District Courts in Travis County.

Sincerely, SIGNED

John T. Adams Clerk

Encl.

cc: Hon. B. B. Schraub 3rd Admin Judicial Rgn

District Clerk

County Clerk

Supreme Court Adv Committee

Mr. Jerry Benedict Office of Court Admin

State Law Library