Licensing Advisory Committee Nominee Selection Process

The TACLD Certification Committee has established the selection process for the 20 names to be provided to the Texas Forensic Science Commission for consideration of membership on the Licensing Advisory Committee.

- 1. The week of July 20, 2015, notifications will be sent to laboratories currently accredited by the Texas DPS indicating that the application period for Advisory Committee membership has opened. Laboratory points of contact will be asked to distribute the application to interested individuals that the laboratory would be willing to support for membership on the committee.
- 2. Applicants will be required to submit three documents, including:
 - a. A form requesting specific information concerning laboratory affiliation, education, experience, and a narrative addressing the reasons why the applicant is interested in applying for Advisory Committee membership
 - b. A current CV
 - c. A letter from the applicant's Lab Director on agency letterhead (or if the applicant is a Lab Director, from a direct supervisor) supporting the applicant's membership and participation
- 3. The application period will end on Friday August 21, 2015. All three required documents must be submitted to the TACLD Secretary by this deadline in order for applicants to be considered.
- 4. If more than 20 applications are received, completed application packets will be distributed to all TACLD voting members no later than August 28, 2015. Members will be asked to provide feedback to the Certification Committee via online survey by ranking the applicants within individual laboratory categories (state, county, municipal, private; may include federal if any applications are received from this group). Responses will be due to the Committee no later than September 14, 2015.
- 5. The Certification Committee will consider the feedback of the TACLD membership and compile a list of 20 names for submission to the Forensic Science Commission.
- 6. The list of 20 names will be provided to the Forensic Science Commission no later than October 1, 2015. All application materials for the 20 individuals will also be forwarded to the Commission, but no ranking or additional information will be communicated.