

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda - REVISED

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, February 3, 2017
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from November 4, 2016
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Considered on November 4, 2016
 - Court Reporters Certification
 - A. In the Matter of Susan Maienschein, Cause No. 66-CSR-2016
 - Process Servers Certification
 - B. In the Matter of Frankie Dial, Cause No. 55-PS-2016
 - C. In the Matter of Scott Haley, Cause No. 61-PS-2016
 - D. In the Matter of Andrew Espinosa, Cause No. 72-PS-2016
- VI. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints
 - Court Reporters Complaint Review Committee – December 9, 2016
 - A. In the Matter of Roxanne Wiltshire, Cause No. 21-CSR-2016
 - B. In the Matter of Jan Worsham, Cause No. 88-CSR-2016
 - Process Servers Complaint Review Committee – December 8, 2016
 - C. In the Matter of Gary L. Thornton, Cause No. 73-PS-2016
- VII. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action
 - Court Reporters Complaint Review Committee – December 9, 2016
 - A. In the Matter of Kendra Thibodeaux, Cause No. 82-CSR-2016
 - B. In the Matter of Jennifer (Wilson) Scarborough, Cause No. 02-CSR-2017

Process Servers Complaint Review Committee – December 8, 2016

- C. In the Matter of Raymond Casas, Cause No. 16-PS-2016
- D. In the Matter of John P. Stahl, Cause No. 65-PS-2016
- E. In the Matter of James Lee Bryant, Cause No. 68-PS-2016
- F. In the Matter of Troy Richardson, Cause No. 76-PS-2016

VIII. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 80-CRF-2016
- B. In the Matter of Cause No. 01-CSR-2017
- C. In the Matter of Cause No. 10-CSR-2017
- D. In the Matter of Cause No. 03-CSR-2017

Process Servers Certification

- E. In the Matter of Cause No. 84-PS-2016
- F. In the Matter of Cause No. 85-PS-2016
- G. In the Matter of Cause No. 04-PS-2017
- H. In the Matter of Cause No. 13-PS-2017
- I. In the Matter of Cause No. 69-000-2016

Guardianship Certification

- J. In the Matter of Cause No. 18-CG-2016
- K. In the Matter of Cause No. 19-CG-2016
- L. In the Matter of Cause No. 29-CG-2016

Licensed Court Interpreters

- M. In the Matter of Cause No. 25-000-2016

IX. Request for Reconsideration on Denial of Process Server Application from Applicant Jerrod R. McBride

X. Administrative Matters Relating to the JBCC

- A. Guardianship Compliance Project Update
- B. Guardianship Advisory Board – Items Referred by Commission
 1. Establishing limits on number of Wards per guardian
 2. Disclosure of Bill of Rights to Wards
 3. Update to the JBCC Administrative Dismissal Policy
- C. Court Reporters – Update on the Code of Professional Conduct
- D. Licensing Database Replacement Update
- E. Update on reappointments to Commission and Advisory Boards for Terms Expiring February 2017
- F. JBCC Meeting Dates
 1. Next JBCC Meeting – May 5, 2017

XI. Public Comment

XII. Closing Remarks from Chair

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.