

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 4, 2017
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from May 5, 2017
- V. Disciplinary Hearing
 - Process Servers Certification
 - A. In the Matter of Raymond Casas, Cause No. 16-PS-2016
- VI. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Considered on May 5, 2017
 - Court Reporters Certification
 - A. In the Matter of Carla Davis, Cause No. 16-CSR-2017
 - Process Servers Certification
 - B. In the Matter of Joretha Eggleton, Cause No. 07-PS-2017
 - C. In the Matter of Jamie Lively, Cause No. 08-PS-2017
 - D. In the Matter of Brandon Harlee, Cause No. 15-PS-2017
 - Guardianship Certification
 - E. In the Matter of Art Guzman, Cause No. 11-CG-2017
- VII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints
 - Court Reporters Complaint Review Committee – June 23, 2017
 - A. In the Matter of Nita Cullen, Cause No. 28-CSR-2017

Process Servers Complaint Review Committee – June 22, 2017

- B. In the Matter of Brandon Fowler, Cause No. 31-PS-2017
- C. In the Matter of Greg Jones, Cause No. 35-PS-2017
- D. In the Matter of Cynthia Kinnamon, Cause No. 43-PS-2017

VIII. Process Servers Certification – Complaints Withdrawn

- A. In the Matter of Shawn Byars, Cause No. 27-PS-2017
- B. In the Matter of Michelle Solomon, Cause No. 59-PS-2017
- C. In the Matter of Brandon Harlee, Cause No. 79-PS-2017

IX. Advisory Board Complaint Review Committee Recommendations for Disciplinary Action

Court Reporters Complaint Review Committee – June 23, 2017

- A. In the Matter of Cheryl Dixon, Cause No. 25-CSR-2017
- B. In the Matter of Gwendolyn Parker, Cause No. 28-CSR-2017
- C. In the Matter of Rachel Gamez, Cause No. 29-CSR-2017
- D. In the Matter of Walter Johnson, Cause No. 33-CSR-2017

Process Servers Complaint Review Committee – June 22, 2017

- E. In the Matter of Jason Ezell, Cause No. 21-PS-2017
- F. In the Matter of Carl Ross, Cause No. 22-PS-2017
- G. In the Matter of John Thornton, Cause No. 34-PS-2017

Guardians Complaint Review Committee – July 25, 2017

- H. In the Matter of Sundra Spears, Cause No. 12-CG-2017

X. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 30-CSR-2017
- B. In the Matter of Cause No. 40-CSR-2017
- C. In the Matter of Cause No. 37-CSR-2017
- D. In the Matter of Cause No. 56-CSR-2017
- E. In the Matter of Cause No. 62-CSR-2017
- F. In the Matter of Cause No. 64-CSR-2017
- G. In the Matter of Cause No. 67-CSR-2017
- H. In the Matter of Cause No. 68-CSR-2017
- I. In the Matter of Cause No. 69-CSR-2017
- J. In the Matter of Cause No. 70-CSR-2017

Guardianship Certification

- K. In the Matter of Cause No. 26-CG-2017
- L. In the Matter of Cause No. 49-CG-2016

- XI. Administrative Matters Relating to the JBCC
 - A. Recommendation on Code of Ethics for Certified Shorthand Reporters and Court Reporting Firms
 - B. Review of JBCC Rule 6.5(a)(8)(M)
 - C. Guardianship Compliance Project
 - D. Legislative Updates Relating to JBCC:
 - 1. Guardianship Registration
 - 2. Guardianship Programs Registration
 - 3. Update on JBCC Rules
 - 4. Update to the JBCC Administrative Dismissal Policy
 - E. Licensing Database Replacement Update
 - F. JBCC Meeting Dates
 - 1. Next JBCC Meeting – November 3, 2017

- XII. Public Comment

- XIII. Closing Remarks from Chair

- XIV. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.