

TEXAS FORENSIC SCIENCE COMMISSION - AGENDA

APRIL 11, 2008 - 9:30 A.M.

**Marriott-Austin Airport/South
Republic Boardroom
4415 South IH 35, Austin, Texas**

During this meeting, the Commission may consider and take action on the following items:

9:30 A.M. – OPENING COMMENTS (Bassett)

APPROVAL OF MINUTES FROM FEBRUARY MEETING

STAFFING (Hampton, Hamilton & SHSU Liaison)

- Staffing for TFSC - Update
- Assignment of Tasks for Commission Members
- Review of Staff Applications & Interview Results, if any
- Vote and/or Approval for Offer

WEBSITE (Kerrigan)

- Update on Progress with Timetable
- Domain name/timeframe

PHYSICAL OFFICE FOR TFSC (Kerrigan)

- Office update
- Physical address for TFSC

REMINDER - COMMISSION MEMBER TRAINING/ISSUES (Bassett)

- Personal Financial Statements (Kerrigan)
- Open Records/Open Meetings Act Training

PROCEDURES/POLICIES FOR MOVING FORWARD (Bassett, Levy)

- Complaint Form Review
- Letter(s) to “Complainants” (Bassett)

NOON – LUNCH (Provided)

LETTER TO ACCREDITED LABS (Kerrigan, Natarajan, Watts)

- Voluntary Compliance Ideas
- Dissemination to Labs, TCDLA, TCDA, Others

DISCUSSION OF COMPLAINTS AND TIMETABLES

**SCHEDULING/LOCATION FOR FUTURE MEETINGS &
AGENDA FOR FUTURE MEETINGS**

CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN