

TEXAS FORENSIC SCIENCE COMMISSION – AGENDA

February 6th, 2009 - 9:30 A.M.

**Doubletree Hotel – Intercontinental Airport Houston, 15747 John F. Kennedy Blvd.
Houston, Texas 77032**

During this meeting, the Commission may consider and take action on the following items. The Commission shall have morning breaks and a brief lunch break during the meeting:

9:30 A.M. – OPENING COMMENTS (Bassett)

APPROVAL OF MINUTES FROM DECEMBER MEETING

OFFICE UPDATE (Tomlin)

- Website status/hit report
- Any office purchases
- Office UPS account
- Office Correspondence/Complaint Form letters sent
- Correspondence with Fire Expert (Natarajan)
- Correspondence with Fire Marshal

MOBILE CRIME LAB DISCUSSION (Bassett)

- Update on mobile crime lab protocol
- Update from Judge Hervey if available

DISCUSSION OF FORENSIC OVERSIGHT IN TEXAS (Natarajan, Kerrigan, Watts, Eisenberg)

- Discussion of Commission developing own accreditation criteria
- Comments from Justice Project/Innocence Project
- Current program shortcomings

NATIONAL ACADEMY OF FORENSIC SCIENCES REPORT (Eisenberg)

- Update on timeline of report if available
- Discussion of how the report will affect TFSC decisions/procedures

DISCUSSION OF SELF-REPORTING PROCEDURES

- Development of self-reporting form
- Procedure for processing forms
- Website access to forms
- Instruction/letter to labs to inform them of self-reporting

REVIEW OF ANY COMPLAINT FORMS RECEIVED AND FINAL DECISIONS TO DENY OR REVIEW

DISCUSSION OF RE-APPOINTMENT DATES FOR COMMISSION MEMBERS

List of Commission members and reappointment dates (Tomlin)
Comments from AG's office
Procedure for re-appointment

LEGISLATIVE BUDGETING (Bassett)

Contact with Legislative Budgeting Board
Update on any legislative activity
Contact with Senator Whitmire's office

PUBLIC COMMENT PERIOD

WILLIS/WILLINGHAM INVESTIGATION (Kerrigan, Natarajan)

Update on contract with purchasing department
Contact with Dr. Beyler
Any documents sent to Dr. Beyler
Communications regarding the investigation

MOON INVESTIGATION (Eisenberg)

Further consideration of potentially available experts
Update on TX Register posting
Communication with potential candidates
Scope and qualifications of expert

REVIEW OF AGENDA ITEMS/ASSIGNMENTS TO BE COMPLETED BEFORE NEXT MEETING

SCHEDULE/LOCATION FOR FUTURE MEETINGS & AGENDA FOR FUTURE MEETINGS

CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN