

# **TEXAS FORENSIC SCIENCE COMMISSION - AGENDA**

**July 24th, 2009 - 9:30 A.M.**

**Doubletree Hotel Houston Intercontinental Airport (IAH)**

**15747 JFK Boulevard**

**Houston, Texas 77032**

**Telephone: (281) 848-4000 Fax: (281) 590-8461**

**During this meeting, the Commission may consider and take action on the following items. The Commission shall have morning breaks and a brief lunch break:**

**9:30 A.M. – OPENING COMMENTS (Bassett)**

**APPROVAL OF MINUTES FROM MAY MEETING**

**OFFICE UPDATE (Tomlin)**

- Any office purchases
- Moon documents, copies
- Reimbursement reminders, end of fiscal year
- Any office correspondence/complaint form letters sent
- Responses from letters sent to agencies/individuals on complaints
- Correspondence with Dr. Shaler, El Paso DA's Office and DPS
- Responses to DPS lab poster distribution

**WILLIS/WILLINGHAM INVESTIGATION, Case # 0901 (Bassett, et.al.)**

- Review any reports/updates received from Dr. Beyler
- Communications regarding the investigation
- Review of any further response from Fire Marshal's office
- Decisions regarding next steps in case

**MOON INVESTIGATION, Case #0902 (Eisenberg)**

- Contact with Dr. Shaler
- Any communications regarding the investigation
- Status of contract for investigation
- Status of Texas Register posting for contract
- Review of documents received from El Paso DA's Office and DPS

**STATUS OF LEGISLATION INVOLVING COMMISSION (Bassett)**

- Update and/or input from Judge Hervey, if available
- Update on status of HB3874, HB4143, and SB1909
- If legislation approved, discussion of possible appropriation methods
- Legislative budgeting for Commission

**DISTRIBUTION OF INFORMATION ON THE TFSC (Kerrigan, Watts, Tomlin)**

Update on any Commission outreach activities  
Update on edits and distribution of DPS lab poster  
Responses received for DPS lab poster  
Review of any presentations/meetings attended by Commission members

**PROPOSAL FOR OPEN MEETING ON DEVELOPMENT/EXPANSION OF  
TFSC'S OVERSIGHT (Kerrigan, Watts, Adams)**

List of agencies/individuals to be invited to the open discussion  
Continued discussion of potential meeting topics  
Ideas for TFSC paper audit program  
Assignment of any duties to Commission members  
Update on communications with DPS for meeting locations  
Information regarding meeting potential facilitators  
Discussion of NAS report in comparison to Texas forensic lab procedures

**REVIEW OF ANY COMPLAINT FORMS RECEIVED AND FINAL DECISIONS  
TO DENY OR REVIEW**

Status of case #0908 and any response received from HPD  
Status of case #0915, review of any response received from lab or  
accrediting agency  
Follow up on pertinent analytical issues of complaint #0915 (Eisenberg,  
Watts)  
Update on recent correspondence for pending complaints (Tomlin)  
Distribute updated complaint list (Tomlin)

**PUBLIC COMMENT PERIOD**

**REVIEW OF AGENDA ITEMS/ASSIGNMENTS TO BE COMPLETED BEFORE  
NEXT MEETING**

**SCHEDULE/LOCATION FOR FUTURE MEETINGS & AGENDA FOR FUTURE  
MEETINGS**

**CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN**