

# **TEXAS FORENSIC SCIENCE COMMISSION - AGENDA**

**October 2<sup>nd</sup>, 2009 - 9:30 A.M.**

**Omni Mandalay Hotel at Las Colinas**

**221 E. Las Colinas Blvd.**

**Irving, Texas 75039**

**Telephone: (972) 869-5528 Fax: (972) 869-9053**

**During this meeting, the Commission may consider and take action on the following items. The Commission shall have a morning break and a brief lunch break:**

**9:30 A.M. – OPENING COMMENTS (Bassett)**

**APPROVAL OF MINUTES FROM JULY MEETING**

**OFFICE UPDATE (Tomlin)**

- Any office purchases
- Year-end accounting spreadsheet
- Reimbursement reminders
- Any office correspondence/complaint form letters sent
- Responses to DPS lab poster mailing
- Responses from letters sent to agencies/individuals on complaints
- Review of complaint list and status

**WILLIS/WILLINGHAM INVESTIGATION, Case # 0901 (Bassett, et.al.)**

- Review and discussion of final report received from Dr. Beyler
- Dr. Beyler – Q. and A. Session with Commission Members
- Draft specific language on type of response requested from Fire Marshall
- Other agency/office responses to solicit, if any
- Decisions regarding next steps in case
- Public Information Act Issues
- Assignment of duties for development of Commission's case report

**MOON INVESTIGATION, Case #0902 (Eisenberg)**

- Contact with Dr. Shaler
- Any communications regarding the investigation
- Status of contract for investigation
- Status of Texas Register posting for contract

**PUBLIC COMMENT PERIOD** (Without objection, the public comment period shall be limited to a time-period to be determined by the Commission Chair at commencement of the meeting.)

**DISTRIBUTION OF INFORMATION ON THE TFSC (Kerrigan, Watts, Tomlin)**

Update on any Commission outreach activities  
Letters/invites sent re roundtable meetings  
Review of any presentations/meetings attended by Commission members

**PROPOSAL FOR OPEN MEETING ON DEVELOPMENT/EXPANSION OF  
TFSC'S OVERSIGHT (Kerrigan, Watts, Adams)**

List of agencies/individuals invited to the open discussion  
Any registration forms received  
Outline for meeting activities/topics  
Update on communications regarding meeting locations  
Information regarding communications with meeting facilitators  
Responses to round-table discussion ideas  
Assignment of any duties to Commission members

**REVIEW OF ANY COMPLAINT FORMS RECEIVED AND FINAL DECISIONS  
TO DENY OR REVIEW (Bassett, et.al.)**

Distribute updated complaint list (Tomlin)  
Status of case #0915  
Review of ASCLD response to #0915 (Eisenberg, Watts)  
Review of any response from corresponding lab  
Discussion on next steps for complaint #0915  
Review of closed lab/conflict of interest inquiry  
Update on any recent correspondence for other pending complaints  
(Tomlin)

**REVIEW OF AGENDA ITEMS/ASSIGNMENTS TO BE COMPLETED BEFORE  
NEXT MEETING**

**SCHEDULE/LOCATION FOR FUTURE MEETINGS & AGENDA FOR FUTURE  
MEETINGS**

**CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN**

Note: The Commission may meet in closed session on any agenda item listed above as authorized by the Texas Open Meetings Act, Tex. Gov't. Code Ann. Chapter 551.