



## Courthouse Security Policy Assessment:

### Perimeter and Lighting

Do you have a perimeter lighting plan?	Yes	No
If so, does the plan cover the entire building?	Yes	No
Are all perimeter lights regularly inspected and tested?	Yes	No
Are the perimeter light switches secured?	Yes	No

### Parking and Building Exterior

Is there a dedicated judicial parking area at the building?	Yes	No
Does parking lot have <u>24-hour Warning Signs</u> to act as a deterrent?	Yes	No

### Interior—Screening

Are all entry and exit paths clearly separated and marked?	Yes	No
Do you have one public access entry?	Yes	No
If no, can public access be limited to one part of the building	Yes	No
Is the public screened before entering the building?	Yes	No
Is signage posted regarding the searching/screening of persons entering the building?	Yes	No
Is signage posted regarding firearms in the building?	Yes	No
Do employees have a separate entrance into the building?	Yes	No
If no, can one entrance be repurposed to be one?	Yes	No
Are employees screened before entering the building?	Yes	No
Are employees required to show an ID card to enter?	Yes	No
Does your judge allow law enforcement to carry weapons in the building?	Yes	No
If no, do you have an area where those weapons can be stored?	Yes	No

### Interior—Courtroom/Public Courthouse Areas

Is the courtroom locked when not in use?	Yes	No
Can any secondary courtroom doors be secured or locked?	Yes	No
Does the building have:	Yes	No
A fire escape plan	Yes	No
A severe weather plan	Yes	No
An active shooter(s)/hostage situation plan	Yes	No
A bomb threat/suspicious mail policy	Yes	No
Are all emergency plans regularly drilled or tested?	Yes	No
Are light switches/lights controlled in the courtroom?	Yes	No

### Interior—Chambers

Are all entrances to the judge's chambers locked at all times?	Yes	No
Do judges keep firearm(s) in chambers?	Yes	No

If yes, are those firearm(s) always secured?	Yes	No
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**Interior—Other Court Offices and Annexes**

Is the jury room searched prior to use and locked when not in use?	Yes	No
Is the jury room searched after use?	Yes	No
Are all court related offices locked when not in use?	Yes	No
Are non-public access areas secured? (utility room, boiler, storage closets, records, telephone/IT)?	Yes	No
Is a key control policy in place and enforced?	Yes	No
Are public areas and restrooms routinely searched?	Yes	No
Does the courthouse comply with local fire codes?	Yes	No
Does the Fire Marshal routinely inspect the courthouse?	Yes	No

**Interior—Dangerous Materials**

Are any of the following stored in the building?		
Firearms	Yes	No
Intermediate weapons (Stun guns, mace, etc.)	Yes	No
Ammunition	Yes	No
Chemical, hazardous, or flammable materials	Yes	No
If yes to any, are the items stored according to instructions and in the appropriate manner?	Yes	No