

**JUDICIAL BRANCH CERTIFICATION COMMISSION**  
**Commission Meeting Agenda – REVISED 1/25/2019**

Third Court of Appeals  
Price Daniel Sr. Building  
209 W. 14th Street, Room 101  
Austin, Texas 78701  
Friday, February 1, 2019  
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome - Judge Lee Hamilton, Chairman
  - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from November 2, 2018
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints
  - Process Servers Certification – September 27, 2018
    - A. In the Matter of Kevin Benson, Cause No. 0056
  - Guardianship Certification – August 29, 2018
    - B. In the Matter of James Taylor, Cause No. 0046
- VI. Approval of Agreed Orders - Acceptance by Respondent of Sanction/Administrative Penalty
  - Process Servers Certification – September 27, 2018
    - A. In the Matter of Eloy Bravo, Cause No. 0055
    - B. In the Matter of Cynthia Rodriguez-Balderas, Cause No. 0057
- VII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints
  - Court Reporters Complaint Review Committee – November 16, 2018
    - A. In the Matter of Shana Wise, Cause No. 0067
    - B. In the Matter of Luis Duran, Cause No. 0068
    - C. In the Matter of Angela Chambers, Cause No. 0074
  - Process Servers Complaint Review Committee – November 30, 2018
    - D. In the Matter of Ray Whatley, Cause No. 0050

E. In the Matter of Faviola Martinez, Cause No. 0059

Guardianship Certification – December 12, 2018

F. In the Matter of Letitia McPherson, Cause No.0076

VIII. Administrative Dismissal of Complaints

Court Reporters Certification

A. In the Matter of Cause No. 0049

B. In the Matter of Cause No. 0078

C. In the Matter of Cause No. 0094

D. In the Matter of Cause No. 0117

Process Servers Certification

E. In the Matter of Cause No. 0114

IX. Request for Reconsideration on Denial of Process Server Renewal Application from Applicant Wayne Echelmeyer

X. Administrative Matters Relating to the JBCC

A. Court Reporters Advisory Board Efforts to Address Court Reporter Shortage (January 11, 2019)

B. Court Reporters Advisory Board Approval of Online Curriculum

1. StenoTrain.com

2. Court Reporting Institute of St. Louis

C. Guardianship Registration

D. Guardianship Training

E. Guardianship Compliance Project

F. Reappointments of Commission Members & Advisory Board Members for Terms Expiring February 1, 2019

G. JBCC Meeting Dates

1. Next JBCC Meeting – Friday, May 3, 2019

XI. Public Comment

XII. Closing Remarks from Chair

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.