

**UNIFORM FORMAT MANUAL COMMITTEE
OF THE
COURT REPORTERS CERTIFICATION ADVISORY BOARD
Meeting Agenda**

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street
6th Floor, Rm 605
Austin, Texas 78701
Friday, October 11, 2019
(10:00 a.m. – 12:00 p.m.)

The Court Reporters Uniform Format Manual Committee will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks
- III. Review and Development of Uniform Format Manual for Records Prepared by Court Reporters
- IV. Future Meetings
- V. Public Comments
- VI. Adjournment

A quorum of the Court Reporters Advisory Board serves on the Uniform Format Manual Committee. A quorum of the Board may meet as a Committee and deliberate on matters on the agenda before the Committee.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or jbcc@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.