Judicial Branch Certification Commission

Health & Human Services Commission

January 1 through December 31, 2019

HHSC Office of Guardianship Reporting Form

1. Name of person completing this form:	2. Title:	3. Phone:

Texas Estates Code § 1104.258 [formerly Probate Code § 697A(b)] and Rule 7.3(g) of the JBCC Rules:

Not later than January 31 of each year, the Health & Human Services Commission Office of Guardianship shall submit to the Judicial Branch Certification Commission a statement containing:

1. the name, address and telephone number of each employee who is or will be providing guardianship services to a ward or a proposed ward on behalf of the Office of Guardianship;
2. the name of each county or counties in which each employee named in Subdivision (1) of this subsection is providing or is authorized to provide those services;
3. the total number of wards receive guardianship services from the Office of Guardianship.

Please provide the following information:

4. Employee Name	5. Address (Street, City, State, ZIP)	6. Phone Number	7. County(ies) in which employee provides services

Please return this form no later than January 31, 2020 to:
(E-mail submissions are preferred.)

Michele Henricks
Deputy Director of Regulatory Services
Office of Court Administration
E-mail: jbcc@txcourts.gov or by mail: P.O. Box 12066
Austin TX 78711-2066