

## **JUDICIAL BRANCH CERTIFICATION COMMISSION**

### **Commission Meeting Agenda**

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, February 5, 2021

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

An electronic copy of the agenda is available on the Commission's website at <http://www.txcourts.gov/jbcc/meetings-agendas>

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/95723695551>

Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome – Judge Sid Harle, Chairman
  - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
- IV. Approval of Prior JBCC Meeting Minutes from November 6, 2020
- V. Disciplinary Hearings
  - Court Reporters Certification
    - A. In the Matter of Leticia Escamilla, Cause Nos. 0173 and 0235
- VI. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints
  - Guardianship Certification
    - A. In the Matter of Kyla Baker, Cause No. 0261
- VII. Reconsideration of Agreed Final Order – Acceptance by Respondent of Sanction/Administrative Penalty
  - Process Servers Certification
    - A. In the Matter of Ariele London, Cause No. 0144 (deferred at JBCC meeting on 11/6/2020)

VIII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Certification

- A. In the Matter of James Rodriguez, Cause No. 0191
- B. In the Matter of D. Octavia Logan, Cause No. 0192
- C. In the Matter of Caleb Malone, Cause No. 0194
- D. In the Matter of Mark Gyger, Cause No. 0199
- E. In the Matter of Alfred Barrera, Cause No. 0205

Court Reporters Certification

- F. In the Matter of Gay Richey, Cause No. 0254
- G. In the Matter of Winona Williams, Cause No. 0260
- H. In the Matter of Melissa Voigt, Cause No. 0267
- I. In the Matter of Darlene Forville, Cause No. 0270

Guardianship Certification

- J. In the Matter of Lettitia McPherson, Cause No. 0075
- K. In the Matter of Bonnie Bretzke, Cause No. 0189
- L. In the Matter of Sandra Eavenson, Cause No. 0244

IX. Administrative Dismissal of Complaints

Process Servers Certification

- A. In the Matter of Cause No. 0176
- B. In the Matter of Cause No. 0195
- C. In the Matter of Cause No. 0196

Guardianship Certification

- D. In the Matter of Cause No. 0208

Court Reporters Certification

- E. In the Matter of Cause No. 0289
- F. In the Matter of Cause No. 0295
- G. In the Matter of Cause No. 0296
- H. In the Matter of Cause No. 0299
- I. In the Matter of Cause No. 0238
- J. In the Matter of Cause No. 0247

X. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 0238
- B. In the Matter of Cause No. 0247

Guardianship Certification

- C. In the Matter of Cause No. 0279
- D. In the Matter of Cause No. 0280

- XI. Administrative Matters Relating to the JBCC
  - A. Development and Revisions to JBCC Rules Pertaining to Guardianship
    - 1. Code of Ethics and Minimum Standards for Guardianship Services, Section 21(c) – Management of Multiple Guardianship Cases
    - 2. JBCC Rule 7.2(b) – Requirement of Certification
  - B. Supreme Court Appointments/Reappointments to Commission and Advisory Boards
  - C. Update on Court Reporter Reciprocity Outreach - California
  - D. Status on Guardianship Program and Guardianship Registrations
  - E. JBCC Meeting Dates
    - 1. Next JBCC Meeting – Friday, May 7, 2021
  
- XII. Public Comment \*Comments will be limited to no more than three minutes\*  
Please email public comments with your name and phone number to [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) by 5:00 p.m. on February 4, 2021 with “Public Comment” noted in subject line.
  
- XIII. Closing Remarks
  
- XIV. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.