



## JUDICIAL BRANCH CERTIFICATION COMMISSION

### COMPLAINT FORM

**Submit Form To:**

Judicial Branch Certification Commission  
Certification Division  
PO Box 12066, Austin, TX 78711  
(Email) [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov)

Please Type or Print to Ensure the Form is Completed Legibly.

*To file a complaint against a Certified Court Reporter, a Court Reporting Firm, a Certified Guardian, a Certified Process Server or a Licensed Court Interpreter, you must complete this form. The Complainant's identity is not confidential. A copy of the complaint and any related documentation may be forwarded to the Respondent, including your name and contact information. The documents and information provided may be released to the public.*

**COMPLAINANT'S INFORMATION: You, as the complaining party**

<b>Name:</b>									
<b>Mailing Address:</b>									
<b>City:</b>				<b>State:</b>			<b>Zip Code</b>		
<b>Daytime Phone:</b>				<b>Alternate Phone:</b>			<b>Fax:</b>		
<b>Email:</b>									

**RESPONDENT'S INFORMATION: The person or firm you are complaining about**

<b>Name:</b>									
<b>Company or Firm:</b>									
<b>Mailing Address:</b>									
<b>City:</b>				<b>State:</b>			<b>Zip Code:</b>		
<b>Phone:</b>				<b>Fax:</b>					
<b>Email:</b>									
<b>License, Certification, or Registration Number:</b>									

**Please select the Respondent's certification, registration or license type:**

<input type="checkbox"/> <b>Court Reporter</b>	<input type="checkbox"/> <b>Court Reporting Firm</b>	<input type="checkbox"/> <b>Certified Guardian</b>
<input type="checkbox"/> <b>Certified Process Server</b>	<input type="checkbox"/> <b>Licensed Court Interpreter</b>	

Please describe your complaint in detail. *Include names, dates, locations, and the facts surrounding your allegations. Attach any supporting documentation to this complaint.* Additional pages may be used if needed. Please number any additional pages.

\_\_\_\_\_   
Complainant's Signature

\_\_\_\_\_   
Date