

**COURT REPORTERS CERTIFICATION ADVISORY BOARD**  
**Meeting Minutes**

Office of Court Administration  
Tom C. Clark Building  
205 W. 14th Street  
First Floor Conference Room  
Austin, Texas 78701  
**Friday, December 20, 2019**  
(10:00 a.m. Until Adjournment)

The meeting of the Court Reporters Certification Advisory Board (Board) was called to order by Molly Pela at approximately 10:06 a.m. Molly Pela, Robin Cooksey, Deborah Hamon, Kim Tindall, Janice Eidd-Meadows, and Whitney Lehmsberg-Riley attended by teleconference. Presiding Officer Judge Lori Valenzuela did not attend.

Staff members present were Jeff Rinard, Scott Gibson, Sheryl Jones, Michele Henricks, Tyees Holcombe, and Rachel Davis.

Jeff Rinard welcomed everyone to the meeting.

The Board members reviewed and approved the prior Board meeting minutes from the June 28, 2019 meeting.

Agenda item IV, Development of Rules Relating to SB 891:

- A. Provisional and Apprentice Certifications for Court Reporters. Revisions regarding new apprentice certifications, including supervisory oversight, and new provisional certifications were discussed.
- B. Conditions Under Which a Shorthand Reporting Firm or Affiliate Office is Subject to Disciplinary Action for Unprofessional Conduct Exhibited for Repeated Failure to Fulfill a Commitment to Provide Court Reporter Services. Discussion focused on developing a rule tracking statutory language relating to firms repeatedly committing to provide at a specific time and location, court reporting services for an attorney in connection with a legal proceeding, and then unreasonably failing to fulfill the commitment under the terms of that commitment.

Upon proper motion and second, the Board voted to accept draft of proposed rule revisions as referenced in A. and B. above to recommend to the Commission for approval to forward to the Supreme Court for adoption.

Agenda item V, Jeff Rinard gave an update on reciprocity in other states. JBCC contacted 30 states regarding interest, if any, in a reciprocity agreement with Texas pursuant to requirements in SB 891. Approximately 8 – 10 responses were received including the state of Kentucky who does not have a licensing program. The JBCC continues its outreach to other states. SB 891 requires the JBCC to provide a report with this information in April 2020.

