

## **JUDICIAL BRANCH CERTIFICATION COMMISSION**

### **Commission Meeting Agenda**

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, February 4, 2022

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/83199662239>

Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome – Judge Sid Harle, Chairman
  - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
    1. Introduction of Megan LaVoie, Administrative Director, Office of Court Administration
- IV. Approval of Prior JBCC Meeting Minutes from November 5, 2021
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints

Court Reporters Certification – December 3, 2021

- A. In the Matter of LaToya Young, Cause No. 0282

Guardianship Certification – June 29, July 13, and October 12, 2021

- B. In the Matter of Kyla Baker, Cause No. 0306
- C. In the Matter of Trilogy Guardian Services, Cause No. 0314
- D. In the Matter of Kyla Baker, Cause No. 0307
- E. In the Matter of Trilogy Guardian Services, Cause No. 0315
- F. In the Matter of Kyla Baker, Cause No. 0308
- G. In the Matter of Trilogy Guardian Services, Cause No. 0316
- H. In the Matter of Kyla Baker, Cause No. 0312
- I. In the Matter of Trilogy Guardian Services, Cause No. 0320
- J. In the Matter of Kyla Baker, Cause No. 0313
- K. In the Matter of Trilogy Guardian Services, Cause No. 0321

- L. In the Matter of Kyla Baker, Cause No. 0309
- M. In the Matter of Trilogy Guardian Services, Cause No. 0317
- N. In the Matter of Kyla Baker, Cause No. 0310
- O. In the Matter of Trilogy Guardian Services, Cause No. 0318
- P. In the Matter of Kyla Baker, Cause No. 0311
- Q. In the Matter of Trilogy Guardian Services, Cause No. 0319
- R. In the Matter of Trilogy Guardian Services, Cause No. 0329
- S. In the Matter of Kyla Baker, Cause No. 0330
- T. In the Matter of Trilogy Guardian Services, Cause No. 0331

VI. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Certification – December 10, 2021

- A. In the Matter of Joe Gandara, Cause No. 0234
- B. In the Matter of Lucious Buggs IV, Cause No. 0239

Court Reporters Certification – December 3, 2021

- C. In the Matter of Terry Spangler, Cause No. 0278

Guardianship Certification – October 12, 2021

- D. In the Matter of Phillip Walker, Cause No. 0281
- E. In the Matter of Lindsay Howell, Cause No. 0284
- F. In the Matter of Samantha Webster, Cause No. 0290
- G. In the Matter of Sarah Haugen, Cause No. 0297
- H. In the Matter of Alexis Haden, Cause No. 0328

VII. Administrative Dismissal of Complaints

Process Servers Certification

- A. In the Matter of Cause No. 0248
- B. In the Matter of Cause No. 0253
- C. In the Matter of Cause No. 0408

Court Reporters Certification

- D. In the Matter of Cause No. 0390
- E. In the Matter of Cause No. 0394

Guardianship Certification

- F. In the Matter of Cause No. 0334
- G. In the Matter of Cause No. 0367
- H. In the Matter of Cause No. 0395

VIII. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 0379
- B. In the Matter of Cause No. 0380
- C. In the Matter of Cause No. 0389

- IX. Administrative Matters Relating to the JBCC
  - A. Update on Court Reporter Reciprocity Outreach
  - B. Update on JBCC Examinations
    - 1. LCI and Guardian Online Written Exams
    - 2. Guardianship Written Examinations
    - 3. LCI Oral Exam Administered in El Paso, Texas
  - C. Update on Guardianship Program and Guardianship Registrations
  - D. JBCC Meeting Dates
    - 1. Next JBCC Meeting – Friday, May 6, 2022
  
- X. Public Comment \*Comments will be limited to no more than three minutes\*  
(Please email public comments with your name and phone number to [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) by 5:00 p.m. on February 3, 2022 with “Public Comment” noted in subject line.)
  
- XI. Closing Remarks
  
- XII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.