

Public Safety Report System (PSRS) Frequently Asked Questions (FAQs)

FAQ Table Key

Category Code	Description
BM	Bond Modification
DPS	Department of Public Safety
F	Forms
P	Process
SC	System Customization
SF	System Functionality

FAQs Table by Category

Order	Category	Question:	Answer:
1	BM	How does the PSRS handle 17.16 and 17.19 AFSS's from Bail Bonds Companies with the consequent revocation of bond and issuance of Capias Orders for the arrest of the defendant?	For 17.16, 17.18, and 17.19 determinations, the magistrate must consider criminal history but isn't required to consider a PSR. However, the magistrate must submit a bail form reflecting the newly-determined bond.
2	BM	What if a Judge grants a PR bond or reduces a bond to someone who is/has been in jail, will that judge have to enter the bond modification form or the judge/jp who did the original magistrate?	The judge making the new bail decision or their designee.
3	BM	If a defendant is arrested on a bond forfeiture, motion to revoke, surety off bond warrant – do we enter a bond modification or a new entry? It typically is not on all of the offenses they were originally arrested on. And the defendant does not see our magistrate since they were originally arrested on the charge and there is a bond amount, but according to this new process, if the bond amount/conditions change then a bond form or modification is required. It still hasn't been answered as to who enters the bond form/modification on those arrests/warrants.	Bond modification. The modifications would be entered by whoever you determine locally, which could be jail staff, magistrate/staff, or the staff/judge of the court issuing the warrant.
4	BM	Will the modification form be submitted for warrant arrests?	If bond is already set on a given charge, you would submit a bail form modification if new bail is set. No bail form is created when issuing an initial arrest warrant based on PC.

Order	Category	Question:	Answer:
5	BM	If a person gets arrested again due to the bond revocation, do we enter the new arrest with the new magistration form or modify the original arrest?	A bail form modification would be submitted once the trial court modified or revoked the original bail.
6	DPS	What is the turn-around time to get ORI?	It takes 4-6 weeks to get an ORI.
7	F	Are the forms in the system required to be used in each county?	The forms are part of the system and built for those counties that may not have a CMS for their process. They are not required to be used in the system, and can be adapted to each jurisdiction's CMS, as long as the outcome is entered in the PSRS within the 72 hours.
8	F	Can the forms be modified to include additional information (so long as the current language is included)?	Yes. Your local administrative user (LAU) will have the necessary permissions in the system to make those changes.
9	F	Will the forms be available in other languages?	The <i>Notice to Defendant of Conditions of Bond</i> form is available in the system in English and Spanish.
10	F	Will the forms include statutory language for consequences of bond under TCCP 17.51(e)(2)?	Yes.
11	F	17.53 appears to prescribe forms to be used by a court to facilitate refunds of monetary bonds and application to court costs, fines and fees. Presumably, that would apply to Class C offenses with a monetary bond.	Correct.
12	P	Will the sheriff's office be inputting this initial information?	If the Sheriff's office is normally responsible for getting this data for magistration, then yes, the Sheriff's office could be entering this data into the system. However, that decision has to be made at the local level.
13	P	What if our jurisdiction already supplies all of this information?	Art. 17.022 of the Code of Criminal Procedure provides that the initial magistrate must consider the public safety report (PSR). A magistrate may consider other sources of information in addition to the PSR.
14	P	As a Magistrate, we appoint attorneys based on the Affidavit of Indigence and Application for Appointed Attorney (AIAAA). How will PSRS allow us to continue to do so?	The PSRS will not impact the process for appointing attorneys for indigent defendants.
15	P	Will the system allow the Magistrate to assign a pre-filing Magistrate case number?	The PSRS will not retain a cause number assigned by a magistrate; records will be accessed by searching for specific defendants. However, magistrates may still assign a cause number which will be used in the magistrate's case management software, etc.

Order	Category	Question:	Answer:
16	P	How does the PSRS integrate with the 16.22 Mental Health Assessments and potential Evaluation Orders?	The PSRS will not impact the process under Art. 16.22 for detecting mental health issues and ordering mental health evaluations.
17	P	How will it work if magistrating out-of-county warrants?	The process within the PSRS will be the same for out-of-county warrants, and the bail form and other records will be viewable, by the magistrate who issued the warrant, through the PSRS.
18	P	If a person was arrested and entered into the PSR system by law enforcement, then a video Magistration was done, how do they certify the data that was entered after bond is set?	When TLETS is queried, all data will go into the PSRS for the magistrate to review (this can be done in the system or it can be printed). If a video magistration occurs, the judge or other support staff will enter the bail decisions in the system to produce the bail form at some point over the next 72 hours. There shouldn't be data entered into the PSR after bail is set.
19	P	Are Protective Orders part of the conditions?	No, a Magistration Order for Emergency Protection is a separate order, rather than a bond condition, so it wouldn't be included in the bond conditions.
20	P	If a PSR is generated, and the bond form has to be completed and certified to complete the process, if the judge finds no probable cause, is there a place to show that?	In that situation no bail form would be generated since no bail was set. We recommend you continue to use whatever order you currently use in the situation where no PC is found.
21	P	Does a Class C assault-FV qualify as a "violent offense" in 17.50(a)(3)? If so, does 17.50(a)(3)(B) impose a duty on a magistrate who sets a bail condition on a Class C assault-FV to report such to local law enforcement? (Probably doesn't happen often at AMC or DACC)	Yes, since it says "any offense" involving family violence counts. So yes, those bond conditions must be reported as required by Art. 17.50(b) and (c).

Order	Category	Question:	Answer:
22	P	During a 15.17 magistration, a magistrate is required to determine whether a defendant can pay a cash bond if there is a bond schedule or standing order related to setting bail in that defendant's case, "if applicable." Is a release to appear the equivalent to a \$0 personal bond granted sua sponte? If so, is that the equivalent of a bond schedule (\$0) or a standing order (personal bond). If that is so, must a magistrate inform the defendant that he may file the affidavit described by Art 17.028(f) even though it is a \$0 bail and a personal bond? NOTE: Art 17.028(f) appears to limit requiring notifying a defendant of his right to file this affidavit to Class B and above. Therefore, is this not "applicable" to Class C offenses?	The warning/right to file an affidavit only applies to Class B and above, so isn't applicable to Class C offenses. Note that 17.151 does require the release of a person unable to make bond on a Class C offense within 5 days if the state isn't ready for trial. We don't think a personal recognizance release counts, but the person could never "not make" a personal recognizance release, so the issue may be moot. Additionally, most defendants charged with only a Class C offense should be released on a personal bond, albeit potentially with a monetary amount and/or conditions attached.
23	P	Does the defendant receive a copy of this bail form? What if this isn't entered into the system prior to the defendant bonding out since we have 72 hours after magistration to enter this bail form?	The law doesn't mandate that the bail form be given to the defendant (though it certainly can be). The judge/magistrate should have an order determining the bond/conditions which is given to the defendant.
24	P	What do I have to do to put a bond amount on an arrest warrant? Ex: The police brought an unsigned arrest warrant.	No entry into the PSRS is needed for an arrest warrant on PC. When the person is arrested, the magistrate will review a PSR, make a bail decision, and submit a bail form.
25	P	If a DA brings a warrant for arrest for a judge to set a bond amount, does the PSRS have to be used?	No entry into the PSRS is needed for an arrest warrant on PC. When the person is arrested, the magistrate will review a PSR, make a bail decision, and submit a bail form.
26	P	Can a user enter City Ordinance offenses that the defendant was arrested on?	Those are going to only be fine-only misdemeanors, so use of the PSRS is not required.
27	P	If we have more than one judge that magistrates, do we put the magistration location of the judge? or the location of where the charge is out of?	The location of the person making the bail decision.
28	P	Our probation department will sometimes file an application for revocation and no new offense is alleged originally, however they may later file an amended application that alleges a new offense, but no new warrant is done at this time. Would we report this somehow?	If the defendant is not arrested on the new offense then no new entry would be made into the PSRS, since there is no new bail decision happening.

Order	Category	Question:	Answer:
29	P	Regarding the notification of persons listed in bond condition forms, whose responsibility is it to do that, and is the State (DA) responsible for providing the contact information for all witnesses at the PC hearing?	Processes for PC hearings have not changed. The statutes provide that it is the court/clerk's responsibility to get bond condition info to protected persons.
30	P	Who's responsibility will it be to remove from this system the information when we receive the orders for expunction?	OCA will handle all expunctions based on the expunction orders we receive.
31	P	Do we need to put Violation of Probation or Bond Surrender Charges into PSRS?	"Charges" don't go into the PSRS, but if there is a modification of an existing bond, or creation of a new bond, a bail form will need to be submitted
32	P	What approval exactly is needed from the court/Judge that has the pending felony before we set bond on the current felony charge?	If the offense is in the same county as the pending felony, only the court where the original felony is pending can set bail (or they may designate another court/magistrate to do so). If it is in a different county, you set bail as normal, and then notify the original court promptly, as they may wish to modify/revoke the bond in the pending case.
33	P	What if an individual gets arrested on a Parole violation for instance what offense code would we use?	Parole violation arrests aren't entered for a PSR. The trial court or designee may enter a new bail form once they have determined a bond amount.
34	P	How do we enter an individual arrested on an out of state warrant/charge?	No PSR is needed because the magistrate isn't considering the release on bail of a defendant charged with an offense punishable as a Class B misdemeanor or any higher category of offense. Because they aren't charged with a Texas offense. Also, a bail form is not needed to be submitted b/c bail isn't being set under Chapter 17 of the CCP but instead under Chapter 51.
35	P	Do judges who only magistrate Class C misdemeanors need to use the PSRS?	The PSRS or PSR do not need to be considered for a magistration involving a Class C misdemeanor, however, criminal history must be considered.
36	P	How do we handle an PSRS entry for a defendant who is already incarcerated, given a new charge/offense (while incarcerated), and magistrated on the new charge?	Proceed as you would with a new arrest and in the arrest date, enter the new offense date.
37	SC	Can we issue local standard conditions of bond or even special individualized conditions?	Yes, the magistrate will be able to customize which bond conditions are imposed on individual defendants in the PSRS.

Order	Category	Question:	Answer:
38	SF	Is the PSRS live chat open 24/7?	The live chat will be available 24/7. However, AutoMon support will be available from 8 am - 5 pm Central time. Only priority 1 (aka system is completely down) will be addressed immediately if reported after hours. Otherwise, the question/issue will be reviewed on the next business day.
39	SF	Will this system be available from any computer or just from computers at police or court facilities?	The PSRS will be available from any computer.
40	SF	Will the forms print to pdf or integrate into Odyssey or other systems?	Forms do print to PDF. Currently, there is not any integration scoped out to other case management systems (CMS). However, this is something that the OCA is looking into.
41	SF	Is there a document repository in system?	The PSRS will not have a documents repository.
42	SF	Can we set bond compliance hearings in PSRS? Is it done on Ignition Interlock cases?	The PSRS will not have bond compliance hearings.
43	SF	Are the finished documents envisioned as printed hard-copy documents to be signed by pen and ink, or to be digital documents to be signed digitally?	Users will have the option to print out documents from the PSRS. The Notice of Conditions will have to be printed since it must be provided to the defendant.
44	SF	How will the system address reporting on an arrestee with multiple offenses?	Records will be defendant-based, rather than offense-based, so all records for arrests for a specific defendant will appear in a single file.
45	SF	Can attorneys be appointed using the magistration forms?	The PSRS will not impact the process for appointing attorneys for indigent defendants.
46	SF	Can bond modification, Habeas Corpus and Examining Trial hearings be set?	The PSRS will not be used to schedule hearings.
47	SF	Since access to the PSRS is advertised to work on 'any computer' how are controls required by CJIS Security Policy implemented (policy area 5.5.6, 5.8.1, 5.9.5.13)?	Only someone who has a login affiliated with an ORI will be able to view the criminal history. That person will be required to follow procedures related to criminal history just as anyone would be who viewed printouts of criminal history, etc. The individuals who have access to criminal history must have either the TLETS Mobile Access Certification or the Criminal Justice Practitioner Certification, depending on their level of access.
48	SF	If we have a bond amount for each offense and specific bond conditions per offense, then we need to complete a split bond form for each offense?	Currently it is either one bail form for all offenses or it can be split to have one form for the felonies and one for the misdemeanors. In subsequent rollouts, we anticipate the ability to split each offense into its own form. It's important to remember that the bail form isn't the official order, it is simply a data collection tool, so the magistrate can issue

Order	Category	Question:	Answer:
			separate bond orders on each offense as desired.
49	SF	Is there going to be a way to add manually to the criminal history? There have been instances in which arrests and convictions have not shown up on the TLETS but are in our own County Database.	The PSRS may not be used to add items to a person's criminal history.
50	SF	Will OCA also be providing the additional form admonishing defendants of the potential consequence of violating the bail conditions?	Yes, it is currently within the Automon system.
51	SF	How do we submit a modified bail form until the PSRS can provide that functionality?	The bail form modification option is a function that should be available soon in the PSRS. In the interim, please proceed with a regular bail form to report necessary modifications. This may require you to enter the defendant's information for the first time if that record does not exist in the system yet. In the bail form section, there is a space for comments, please enter that the form is a modification.