

ANNUAL FINANCIAL REPORT  
FISCAL YEAR ENDED AUGUST 31, 2020



OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL  
DAVID SLAYTON  
ADMINISTRATIVE DIRECTOR

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ANNUAL FINANCIAL REPORT  
FISCAL YEAR ENDED AUGUST 31, 2020  
OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

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# OFFICE OF COURT ADMINISTRATION

DAVID SLAYTON  
Administrative Director

November 20, 2020

Honorable Greg Abbott, Governor of Texas  
Honorable Glenn Hegar, Texas Comptroller of Public Accounts  
Jerry McGinty, Director, Legislative Budget Board  
Lisa Collier, First Assistant State Auditor

Ladies and Gentlemen:

We are pleased to submit the Annual Financial Report of the Office of Court Administration for the year ended August 31, 2020, in compliance with Texas Government Code Annotated §2101.011 and in accordance with the requirements established by the Texas Comptroller of Public Accounts.

Due to the statewide requirements embedded in Governmental Accounting Standards Board (GASB) Statement No. 34, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. The financial report will be considered for audit by the state auditor as part of the audit of the State of Texas *Comprehensive Annual Financial Report* (CAFR); therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact Dianne Hobson at (512) 463-1647 or [Dianne.Hobson@txcourts.gov](mailto:Dianne.Hobson@txcourts.gov). You may also contact her for questions related to the Schedule of Expenditures of Federal Awards.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Henry".

11/19/2020

Jennifer Henry  
Chief Financial Officer

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit I — Combined Balance Sheet/Statement of Net Position — Governmental Funds  
August 31, 2020

	General Funds	Special Revenue Funds	Governmental Funds Total
<b>ASSETS</b>			
Cash and Cash Equivalents (Note 3)			
Cash in Bank	\$ 9,000.00	\$ -	\$ 9,000.00
Cash in State Treasury	59,637,957.51	133,238.14	59,771,195.65
Legislative Appropriations	17,332,087.39		17,332,087.39
Receivables from:			
Accounts	96,042.64		96,042.64
Due From Other Agencies	2,026,338.12		2,026,338.12
Non-Current Assets:			
Capital Assets (Note 2):			
Depreciable or Amortizable, Net			
Total Assets	<u>79,101,425.66</u>	<u>133,238.14</u>	<u>79,234,663.80</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>			
Current Liabilities:			
Payables from:			
Accounts	\$ 5,308,434.17	\$ 1,271.02	\$ 5,309,705.19
Payroll	2,383,655.47		2,383,655.47
Due To Other Funds			
Due To Other Agencies	83,625.61		83,625.61
Employees' Compensable Leave (Note 5)			
Non-Current Liabilities			
Employees' Compensable Leave (Note 5)			
Other Non-Current Liabilities			
Total Liabilities	<u>7,775,715.25</u>	<u>1,271.02</u>	<u>7,776,986.27</u>
<b>Fund Financial Statement</b>			
Fund Balances (Deficits):			
Restricted		131,967.12	131,967.12
Committed	54,421,719.15		54,421,719.15
Unassigned	16,903,991.26		16,903,991.26
Total Fund Balances	<u>71,325,710.41</u>	<u>131,967.12</u>	<u>71,457,677.53</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>79,101,425.66</u>	<u>133,238.14</u>	<u>79,234,663.80</u>
<b>Government-Wide Statement of Net Position</b>			
Net Position			
Net Investment in Capital Assets			
Unrestricted			
Total Net Position			

Exhibit I: The accompanying Notes to the Financial Statements are an integral part of this statement.

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit I — Combined Balance Sheet/Statement of Net Position — Governmental Funds  
August 31, 2020

Capital Assets Adjustments	Long-Term Liabilities Adjustments	Other Adjustments	Statement of Net Position
\$ -	\$ -	\$ -	\$ 9,000.00
			59,771,195.65
			17,332,087.39
			96,042.64
			2,026,338.12
488,507.89			488,507.89
488,507.89			79,723,171.69
<hr/>			
\$ -	\$ -	\$ -	\$ 5,309,705.19
			2,383,655.47
			83,625.61
	1,812,410.16		1,812,410.16
	1,574,079.80		1,574,079.80
	3,386,489.96		11,163,476.23
<hr/>			
			131,967.12
			54,421,719.15
			16,903,991.26
			71,457,677.53
<hr/>			
488,507.89			488,507.89
	(3,386,489.96)		(3,386,489.96)
488,507.89	(3,386,489.96)		68,559,695.46

Exhibit I: The accompanying Notes to the Financial Statements are an integral part of this statement.

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Exhibit II — Combined Statement of Revenues, Expenditures & Changes in Fund Balances/  
Statement of Activities Position—Governmental Funds  
For the Fiscal Year Ended August 31, 2020

	General Funds	Special Revenue Funds	Governmental Funds Total
<b>REVENUES</b>			
Legislative Appropriations			
Original Appropriations (GR)	\$ 33,692,970.00	\$ -	\$ 33,692,970.00
Additional Appropriations (GR)	3,858,588.95		3,858,588.95
Federal Revenue (PR - Operating or Capital)	148,672.44		148,672.44
Federal Grant Pass-Through Revenue (GR)	7,344,706.99		7,344,706.99
State Grant Pass-Through Revenue (GR)	116,947.82		116,947.82
License, Fees & Permits (PR)	56,992,207.83	49,963.84	57,042,171.67
Sales of Goods and Services (PR)	136,788.53		136,788.53
Other (PR - Chg for Serv, Operating or Capital)	510,194.20		510,194.20
Total Revenues	<u>102,801,076.76</u>	<u>49,963.84</u>	<u>102,851,040.60</u>
<b>EXPENDITURES</b>			
Salaries and Wages	21,617,754.43		21,617,754.43
Payroll Related Costs	5,968,445.78		5,968,445.78
Professional Fees and Services	2,768,888.16	5,362.20	2,774,250.36
Travel	401,048.66		401,048.66
Materials and Supplies	1,547,073.05	9,600.00	1,556,673.05
Communication and Utilities	367,813.43	1,426.04	369,239.47
Repairs and Maintenance	1,095,639.22		1,095,639.22
Rentals and Leases	39,760.09		39,760.09
Printing and Reproduction	6,572.64	402.50	6,975.14
State Grant Pass-Through Expenditures	160,130.18		160,130.18
Intergovernmental Payments	30,439,177.57		30,439,177.57
Other Expenditures	20,462,591.31	26,115.35	20,488,706.66
Capital Outlay	61,519.78		61,519.78
Depreciation and Amortization Expense			
Total Expenditures/Expenses	<u>84,936,414.30</u>	<u>42,906.09</u>	<u>84,979,320.39</u>
Excess (Deficiency) of Revenues over (under) Expenditures	<u>17,864,662.46</u>	<u>7,057.75</u>	<u>17,871,720.21</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfer In	5,997,290.73		5,997,290.73
Transfer Out	(1,806,782.44)		(1,806,782.44)
Gain (Loss) on Sale of Capital Assets			
Total Other Financing Sources (Uses)	<u>4,190,508.29</u>	<u>-</u>	<u>4,190,508.29</u>
Net Change in Fund Balances/Net Position	<u>22,055,170.75</u>	<u>7,057.75</u>	<u>22,062,228.50</u>
<b>Fund Financial Statement - Fund Balances</b>			
Fund Balances, September 1, 2019	49,378,487.11	124,909.37	49,503,396.48
Restatements	1,638.70		1,638.70
Fund Balances, September 1, 2019, as Restated	<u>49,380,125.81</u>	<u>124,909.37</u>	<u>49,505,035.18</u>
Appropriations Lapsed	(109,586.15)		(109,586.15)
Fund Balances, August 31, 2020	<u>\$ 71,325,710.41</u>	<u>\$ 131,967.12</u>	<u>\$ 71,457,677.53</u>
<b>Government-Wide Statement of Net Position</b>			
Net Position/Net Change in Net Position			<u>71,457,677.53</u>
Net Position, September 1, 2019			
Restatements			
Net Position, September 1, 2019			
Net Position, August 31, 2020			<u>\$ 71,457,677.53</u>

Exhibit II: The accompanying Notes to the Financial Statements are an integral part of this statement.

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Exhibit II — Combined Statement of Revenues, Expenditures & Changes in Fund Balances/  
Statement of Activities Position—Governmental Funds  
For the Fiscal Year Ended August 31, 2020

Capital Assets Adjustments	Long-Term Liabilities Adjustments	Other Adjustments	Statement of Activities
\$ -	\$ -	\$ -	\$ 33,692,970.00
			3,858,588.95
			148,672.44
			7,344,706.99
			116,947.82
			57,042,171.67
			136,788.53
			510,194.20
-	-	-	102,851,040.60
	1,243,470.64		22,861,225.07
			5,968,445.78
			2,774,250.36
			401,048.66
			1,556,673.05
			369,239.47
			1,095,639.22
			39,760.09
			6,975.14
			160,130.18
			30,439,177.57
			20,488,706.66
(61,519.78)			228,125.71
228,125.71			228,125.71
166,605.93	1,243,470.64	-	86,389,396.96
(166,605.93)	(1,243,470.64)	-	16,461,643.64
			5,997,290.73
			(1,806,782.44)
(22,422.93)			(22,422.93)
(22,422.93)	-	-	4,168,085.36
			20,629,729.00
			49,503,396.48
			1,638.70
			49,505,035.18
			(109,586.15)
			\$ 70,025,178.03
(189,028.86)	(1,243,470.64)	0	70,025,178.03
677,536.75	(2,143,019.32)		(1,465,482.57)
677,536.75	(2,143,019.32)	0	(1,465,482.57)
\$ 488,507.89	\$ (3,386,489.96)	\$ 0	\$ 68,559,695.46

Exhibit II: The accompanying Notes to the Financial Statements are an integral part of this statement.

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# Notes to the Financial Statements

## Note 1: Summary of Significant Accounting Policies

### Entity

The Office of Court Administration (OCA) is an agency of the State of Texas and its financial records comply with state statutes and regulations. This includes compliance with the Texas Comptroller of Public Accounts' Reporting Requirements for State Agencies.

The Office of Court Administration of the Texas Judicial System was created by the Sixty-fifth Legislature, which authorized the Office to operate in conjunction with the existing Texas Judicial Council. This legislation established a multi-purpose agency to operate under the supervision of the Texas Supreme Court. The Office of Court Administration and the Texas Judicial Council, a blended component unit, and their respective duties are discussed in detail in the Addendum to this report.

The Office of Court Administration has identified no discrete component units, which require disclosure.

Due to the statewide requirements embedded in Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial report comply with all the requirements in this statement. The financial report will be considered for audit by the State Auditor as part of the audit of the *State of Texas Comprehensive Annual Financial Report*; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

### Fund Structure

The accompanying financial statements are presented on the basis of funds and account groups, each of which is considered a separate accounting entity.

#### ***Governmental Fund Types***

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##### General Funds (GAAP FT01)

The General Revenue Fund (0001) is the principal operating fund used to account for most of the state's general activities. It accounts for all financial resources except those accounted for in the other funds.

The Fair Defense Fund (5073) is used by the Texas Indigent Defense Commission to provide financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems.

The Statewide Electronic Filing System Fund (5157) is appropriated to the OCA to support a statewide electronic filing technology system for the courts in Texas.

##### Special Revenue Funds (GAAP FT02)

Texas Forensic Science Commission Special Revenue Funds (5173) to provide for the administration and enforcement of forensic analyst licensing, crime lab accreditation, and other forensic programs.

#### ***Fiduciary Fund Types***

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##### Agency Funds

Agency funds are used to account for assets held temporarily on the behalf of other government entities, and/or other funds. These funds are custodial in nature and do not involve measurement of results of operations.

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**Component Units**

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The Office of Court Administration (OCA) operates in conjunction with the Texas Judicial Council as a blended component unit. Additional information regarding the relationship between OCA and the Council can be found in Note 19.

**Basis of Accounting**

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The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

Governmental fund types that build the fund financial statements are accounted for using the modified accrual method basis of accounting. Under the modified accrual method, revenues are recognized in the period in which they become both measurable and available to finance operations of the fiscal year or liquidate liabilities existing at fiscal year-end.

The State of Texas considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year for Fund Financial Statements prepared on the modified basis of accrual. Expenditures and other uses of financial resources are recognized when the related liability is incurred.

Governmental adjustment fund types that will build the government-wide financial statements are accounted for using the full accrual method of accounting. Activities included in these fund types are: capital assets, accumulated depreciation, unpaid employee compensable leave, the un-matured debt service (principal and interest) on general long-term liabilities, long-term capital leases, long-term claims and judgments, and full accrual revenues and expenses.

**Budgets and Budgetary Accounting**

The budget is prepared biennially and represents appropriations authorized by the legislature and approved by the governor (the General Appropriations Act).

Unencumbered appropriations balances are subject to transfer forward to the following year within the biennium if authority exists; are generally subject to lapse 60 days after the end of the fiscal year for which they were appropriated.

**Assets, Liabilities, and Fund Balances/Net Assets****ASSETS**

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**Cash and Cash Equivalents**

Cash and cash equivalents include highly liquid assets.

**Inventories and Prepaid Items**

Inventories include consumable supplies and postage on hand at year-end. Inventories are valued at cost, generally using the last-in, first-out method. The consumption method of accounting is used to account for inventories and prepaid items that appear in governmental fund types. The cost of these items is expensed when the items are used or consumed.

**Current Receivables & Non-Current Receivables**

Other receivables include year-end revenue accruals. This account can appear in governmental and proprietary fund types.

Capital Assets

Assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year should be capitalized. These assets are capitalized at cost or, if not purchased, at appraised fair value as of the date of acquisition. Purchases of assets by governmental funds are reported as expenditures. Depreciation is reported on all "exhaustible" assets. Assets are depreciated over the estimated useful life of the asset using the straight-line method.

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**LIABILITIES**

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Accounts Payable

Accounts Payable represents the liability for the value of assets or services received at the balance sheet date for which payment is pending.

Employees' Compensable Leave

Employees' Compensable Leave Balances represent the liability that becomes "due" upon the occurrence of relevant events such as resignations, retirements, and uses of leave balances by covered employees. Liabilities are reported separately as either current or noncurrent in the statement of net assets.

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**FUND BALANCE/NET POSITION**

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The difference between fund assets and liabilities is 'Net Assets' on the government-wide, proprietary and fiduciary fund statements, and the 'Fund Balance' is the difference between fund assets and liabilities on the governmental fund statements.

Fund Balance Components

Fund balances for governmental funds are classified as non-spendable, restricted, committed, assigned or unassigned in the fund financial statements.

**Non-spendable fund balance** includes amounts not available to be spent because they are either not in a spendable form (inventories) or they are legally or contractually required to be maintained intact.

**Restricted fund balance** includes those resources that have constraints placed on their use through external parties or by law through constitutional provisions.

**Committed fund balance** can be used only for specific purposes pursuant to constraints imposed by a formal action of the Texas Legislature, the State's highest level of decision-making authority.

**Assigned fund balance** includes amounts constrained by the state's intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by either the Texas Legislature or by a body (for example, a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned fund balance** is the residual classification for the general fund. This classification represents fund balance that was not assigned to other funds and was not restricted, committed or assigned to specific purposes within the general fund.

Invested in Capital Assets, Net of Related Debt

Invested in Capital Assets, Net of Related Debt, consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bond, notes and other debt that are attributed to the acquisition, construction or improvement of those assets.

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**Restricted Net Assets**

Restricted net assets result when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors and the like or imposed by law through constitutional provisions or enabling legislation.

**Unrestricted Net Assets**

Unrestricted Net Assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted Net Assets often have constraints on resources that are imposed by management but can be removed or modified.

**INTERFUND TRANSACTIONS AND BALANCES**

The agency has the following types of transactions among funds:

- (1) Transfers: Legally required transfers that are reported when incurred as 'Transfers In' by the recipient fund and as 'Transfers Out' by the disbursing fund.
- (2) Reimbursements: Reimbursements of expenditures made by one fund for another that are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the reimbursed fund. Reimbursements are not displayed in the financial statements.
- (3) Interfund receivables and payables: Interfund loans are reported as interfund receivables and payables. If repayment is due during the current year or soon thereafter it is classified as "Current", repayment of two (or more) years is classified as "Non-current".
- (4) Interfund Sales and Purchases – Charges or collections for services rendered by one fund to another that are recorded as revenues of the recipient fund (interfund services provided) and expenditures or expenses of the disbursing fund (interfund services used).

The composition of the agency's interfund activities and transactions are presented in Note 12, when required.

**Note 2: Capital Assets**

A summary of changes in Capital Assets for the year ended August 31, 2020, is presented below:

Category	PRIMARY GOVERNMENT								Balance 8/31/2020
	Balance 9/1/2019	Adjustments	Reclassifica tions Completed CIP	Reclassifica tions Inc- Int'agy Trans	Reclassifica tions Dec- Int'agy Trans	Additions	Deletions		
<b>GOVERNMENTAL ACTIVITIES</b>									
<b>Depreciable Assets</b>									
Furniture and Equipment	2,018,282.01	-	-	-	(24,312.63)	61,519.78	(26,272.76)		2,029,216.40
Total Depreciable Assets at Historical Cost	2,018,282.01	-	-	-	(24,312.63)	61,519.78	(26,272.76)		2,029,216.40
Less Accumulated Depreciation for:									
Furniture and Equipment	(1,606,197.43)					1,889.70	(160,350.79)	26,272.76	(1,738,385.76)
Total Accumulated Depreciation	(1,606,197.43)	-	-	-		1,889.70	(160,350.79)	26,272.76	(1,738,385.76)
Depreciable Assets, Net	412,084.58	-	-	-	(22,422.93)	(98,831.01)	-		290,830.64
<b>Intangible Capital Assets - Amortizable</b>									
Computer Software	3,741,545.37						(5,376.00)		3,736,169.37
Total Intangible Assets at Historical Cost	3,741,545.37	-	-	-	-	-	(5,376.00)		3,736,169.37
Less Accumulated Amortization for:									
Computer Software	(3,476,093.20)					(67,774.92)	5,376.00		(3,538,492.12)
Total Accumulated Amortization	(3,476,093.20)	-	-	-	-	(67,774.92)	5,376.00		(3,538,492.12)
Amortizable Assets, Net	265,452.17	-	-	-	-	(67,774.92)	-		197,677.25
<b>Governmental Activities Capital Assets, Net</b>	677,536.75	-	-	-	(22,422.93)	(166,605.93)	-		488,507.89

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### Note 3: Deposits, Investments, & Repurchase Agreements

The Office of Court Administration is not authorized by statute to make any type of investments. Therefore, there were no violations of legal provisions during the period.

#### Deposits of Cash in Bank

As of August 31, 2020, the carrying amount of deposits was \$ 9,000.00 for Cash in Bank as presented below.

##### Governmental and Business-Type Activities

CASH IN BANK – CARRYING VALUE	\$9,000.00
Less: Certificates of Deposit included in carrying value and reported as Cash Equivalent	0.00
Less: Un-invested Securities Lending Cash Collateral included in carrying amount and reported as Securities Lending Collateral	0.00
Less: Securities Lending CD Collateral included in carrying value and reported as Securities Lending Collateral	0.00
Cash in Bank per AFR	\$9,000.00
Governmental Funds Current Assets Cash in Bank	\$9,000.00

##### Fiduciary Funds

Cash in Bank not applicable to the Office of Court Administration N/A

##### Discrete Component Unit

Cash in Bank not applicable to the Office of Court Administration N/A

The agency's cash in bank balance is not subject to custodial credit risk or foreign currency.

#### Investments, Reverse Repurchase Agreements, Securities Lending, and Derivatives

Not applicable to the Office of Court Administration.

### Note 4: Short-Term Debt

Not applicable to this agency.

### Note 5: Summary of Long-Term Liabilities

#### Changes in Long-Term Liabilities

During the year ended August 31, 2020, the following changes occurred in liabilities.

Governmental Activities	Balance 09-01-19	Additions	Reductions	Balance 08-31-20	Amounts Due Within One Year	Amounts Due Thereafter
Employee's Compensable Leave	\$2,143,019.32	\$2,200,092.76	\$956,622.12	\$3,386,489.96	\$1,812,410.16	\$1,574,079.80
<b>Total Governmental Activities</b>	<b>\$2,143,019.32</b>	<b>\$2,200,092.76</b>	<b>\$956,622.12</b>	<b>\$3,386,489.96</b>	<b>\$1,812,410.16</b>	<b>\$1,574,079.80</b>

**Employees' Compensable Leave**

If a state employee had continuous employment with the state for at least six months, the state employee is entitled to be paid for all unused vacation time accrued in the event of the employee's resignation, dismissal or separation from state employment.

Expenditures for accumulated annual leave balances are recognized in the period paid or taken in governmental fund types. For these fund types, the liability for unpaid benefits is recorded in the statement of net position. Both an expense and a liability for business-type activities are recorded in the proprietary funds as the benefits accrue to employees. No liability is recorded for non-vesting employees accumulating rights to receive sick pay benefits. This obligation is usually paid from the same funding source(s) from which the employee's salary or wage compensation was paid.

**Note 6: Bonded Indebtedness**

Not applicable to this agency.

**Note 7: Derivative Instruments**

Not applicable to this agency.

**Note 8: Leases****Operating Lease Payments**

Included in the expenditures reported in the financial statements are the following amounts of rent paid or due under the operating lease obligations:

Total Current Year Expenditures: \$22,864.41

Future minimum lease rental payments under non-cancelable operating leases having an initial term in excess of one year are as follows:

<b>Year Ended Aug. 31,</b>	<b>Minimum Lease Payment</b>
2021	\$8,385.48
2022	\$7,939.80
2023	\$7,939.80
2024	\$7,939.80
<b>Total Minimum Future Lease Rental Payments</b>	<b>\$ 32,204.88</b>

**Note 9: Pension Plans (administering agencies only)**

Not applicable to this agency

**Note 10: Deferred Compensation (administering agencies only)**

Not applicable to this agency.

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**Note 11: Post Employment Health Care and Life Insurance Benefits (UT, A&M, TRS, and ERS only)**

Not applicable to this agency.

**Note 12: Interfund Activity and Transactions**

As explained in Note 1 on Interfund Transactions and Balances, there are various types of transactions between funds and agencies. The OCA experienced routine transfers with other state agencies that were consistent with the activities of the fund making the transfer. Repayment of interfund balances will occur within one year from the date of the financial statement.

Individual balances and activity at August 31, 2020, follows:

Required Note 12 Presentation: Interfund Receivables and Payables – Current		
Current Portion	Current Interfund Receivable	Current Interfund Payable
GENERAL REVENUE (01)	-0-	-0-
<b>Total Interfund Receivable/Payable</b>	<b>-0-</b>	<b>-0-</b>

Required Note 12 Presentation: Interfund Receivables and Payables – Non-current			
Non-Current Portion	Non-current Interfund Receivable	Non-current Interfund Payable	Purpose (Disclosure Required)
GENERAL REVENUE (01)	-0-	-0-	-0-
SPECIAL REVENUE (02)	-0-	-0-	-0-
ENTERPRISE FUND (05)	-0-	-0-	-0-
<b>Total Interfund Receivable/Payable</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

**Note 13: Continuance Subject to Review**

The Office of Court Administration is not subject to Sunset review. However, the Judicial Branch Certification Commission (JBCC) created effective September 1, 2014, is subject to Sunset Review but may not be abolished. The review shall be conducted as if the Commission were scheduled to be abolished by September 1, 2023.

**Note 14: Adjustments to Fund Balance/Net Assets**

During fiscal year 2020, certain accounting changes and adjustments were made which impacted the agency's ending fund balance after the FY2019 Annual Financial Report was finalized and published. The amended fund balance is presented below.

	General Funds (0001)	Special Revenue Funds (5173)	Total
Fund Bal/Net Position August 31, 2019, As Published	\$49,378,487.11	0.00	\$49,378,487.11
Comptroller's Office Adjustments to FY2019 AFR	1,638.70	0.00	0.00
<b>Fund Bal/Net Position August 31, 2019 as Amended</b>	<b>\$49,380,125.81</b>	<b>\$0.00</b>	<b>\$49,380,125.81</b>

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

The Comptroller's Office made accounting entries netting \$1,638.70 in general funds in preparation of the FY2019 State of Texas Consolidated Annual Financial Report (CAFR). A revenue correction was made to Additional Appropriations in the amount of \$4,348.91 related to employee benefits. An expenditure correction was made in the amount of \$2,710.21 to reclassify Material and Supplies per HB2042.

**Note 15: Contingencies and Commitments**

The agency has no contingent liabilities or commitments at this time.

**Note 16: Subsequent Events**

Not applicable to this agency.

**Note 17: Risk Management**

Not applicable. The agency has no probable risk of loss to report.

**Note 18: Management Discussion and Analysis (Material Changes to AFR)**

Not applicable. The agency has no material changes to report.

**Note 19: The Financial Reporting Entity****The Financial Reporting Entity**

As required by generally accepted accounting principles, the financial statements represent the Office of Court Administration and the Texas Judicial Council.

**Individual Component Unit Disclosures****Blended Component Unit**

Chapter 71 of the Government Code classifies the Texas Judicial Council as a "state agency", however; the Council is not appropriated any funds. The Office of Court Administration reimburses Council members for travel and other expenses while they are performing official duties, but they are not compensated for their services. The Addendum to this report outlines the duties of the Office of Court Administration and the Texas Judicial Council.

**Note 20: Stewardship, Compliance and Accountability**

Not applicable to this agency.

**Note 21: N/A**

Not applicable to this agency.

**Note 22: Donor-Restricted Endowments**

Not applicable to this agency.

**Note 23: Extraordinary and Special Items****COVID-19**

Due to the pandemic, OCA's role in providing guidance to the courts increased dramatically. OCA was identified by the Governor in February 2020 as a key agency in the state's response to COVID-19. The Supreme Court of Texas placed responsibility on OCA to provide regular guidance to courts on how to conduct court proceedings safely. OCA issued repeated guidance based upon information obtained from the Department of State Health Services. In March, OCA provided licenses to Zoom for all courts in the state to permit courts to continue conducting court proceedings remotely and provided technical assistance to courts in the transition and continued use of Zoom for these purposes. From March to September, over 500,000 remote hearings have occurred in Texas courts with over 1.5 million participants and over 1 million hours of hearings.

OCA spent a total value of \$432,154 in staff time and COVID-19 related expenses in 2020, including \$262,200 in Zoom licenses.

**RANSOMWARE**

The Office of Court Administration's computer network was attacked by ransomware in early May 2020. The attack completely disabled all access to the network for the appellate courts and judicial branch agencies. Rather than pay the perpetrator's ransomware demand, OCA management made the decision to utilize other resources through DIR to restore access to the judicial branch's access. There is no guarantee file access will be restored after ransomware is paid so this was the best course of action for the agency and the judiciary, and it was the recommendation of law enforcement and DIR.

OCA engaged DIR Managed Security Services to use Flashback Data for the initial investigation of the attack. Then the Microsoft Detection and Response Team (DaRT) was used to recover our critical infrastructure. OCA utilized Microsoft Compromised Recovery to harden systems against future vulnerability. OCA used Catapult to augment our limited IT staff to restore operations as quickly as possible.

The agency spent over \$1.4 million on the above services. Most files are now backed up to the cloud environment. Recovered systems were migrated to the latest version of operating systems and security standards. A new endpoint detection and response system was installed.

**Note 24: Disaggregation of Receivable and Payable Balances**

Not applicable to this agency.

**Note 25: Termination Benefits**

The agency does not have any termination benefits to report.

**Note 26: Segment Information**

Not applicable to this agency.

**Note 27: Service Concession Arrangements**

Not applicable to this agency.

**Note 28: Deferred Outflows and Deferred Inflows of Resources**

Not applicable to this agency.

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**Note 29: Troubled Debt Restructuring**

Not applicable to this agency

**Note 30: Non-Exchange Financial Guarantees**

Not applicable to this agency.

**Note 31: Tax Abatements**

Not applicable to this agency.

**Note 32: Fund Balances**

OCA has the following restrictions causing fund balances to be committed:

GAAP Fund	Fund	AFR 54 Class	Citation	Amount	Comments
0001	5157	Committed	TX Govt Code §51.851 and §51.852	\$15,866,893.29	Funds for a specific purpose, statewide technology project.
5073	5073	Committed	TX Govt Code §79.031	\$38,554,825.86	Funds for a specific purpose, indigent defense support.
5173	5173	Special	TX Crim. Proc. Code Ann. art. 38.01 sec. 13	\$131,967.12	Funds for a specific purpose, forensic science support

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit A-1 — Combining Balance Sheet— All General and Consolidated Funds  
August 31, 2020

	General Fund 1 (0001) U/F (0001)	Consolidated Fund 1 (0001) U/F (5157)	Consolidated Fund 2 (5073) U/F (5073)	Total
<b>ASSETS</b>				
Current Assets:				
Cash and Cash Equivalents				
Cash in Bank	9,000.00			9,000.00
Cash in State Treasury		20,777,459.44	38,860,498.07	59,637,957.51
Legislative Appropriations	17,332,087.39			17,332,087.39
Receivables from:				
Accounts	96,042.64			96,042.64
Due From Other Agencies	2,018,702.80		7,635.32	2,026,338.12
Total Assets	<u>19,455,832.83</u>	<u>20,777,459.44</u>	<u>38,868,133.39</u>	<u>79,101,425.66</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>				
Liabilities				
Current Liabilities:				
Payables from:				
Accounts	\$ 287,228.43	\$ 4,900,206.00	\$ 120,999.74	\$ 5,308,434.17
Payroll	2,264,613.95	10,359.34	108,682.18	2,383,655.47
Due To Other Agencies			83,625.61	83,625.61
Interfund Payable	(0.81)	0.81		
Total Liabilities	<u>2,551,841.57</u>	<u>4,910,566.15</u>	<u>313,307.53</u>	<u>7,775,715.25</u>
<b>Fund Balances (Deficits):</b>				
Committed		15,866,893.29	38,554,825.86	54,421,719.15
Assigned				
Unassigned	16,903,991.26			16,903,991.26
Total Fund Balances	<u>16,903,991.26</u>	<u>15,866,893.29</u>	<u>38,554,825.86</u>	<u>71,325,710.41</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>19,455,832.83</u>	<u>20,777,459.44</u>	<u>38,868,133.39</u>	<u>79,101,425.66</u>

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit B-1 — Combining Balance Sheet— Special Revenue Funds  
August 31, 2020

	<b>Special Revenue Fund 1 (5173) U/F (5173)</b>	<b>Totals</b>
<hr/>		
<b>ASSETS</b>		
Current Assets:		
Cash and Cash Equivalents		
Cash in State Treasury	\$ 133,238.14	\$ 133,238.14
Total Current Assets	133,238.14	133,238.14
Total Assets	133,238.14	133,238.14
 <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>		
Liabilities		
Current Liabilities:		
Payables from:		
Accounts	\$ 1,271.02	\$ 1,271.02
Total Current Liabilities	1,271.02	1,271.02
Total Liabilities	1,271.02	1,271.02
 <b>Fund Balances (Deficits):</b>		
Nonspendable		
Restricted	131,967.12	131,967.12
Total Fund Balances	131,967.12	131,967.12
Total Liabilities, Deferred Inflows of Resources and Fund Balances	133,238.14	133,238.14

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit A-2 — Combining Statement of Revenues, Expenditures and Changes in Fund Balances —  
All General and Consolidated Funds  
For the Fiscal Year Ended August 31, 2020

	General Fund 1 (0001) U/F (0001)	Fund 2 (0001) U/F (5157)	Fund 3 (5073) U/F (5073)	Total
<b>REVENUES</b>				
Legislative Appropriations				
Original Appropriations (GR)	\$ 33,692,970.00	\$	\$	\$ 33,692,970.00
Additional Appropriations (GR)	3,858,588.95			3,858,588.95
Federal Revenue (PR - Operating or Capital)	148,672.44			148,672.44
Federal Grant Pass-Through Revenue (GR)	7,333,405.17		11,301.82	7,344,706.99
State Grant Pass-Through Revenue (GR)	116,947.82			116,947.82
License, Fees & Permits (PR)	20,694.69	24,079,180.69	32,892,332.45	56,992,207.83
Sales of Goods and Services (PR)	136,788.53			136,788.53
Other (PR - Chg for Serv, Operating or Capital)	510,194.20			510,194.20
Total Revenues	<u>45,818,261.80</u>	<u>24,079,180.69</u>	<u>32,903,634.27</u>	<u>102,801,076.76</u>
<b>EXPENDITURES</b>				
Salaries and Wages	20,429,052.90	87,078.31	1,101,623.22	21,617,754.43
Payroll Related Costs	5,640,439.42	20,180.09	307,826.27	5,968,445.78
Professional Fees and Services	1,970,575.26	798,096.65	216.25	2,768,888.16
Travel	382,569.46		18,479.20	401,048.66
Materials and Supplies	1,280,471.56	262,200.00	4,401.49	1,547,073.05
Communication and Utilities	358,244.60	1.13	9,567.70	367,813.43
Repairs and Maintenance	1,095,639.22			1,095,639.22
Rentals and Leases	37,500.19		2,259.90	39,760.09
Printing and Reproduction	3,616.94		2,955.70	6,572.64
State Grant Pass-Through Expenditures			160,130.18	160,130.18
Intergovernmental Payments	248,703.25		30,190,474.32	30,439,177.57
Other Expenditures	418,900.97	19,601,095.98	442,594.36	20,462,591.31
Capital Outlay	61,519.78			61,519.78
Total Expenditures	<u>31,927,233.55</u>	<u>20,768,652.16</u>	<u>32,240,528.59</u>	<u>84,936,414.30</u>
Excess (Deficiency) of Revenues over Expenditures	<u>13,891,028.25</u>	<u>3,310,528.53</u>	<u>663,105.68</u>	<u>17,864,662.46</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	47,449.86		5,949,840.87	5,997,290.73
Transfers Out		(2,730.00)	(1,804,052.44)	(1,806,782.44)
Total Other Financing Sources (Uses)	<u>47,449.86</u>	<u>(2,730.00)</u>	<u>4,145,788.43</u>	<u>4,190,508.29</u>
Net Change in Fund Balances	<u>13,938,478.11</u>	<u>3,307,798.53</u>	<u>4,808,894.11</u>	<u>22,055,170.75</u>
<b>Fund Financial Statement - Fund Balances</b>				
Fund Balances, September 1, 2019	3,075,099.30	12,559,094.76	33,745,931.75	49,380,125.81
Restatements				
Fund Balances, September 1, 2019, as Restated	<u>3,075,099.30</u>	<u>12,559,094.76</u>	<u>33,745,931.75</u>	<u>49,380,125.81</u>
Appropriations Lapsed	(109,586.15)			(109,586.15)
Fund Balances, August 31, 2020	<u>\$ 16,903,991.26</u>	<u>\$ 15,866,893.29</u>	<u>\$ 38,554,825.86</u>	<u>\$ 71,325,710.41</u>

UNAUDITED  
OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

Exhibit B-2 — Combining Statement of Revenues, Expenditures and Changes in Fund Balances — Special Revenue Funds  
For the Fiscal Year Ended August 31, 2020

	<b>Special Revenue</b>	
	<b>Fund 1</b>	
	<b>(5173)</b>	
	<b>U/F (5173)</b>	<b>Totals</b>
<b>REVENUES</b>		
License, Fees & Permits (PR)	\$ 49,963.84	\$ 49,963.84
Total Revenues	49,963.84	49,963.84
<b>EXPENDITURES</b>		
Professional Fees and Services	5,362.20	5,362.20
Materials and Supplies	9,600.00	9,600.00
Communication and Utilities	1,426.04	1,426.04
Printing and Reproduction	402.50	402.50
Other Expenditures	26,115.35	26,115.35
Total Expenditures	42,906.09	42,906.09
Excess (Deficiency) of Revenues over (under)		
Expenditures	7,057.75	7,057.75
Net Change in Fund Balances	7,057.75	7,057.75
<b>Fund Financial Statement - Fund Balances</b>		
Fund Balances, September 1, 2019	124,909.37	124,909.37
Restatements		
Fund Balances, September 1, 2019, as Restated	124,909.37	124,909.37
Appropriations Lapsed		
Fund Balances, August 31, 2020	\$ 131,967.12	\$ 131,967.12

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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

SCHEDULE 1A - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)  
For the Fiscal Year Ended August 31, 2020

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR PROGRAM TITLE/	FEDERAL CFDA Number	NSE Name/ Identifying Number	Pass-Through From			Direct Program Amount	Total PT From and Direct Prog. Amount	Total PT To and Expenditures Amount
			Agency No.	State Agencies Amount	Non-State Entities Amount			
<b>U.S. Department of Health and Human Services</b>								
<u>Pass-Through From:</u>								
Child Support Enhancement	93.563						7,043,759.88	7,043,759.88
<u>Pass-Through From:</u>								
Attorney General			302	7,043,759.88				
State Court Improvement Program	93.586						289,645.29	289,645.29
<u>Pass-Through From:</u>								
Supreme Court			201	289,645.29				
Totals - U.S. Department of Health and Human Services				<u>7,333,405.17</u>	<u>0.00</u>	<u>0.00</u>	<u>7,333,405.17</u>	<u>7,333,405.17</u>
<b>U.S Department of Justice</b>								
<u>Direct Programs</u>								
Justice Reinvestment Initiative	16.827					148,672.44	148,672.44	148,672.44
<u>Pass-Through From:</u>								
Edward Byrne Memorial Justice Assistance Grant Program	16.738						11,301.82	11,301.82
<u>Pass-Through From:</u>								
Governor - Fiscal			300	11,301.82				
Totals - U.S. Department of Justice				<u>11,301.82</u>	<u>0.00</u>	<u>148,672.44</u>	<u>159,974.26</u>	<u>159,974.26</u>
<b>Total Expenditures of Federal Awards</b>				<u><b>7,344,706.99</b></u>	<u><b>0.00</b></u>	<u><b>148,672.44</b></u>	<u><b>7,493,379.43</b></u>	<u><b>7,493,379.43</b></u>

## NOTES TO SEFA:

## Note 1 - Non-Monetary Assistance:

Not applicable to the Office of Court Administration.

## Note 2 - Reconciliation:

Per Combined Statement of Revenues, Expenditures  
and Changes in Fund Balance - Governmental Funds:

Federal Revenue	148,672.44
Federal Pass-Through Revenue	<u>7,344,706.99</u>
<b>Total Federal Revenue and Federal Pass-Through Revenue</b>	<u><b>7,493,379.43</b></u>

## RECONCILING ITEMS:

None

<b>Total Pass-Through and Expenditures Per Federal Schedule</b>	<u><u><b>7,493,379.43</b></u></u>
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## Note 3a - Student Loans:

Not applicable to the Office of Court Administration.

## Note 3b - Federally Funded Loans Processed and Administrative Costs Recovered

Not applicable to the Office of Court Administration.

## Note 4 - N/A

## Note 5 - Unemployment Insurance Funds:

Not applicable to the Office of Court Administration.

## Note 6 - Rebates from Special Supplemental Food Program for Women, Infant and Children:

Not applicable to the Office of Court Administration.

## Note 7 - Federal Deferred Revenue:

Not applicable to the Office of Court Administration.

## Note 8 - Disaster Grants - Public Assistance (CFDA 97.036):

Not applicable to the Office of Court Administration.

## Note 9 - Economic Adjustment Assistance (CFDA 11.307):

Not applicable to the Office of Court Administration.

## Note 10 - 10% de Minimis Indirect Cost Rate:

Not applicable to the Office of Court Administration.

# ADDENDUM

## Organization and General Comments

### OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL

The **Office of Court Administration (OCA)** provides resources and information for the efficient administration of the Judicial Branch of Texas. The agency was created in 1977 and operates under the direction of the chief justice of the Supreme Court of Texas.

The duties of the Office of Court Administration and its Administrative Director are set forth in Sections 72.011 - 72.027, Government Code, and include the following:

1. assist the justices and judges in discharging their administrative duties.
2. consult with the regional presiding judges and local administrative judges and assist them in discharging duties imposed by law or by a rule adopted by the supreme court.
3. provide for the efficient administration of justice by consulting with and assisting court clerks, other court officers or employees, and clerks or other officers or employees of offices related to and serving a court.
4. provide for uniform administration of the courts and efficient administration of justice by consulting with and making recommendations to administrators and coordinators of the courts.
5. examine the judicial dockets, practices, and procedures of the courts and the administrative and business methods or systems used in the office of a clerk of a court or in an office related to and serving a court.
6. recommend a necessary improvement to a method or system; a form or other document used to record judicial business; or any other change that will promote the efficient administration of justice.
7. prepare an annual report of the activities of the office and publish it in the annual report of the Texas Judicial Council.
8. under the supervision of the chief justice, implement a rule of administration or other rules adopted by the supreme court for the efficient administration of justice.
9. perform other duties, as assigned by the supreme court or the chief justice of the supreme court.

**Office of Court Administration  
Administrative and Key Personnel**  
(As of August 31, 2020)

<b>NAME</b>	<b>POSITION</b>
David Slayton	Administrative Director
Megan LaVoie	Director, Special Counsel & Public Affairs
Jeffrey Tsunekawa	Director, Research and Court Services
María Elena Ramón	General Counsel
Jennifer Henry	Chief Financial Officer
Charlotte Miller	Director, Human Resources
Casey Kennedy	Director, Information Services
Geoffrey Burkhart	Director, Texas Indigent Defense Commission
Jeffrey Rinard	Director, Enterprise Planning & Regulatory Services
Lynn Garcia	General Counsel, Forensic Science Commission

**TEXAS JUDICIAL COUNCIL**

The OCA operates in conjunction with the **Texas Judicial Council**, which is the policy-making body for the state judiciary. The Council was created in 1929 by the 41st Legislature to continuously study and report on the organization and practices of the Texas judicial system.

The Council studies methods to simplify judicial procedures, expedite court business, and better administer justice. It examines the work accomplished by the courts and submits recommendations for improvement of the system to the Legislature, the Governor, and the Supreme Court. The Council receives and considers input from judges, public officials, members of the bar, and citizens.

The Texas Judicial Council is comprised of twenty-two (22) members, sixteen (16) of whom are ex-officio and six (6) of whom are citizen members appointed by the Governor. Council members are not compensated for their services but are entitled to receive reimbursement for travel and other expenses incurred while in the performance of their official duties.

Members of the Texas Judicial Council as of August 31, 2020 are:

<b>MEMBER</b>	<b>POSITION</b>
<b>Chair:</b>	
Hon. Nathan L. Hecht	Chief Justice, Supreme Court of Texas
<b>Vice-Chair:</b>	
Hon. Sharon Keller	Presiding Judge, Court of Criminal Appeals
<b>Legislative Members:</b>	
Hon. Brandon Creighton	State Senator, Conroe
Hon. Judith Zaffirini	State Senator, Laredo
Hon. Jeff Leach	State Representative, Allen
Hon. Reggie Smith	State Representative, Sherman
<b>Judicial Members:</b>	
Hon. Sherry Radack	Chief Justice, 1st Court of Appeals, Houston
Hon. Bill Boyce	Justice, 14 <sup>th</sup> Court of Appeals, Houston
Hon. Emily Miskel	Judge, 470 <sup>th</sup> District Court, McKinney
Hon. Kelly Moore	Judge, 121 <sup>st</sup> Judicial District Court, Terry & Yoakum Brownfield
Hon. Bill Gravell, Jr.	Justice of the Peace Pct. 3, Williamson County
Hon. Valencia Nash	Justice of the Peace Pct. 1, Place 2, Dallas County
Hon. Kathleen Person	Judge, City of Temple Municipal Court, Temple
Hon. Maggie Sawyer	Justice of the Peace, McCulloch County, Brady
Hon. Edward J. Spillane III	Presiding Judge, City of College Station
Hon. Vivian Torres	Judge, Medina County Court at Law, Hondo

Members of the Texas Judicial Council (continued):

**MEMBER** **POSITION**

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**Citizen Members:**

Mr. Kevin Bryant, Dallas	Non-Attorney
Ms. Sonia Clayton, Houston	Non-Attorney
Hon. Jon Gimble, Waco	Non-Attorney
Ms. Rachel Racz, Fort Worth	Non-Attorney
Mr. Kenneth S. Saks, San Antonio	Attorney
Mr. Evan Young, Austin	Attorney

*\* All terms are served until a new member is appointed.*

**JUDICIAL COMMITTEE ON INFORMATION TECHNOLOGY**

The Chief Justice of the Supreme Court of Texas appoints Judicial Committee on Information Technology (JCIT) members pursuant to Section 77.012, Government Code. The current membership includes these appointees:

**Terms ending August 31, 2020:**

Honorable Rebecca Simmons, Former Justice, Fourth Court of Appeals, San Antonio  
Bob Wessels, Former Criminal Courts Administrator, Harris County  
Honorable David Escamilla, County Attorney, Travis County  
Honorable Woody Gossom Jr., County Judge, Wichita County  
Honorable Dan Hinde, Former Judge, 269th District Court, Harris County  
Cynthia Orr, Attorney, Goldstein, Goldstein, Hilley & Orr, San Antonio  
Honorable Brian Quinn, Chief Justice, Seventh Court of Appeals, Amarillo  
D. Todd Smith, Attorney, Austin  
Carlos R. Soltero, Attorney, Austin  
Dean Stanzione, Director of Court Administration, Lubbock County  
Dennis Van Metre, Chief Technology Officer, Vinson & Elkins, Houston  
Honorable John Warren, County Clerk, Dallas County  
Edwards E. Wells, Jr., Court Manager, County Criminal Courts, Harris County  
Sheri Woodfin, District Clerk, Tom Green County

**Non-voting liaison members, at the pleasure of the Chief Justice for terms to expire on August 31, 2020:**

Honorable Jeffery S. Boyd, Justice, Supreme Court of Texas, Austin  
Miles Brissette, Attorney, Gill & Brissette, Tarrant County  
Honorable David Canales, Judge, 73<sup>rd</sup> District Court, Bexar County  
Honorable Anne Marie Carruth, Justice of the Peace, Lubbock County  
Honorable Judy Crawford, County Clerk, Crane County  
Honorable Giovanni Capriglione, State Representative, District 98, Keller  
Annie Rebecca Elliott, Court Coordinator, 434yh District Court, Fort Bend County  
Honorable Roy Ferguson, Judge, 394th District Court, Brewster County  
Laura Garcia, Texas Association of Counties  
Doug Gowin, Operations Manager, Tarrant County  
Jessica Griffith, JP Functional Analyst, Collin County  
Honorable Blake Hawthorne, Clerk, Supreme Court of Texas, Austin  
Honorable Laura Hinojosa, District Clerk, Hidalgo County  
Tracy Hopper, IT Administrator, Harris County  
Gary Hutton, Former JP and Court Administrator, Bexar County  
Roland Johnson, Attorney, Fort Worth  
Honorable Jennifer Lindenzweig, County Clerk, Hunt County  
Honorable Velva Price, District Clerk, Travis County  
Honorable Russ Ridgway, JP Precinct 5, Place 1, Harris County  
Honorable Nancy E. Rister, District Clerk, Williamson County  
Sian Schilhab, General Counsel, Court of Criminal Appeals, Austin  
David Slayton, Administrative Director, Office of Court Administration, Austin  
Austin Stephanie Sterling, State Bar of Texas, Paralegal Section

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Honorable Ralph Swearingin, JP Precinct 1, Tarrant County  
Mark Unger, The Unger Law Firm, San Antonio  
Honorable Royce West, State Representative, District 23, Dallas  
Honorable Kevin Yeary, Judge, Court of Criminal Appeals, Austin

Justice Simmons serves as Chair and Mr. Wessels as Vice-Chair of the Committee.

The Honorable Jeffery S. Boyd, Justice, Supreme Court of Texas, and the Honorable Kevin Yeary, Judge, Court of Criminal Appeals, serves as the Courts' liaisons.

**JUDICIAL BRANCH CERTIFICATION COMMISSION (JBCC)**

The Judicial Branch Certification Commission (JBCC) was established by the Texas Legislature during the 83rd Regular Session to promote government efficiency and create consistency across the regulated judicial professions. The nine-member commission is appointed by the Supreme Court of Texas. The core responsibility of the JBCC is the oversight of the certification, registration, and licensing of approximately 7,497 court reporters and court reporting firms, guardians and guardianship programs, process servers, and licensed court interpreters. The JBCC team also registers all guardianships throughout Texas which includes training and criminal histories.

**Members Appointed to the JBCC**

The Supreme Court of Texas appointed members to serve six-year staggered terms on the Judicial Branch Certification Commission:

<b><u>MEMBER</u></b>	<b><u>CITY</u></b>	<b><u>EXPIRES</u></b>
Hon. Sid Harle, Chair	San Antonio	2023
Hon. William Sowder	Lubbock	2021
Hon. Victor Villarreal	Laredo	2023
Hon. Glen Harrison	Sweetwater	2025
Hon. Polly Spencer	San Antonio	2025
Don Ford, Attorney	Houston	2025
Mark Blenden, Attorney	Dallas	2023
Ann Murray Moore, Attorney	Edinburg	2021
Velma Arellano, Court Reporter	Edinburg	2021

JBCC members receive no compensation for their services but are entitled to reimbursement of travel expenses while performing their official duties as members of the Commission.

**TEXAS COMMISSION ON JUDICIAL SELECTION (TCJS)**

The Texas Commission on Judicial Selection (TCJS) was created in 2019 by the 86<sup>th</sup> Texas Legislature to study and review the method by which judges, including probate court judges; district judges; and appellate justices and judges are selected for office in Texas.

The study must consider the fairness, effectiveness, and desirability of selecting a judicial officer through partisan elections; the fairness, effectiveness, and desirability of judicial selection methods proposed or adopted by other states and the relative merits of alternative methods for selecting a judicial officer.

The TCJS is required to submit a report on its findings and recommendations to the governor and the legislature no later than December 31, 2020.

The Texas Commission on Judicial Selection consists of 15 members. Four members are appointed each by the Governor, Lt. Governor, and Speaker of the House with one appointment each by the Supreme Court of Texas, the Court of Criminal Appeals, and the State Bar of Texas.

Members of the TCJS as of August 31, 2020 are:

<b>MEMBER</b>	<b>POSITION</b>
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**Chair:**

Mr. David Beck	Attorney
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**Legislative Members:**

Hon. Brian Birdwell	Senator
Hon. Juan "Chuy" Hinojosa	Senator
Hon. Joan Huffman	Senator
Hon. Robert Nichols	Senator
Hon. Todd Hunter	Representative
Hon. Brooks Landgraf	Representative
Hon. Ina Minjarez	Representative
Hon. Carl Sherman	Representative

**Citizen Members:**

Mr. Charles Babcock, IV	Attorney
Hon. Martha Hill Jamison	Retired
Hon. Wallace Jefferson	Retired
Ms. Lynne Liberato	Attorney
Mr. David Oliveira	Attorney
Hon. Thomas Phillips	Retired

## **TEXAS FORENSIC SCIENCE COMMISSION (TFSC)**

The Texas Forensic Science Commission (TFSC) was established by the Texas Legislature during the 79<sup>th</sup> Regular Session to investigate allegations of professional negligence or professional misconduct that would substantially affect the integrity of the results of a forensic analysis conducted by an accredited laboratory. The Legislature also required the Commission to develop and implement a reporting system through which accredited laboratories may report professional negligence or misconduct, and develop and implement a forensic analyst licensing program.

The nine-member commission is appointed by the Governor of Texas. The core responsibilities of the TFSC are accreditation of crime laboratories operating in the State of Texas; processing and reviewing complaints and instances of self-reported laboratory non-conformities; and licensing of forensic analysts, technicians and biological screeners.

### **Members Appointed to the TFSC**

The Governor of Texas appointed 9 members (one prosecutor, one defense attorney, and nine scientists) to serve staggered terms on the Texas Forensic Science Commission:

<b><u>MEMBER</u></b>	<b><u>CITY</u></b>	<b><u>EXPIRES</u></b>
Dr. Jeffrey Barnard, Chair	Dallas	2021
Dr. Bruce Budowle	N. Richland Hills	2020
Dr. Patrick Buzzini	Spring	2020
Mr. Mark G. Daniel	Ft. Worth	2021
Dr. Nancy Downing	Bryan	2020
Dr. Jasmine Drake	Houston	2020
Mr. Dennis Johnson	Austin	2021
Dr. Sarah Kerrigan	The Woodlands	2021
Mr. Jarvis Parsons	College Station	2021

TFSC members receive no compensation for their services, but are entitled to reimbursement of travel expenses while performing their official duties as members of the Commission.

**TEXAS INDIGENT DEFENSE COMMISSION**

The Texas Indigent Defense Commission (TIDC) is led by the Honorable Sharon Keller, Presiding Judge of the Court of Criminal Appeals, and comprises of five members appointed by the Governor and eight ex officio members. The Commission's work is carried out by 12 staff. TIDC's mission is to provide financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems that meet the needs of local communities and the requirements of the Constitution and state law. The Commission is administratively attached to the Office of Court Administration. TIDC submits its legislative appropriations request and budget structure separately from the Office of Court Administration.

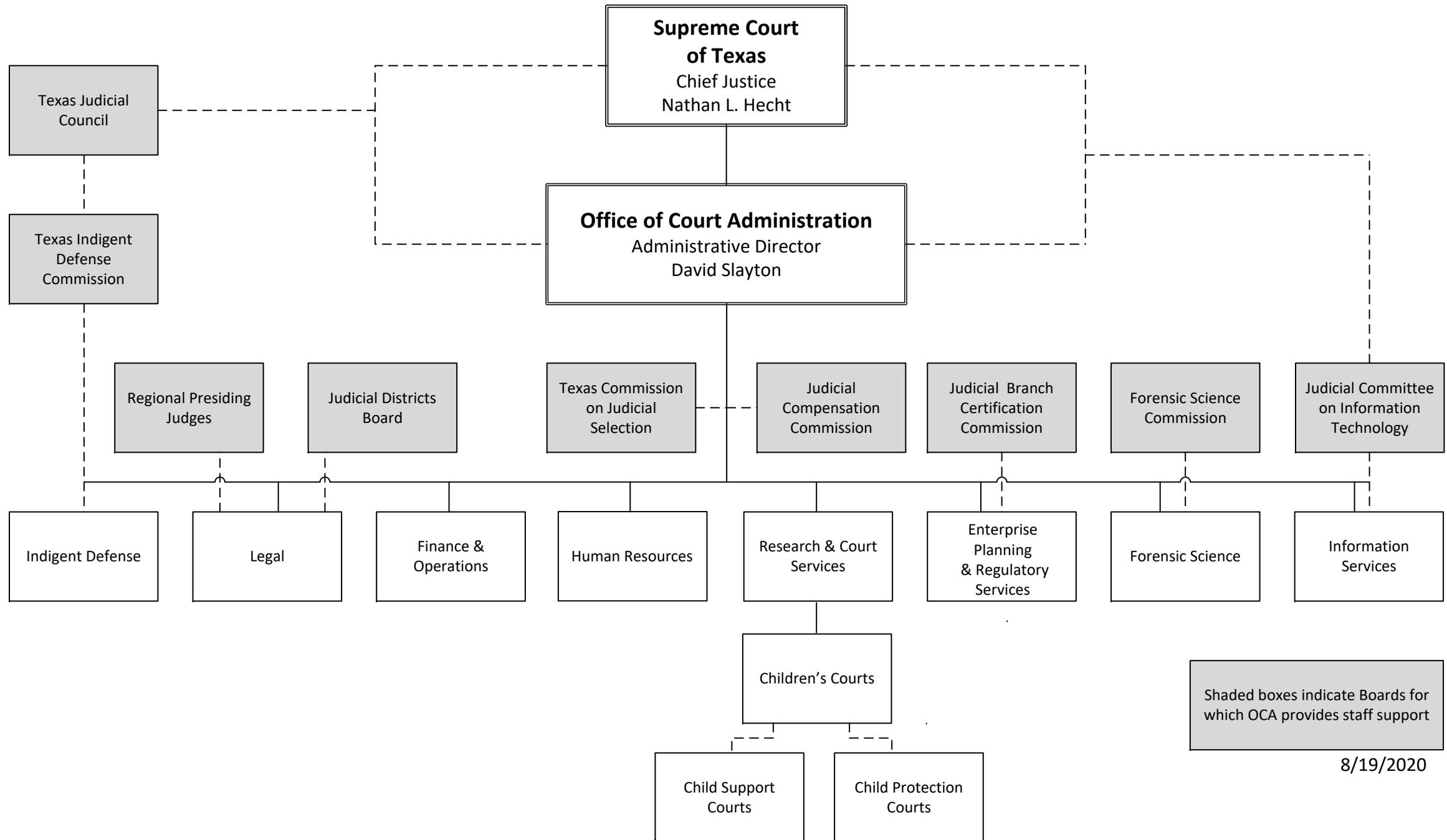
The **ex-officio members**, as of August 31, 2020, are:

<b><u>MEMBER</u></b>	<b><u>POSITION</u></b>
Honorable Sharon Keller	<b>Chair</b> , Presiding Judge, Court of Criminal Appeals
Honorable Nathan L. Hecht	Austin, Chief Justice of the Supreme Court
Honorable Brandon Creighton	Conroe, State Senator
Honorable Nicole Collier	Fort Worth, State Representative
Honorable Reggie Smith	Sherman, State Representative
Honorable Sherry Radack	Houston, Chief Justice, First Court of Appeal
Honorable Vivian Torres	Medina, County Court at Law Judge
Honorable John Whitmire	Houston, State Senator

The **members appointed by the Governor**, as of August 31, 2020, are:

<b><u>MEMBER</u></b>	<b><u>POSITION</u></b>
Mr. Alex Bunin	Houston, Chief Public Defender, Harris County
Honorable Richard Evans	Bandera, Bandera County Judge
Honorable Missy Medary	Corpus Christi, Presiding Judge, 5 <sup>th</sup> Adm. Judicial Region
Honorable Valerie Covey	Georgetown, Commissioner Precinct 3
Mr. Gonzalo P. Rios, Jr.	San Angelo, Attorney, Gonzalo P. Rios, Jr. Law Office

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