


## First-Time Setup of Multi-Factor Authentication for PSRS

1. Download either the **Google Authenticator** or **Microsoft Authenticator** app (both apps are free to download) to your smartphone or tablet. Only one of these is needed, there is no need to download both. The apps are available in the App Store (Apple/iOS) or the Play Store (Android).
2. Login to the PSRS for the first-time (<https://bail.txcourts.gov/>) and you will get a prompt like the one below:

### Multi-Factor Authentication

To use an authenticator app go through the following steps:

1. Download a two-factor authenticator app like Microsoft Authenticator for [Android](#) and [iOS](#) or Google Authenticator for [Android](#) and [iOS](#).
2. Scan the QR Code or enter this key:   
into your two factor authenticator app. Spaces and casing do not matter.



3. Once you have scanned the QR code or input the key above, your two factor authentication app will provide you with an unique code. Enter the code in the confirmation box below.

Verification Code

[BACK](#) [VERIFY](#)

### For **Google Authenticator**:

3. Open the Google Authenticator app and click on the little plus symbol (+) on the lower right.
4. Click on the camera to scan the QR code or enter the setup key.
5. Once completed, you'll see *Automon Identity Server* listed with a 6-digit number that changes every 30 seconds. Enter this number in the verify field on the PSRS screen and hit *Verify*.
  - a. Note: Do not copy and paste the 6-digit number, enter each digit.

### For **Microsoft Authenticator**:

3. Open the Microsoft Authenticator app and click on the three dots in the upper right, then click on *Add Account*.
4. Then click on *Other Account*
5. Scan the QR code or click on *Enter Code Manually*. If entering manually, use "PSRS" as the account name and then enter the code shown where it has Secret key, then click on *Finish*.
6. Once completed, you'll see PSRS listed. Click the right arrow next to it to get the 6-digit code. Enter that code in the Verify field on the PSRS screen and hit *Verify*.
  - a. Note: Do not copy and paste the 6-digit number, enter each digit.