

PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda

(Virtual Meeting conducted by Zoom)

Tom C. Clark Building
205 W. 14th Street
Austin, Texas 78701
July 13, 2023
(1:00 pm – Until Adjournment)
REVISED

The Process Server Certification Advisory Board will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Courts Channel at <https://www.youtube.com/user/TexasCourtAdmin/>.

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks
- III. Approval of Prior Meeting Minutes (July 14, 2022)
- IV. Review and Discussion of JBCC Statutes, Rules and Policies
- V. Review and Discussion of Code of Ethics
- VI. Future Meetings (TBA)
- VII. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comments with your name and phone number to compliance@txcourts.gov by 5:00 p.m. on July 12, 2023 with "Public Comment" noted in subject line.)
- VIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meetings Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512-475-4368 Ext. 6, or compliance@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.