**Third Court of Appeals**



P.O. Box 12547

Austin, TX 78711

www.txcourts.gov/3rdcoa

**Internship Program Application**

1. Please submit **ONE** PDF file containing all application materials and recommendation letters to Attn: Internship Coordinator at 3rd-application@txcourts.gov.

**DO NOT SEND TO INDIVIDUAL JUSTICES**

2. For the application to be complete a resume, writing sample and current law school transcript must be included.

3. If more space is needed, attach additional sheets.

Check all that apply: Fall Spring Summer

NOTE:  *No student may intern with the court who is simultaneously employed by a law firm, legal organization*

*or agency, or receives funds from a source which could create the appearance of a conflict of interest.*

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| --- | --- | --- | --- | --- |
| Name: | | | Email: | |
| Address: | | | | Phone: |
| Permanent Address (if different): | | | | Perm. Phone (if different): |
| Birth Date: | | Birth Place: | | |
| Driver’s License No.: | | | | |
| Law School(s) Attended: | | | | |
| Present Grade Average: | Class Standing: | | | |
| Degrees Expected or Received: | | | | |
| Graduation Date: | | Date taking the Bar: | | |
| Law Review, Moot Court, Legal Writing or Research Experience: | | | | |
| Scholarships, Honors, Offices, Clubs, Awards, etc.: | | | | |

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| --- | --- | --- | --- | --- | --- |
| Work Experience while in Law School: | | | | | |
| Hobbies, Sports, etc.: | | | | | |
| **Pre-law Information:**  College or University Dates Attended Degrees/Majors | | | | | |
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|  |  | | |  | |
|  |  | | |  | |
| Final Grade Average: | | | Class Standing: | | |
| Scholarships, Honors, Offices, Clubs, Awards, etc.: | | | | | |
| High School Attended | | Location | | | Graduation Date |
|  | |  | | |  |
| **References:**  Limit of 5 with not more than 2 professors. Provide person’s firm/company/school, position, address, and telephone number. | | | | | |
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**Please submit any other information you desire, along with a resume, writing sample and current transcript.**

**The Third Court of Appeals is an Equal Opportunity Employer.**

**APPLICANT EEO DATA FORM**

The information requested is being collected for the purpose of reporting to Federal and Equal Employment Opportunity Agencies and **will not be considered** as part of the application for employment. It will be separated from the application.

1. Job Posting: Intern, 3rd Court of Appeals.

2. Name:

3. Address:

4. Sex: **M**ale **F**emale Date of Birth:

5. Ethnic Origin: **W**hite **B**lack **H**ispanic **P**acific Islander/Asian **A**m. Ind/Alaskan **O**ther

6. Veteran **Y**es Spouse of Veteran **Y**es Orphan of Veteran **Y**es

**N**o **N**o **N**o

7. How did you find out about this job?

Career Services Office Recruitment Poster

College/Univ. Career Day Professor

Professional Publication Another student

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Signature of Applicant Date

An Equal Opportunity Employer