



JOB VACANCY NOTICE

Posting Date:	April 30, 2024	Closing Date:	Until Filled
State Job Title:	Financial Examiner VII	FLSA Status:	Non-Exempt
Agency Job Title:	Financial Examiner VII	Location:	Austin, TX
Salary Range	\$97,010 - \$164,069	Type of Job:	Full Time

Vacation, sick leave, health insurance, retirement, and other benefits are provided in accordance with State policy.

Contact Person: Deana Williamson, Clerk of the Court, P. O. Box 12308, Capitol Station, Austin, Texas 78711, 512-463-1551

Job Description: See attached description.

There is a vacancy in the Court of Criminal Appeals for a Financial Examiner VII at the Texas Court of Criminal Appeals.

A job description and explanation of what is expected from the person in this position is provided on the attached sheet.

Applicants for this position should email a letter, resume, and a completed State of Texas job application to Deana Williamson, Clerk of the Court, Court of Criminal Appeals, at ccaapplications@txcourts.gov.

Personal interview will be conducted only upon invitation by the Court.

The Court of Criminal Appeals is an Equal Opportunity Employer and does not discriminate on the basis of a person's race, color, religion, sex, national origin, age (40 or older), disability or genetic information. In compliance with the Americans with Disabilities Act, any request for reasonable accommodations needed during the application process should be communicated by the applicant to the court or agency. This organization participates in E-Verify.

**FINANCIAL EXAMINER VII
CLASS NO. 1112
SALARY GROUP B19**

JOB DESCRIPTION

GENERAL DESCRIPTION

Performs highly advanced and/or managerial (senior-level) financial examination work. Work involves overseeing the review and evaluation of fiscal, corporate, and operational records to determine financial condition, level of internal control, and compliance with statutory requirements. May plan, assign, and/or supervise the work of others. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF JOB DUTIES

Oversees and/or conducts independent financial examinations or investigations of organizations, including those that involve controversial regulatory matters.

Oversees and/or develops financial examination policies and procedures for the agency.

Oversees the statistical sampling of records and the preparation of documentation and work papers to support findings.

Oversees the preparation and submission of reports related to financial examinations that include evaluations and recommendations for regulatory or judicial actions as required.

Communicates with industry employees regarding requirements, results of examinations, solvency reviews, or rehabilitation efforts.

Confers with organizational management to resolve problems and deviations from required and permissible standards and procedures.

Determines organizations to be examined, schedules examinations, and assigns resources for each examination.

Monitors accuracy of information in internal database programs and recommends enhancements to internal programs.

Plans and coordinates rehabilitation efforts of troubled organizations and determines regulatory compliance relative to business operations.

Provides guidance to less experienced financial examiners and assists management in meeting training objectives for staff.

May supervise the work of others.

Performs related work as assigned.

GENERAL QUALIFICATIONS

Experience and Education

Experience in financial examination, accounting, or auditing work. Graduation from an accredited four-year college or university with major coursework in business administration, finance,

accounting, economics, insurance, or a related field is generally preferred. Education and experience may be substituted for one another. Grant experience is preferred.

Knowledge, Skills, and Abilities

Knowledge of statistical analysis and techniques; auditing and accounting standards and techniques; statutory accounting principles (SAP) and generally accepted accounting principles (GAAP); financial and industry terminology and practices; and corporate structures, business operating procedures, management controls, and internal reporting techniques.

Skill in the operation of computer systems and associated applications.

Ability to audit financial statements, reports, records, budgets, operational procedures, and forms; to manage projects for timely completion; to prepare concise reports and correspondence; to apply relevant rules, regulations, and statutes; to communicate effectively; and to supervise the work of others. Experience with State Accounting Systems - USAS and/or CAPPs is preferred.

The following Military Occupation Specialty (MOS) codes are generally applicable to this position. Applicants must fully complete the summary of military experience applicable to the position to determine if minimum qualifications are met.

36A, 70C, F&S, FIN10, 3404, 3408, 8844, 6F0X1, 65FX, 65WX.

Additional Military Crosswalk information can be accessed at

http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_AdministrativeSupport.pdf