



# TEXAS FORENSIC SCIENCE COMMISSION

*1700 North Congress Ave., Suite 445  
Austin, Texas 78701*

## **FORENSIC SCIENCE COMMISSION** **LICENSING ADVISORY COMMITTEE**

### **MEETING AGENDA**

**July 24, 2025, 10:00 AM**

Barbara Jordan State Office Building  
1601 Congress Avenue  
Room 2.035  
Austin, Texas 78701

**This meeting of the Texas Forensic Science Commission’s Licensing Advisory Committee (Committee) will be conducted as a videoconference meeting pursuant to Texas Open Meetings Act, Government Code Section 551.127. Members of the Committee and staff may appear remotely. The Committee’s officer presiding over the meeting will be present at the physical location set forth in this agenda. Members of the public may attend the meeting in person at the physical location listed above, where they may participate and make public comment. The videoconference will not include an option for the public to make public comments remotely.**

**During this meeting, the Committee may consider and possibly act on the following items. The Committee may take breaks as necessary. The Committee may meet in closed session on any item listed below, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.**

1. Call meeting to order. Roll call for members. Excuse any absent committee members.
2. Review and adopt minutes from the April 10, 2025 meeting.
3. Administrative update, including the number of licenses issued and renewed. Discuss status of the implementation of new license application management program (ALiS). (General Counsel Garcia/Associate General Counsel Tomlin/Program Specialist Soward).
4. Review any outstanding coursework evaluations.
5. Review any outstanding criminal history evaluations and/or licensee conduct reports from licensing applications.
6. Update on development of a guidance document for intra/inter-agency proficiency monitoring programs and standard operating procedures in collaboration with Texas Division of the International Association for Identification (TDIAI); discussion regarding establishment of competency in connection with voluntary license programs. (Paulson)

7. Discuss and vote on recommended rule changes including, but not limited to, amendments to § 651.207, Forensic Analyst and Forensic Technician Licensing Requirements, Including Initial License Term and Fee, Minimum Education and Coursework, General Forensic Examination, Proficiency Monitoring and Mandatory Legal and Professional Responsibility Training, to require forensic biology/DNA analyst compliance with current coursework requirements of the Federal Bureau of Investigation's Quality Assurance Standards for Forensic DNA Testing rather than the older, 2011 requirements.
8. Discuss and vote on recommended rule changes including, but not limited to, amendments to § 651.222, Voluntary Licensure Forensic Analyst and Technician Licensing Requirements to 1) permit latent print analysts working in unaccredited laboratories to fulfill the certification requirement for licensure through a competency exam administered by the Texas Division of the International Association for Identification or proctor approved by the Commission; and 2) qualify crime scene reconstruction analysts with a high school diploma or equivalent degree for licensure.
9. Update and discussion from the Commission's April 17, 2025 and June 27, 2025 statewide task force on rapid DNA meetings.
10. Discuss development of updates to the General Forensic Analyst and Technician Licensing Exam, including assignments for review of the seven domains and corresponding reading materials and development of an updated version of the required Mandatory Legal and Professional Responsibility course content.
11. Discussion of obstacles and solutions for fulfilling quality assurance requirements of voluntary licensure program including technical review for smaller agencies and policy regarding departing analysts.
12. Update from the Texas Association of Crime Laboratory Directors. (Stout)
13. Consider possible agenda items for next quarterly committee meeting.
14. Schedule of future quarterly committee meetings including, but not limited to, scheduled meetings for October 23, 2025, January 29, 2026, and April 23, 2026, July 30, 2026, and October 22, 2026.
15. Public comment.
16. Adjourn.

**If you have any questions, please contact Chelsea Estes at (512) 936-0770 or [Chelsea.estes@fsc.texas.gov](mailto:Chelsea.estes@fsc.texas.gov) or Maggie Sowatzka at [maggie.sowatzka@fsc.texas.gov](mailto:maggie.sowatzka@fsc.texas.gov). Persons with disabilities who plan to attend a Commission meeting and need assistance should contact the Commission office no later than 7 business days prior to the meeting so arrangements may be made.**