

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 1, 2025
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

The meeting can be viewed by the public on YouTube on the Texas Courts Channel at <https://www.youtube.com/@TexasCourts>

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledges of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Chair of the Commission
 - B. Regulatory Services Division Report – Director
- IV. Approval of Prior Meeting Minutes
 - A. Commission Meeting Minutes from May 02, 2025
- V. Compliance Hearing Before the Commission

Court Reporters Certification

- A. In the Matter of Cheryl Dixon, Cause No. 0777
- VI. Final Orders –By Default or Agreement

Process Servers Certification

- A. In the Matter of Jesse Villarreal Cause No. 0646
 - B. In the Matter of Melinee Gulley, Cause No. 0664
 - C. In the Matter of Aliesa Wilson, Cause No. 0676
 - D. In the Matter of Irene Akinsola, Cause No. 0706
 - E. In the Matter of Michael Ward, Cause No. 0719

VII. Approval of Settlement Agreement

Court Reporters Certification

- A. In the Matter of Kathryn DeBusk, Cause No. 0729

Process Servers Certification

- B. In the Matter of Carolyn Hunt, Cause No. 0671
- C. In the Matter of Lucious Buggs, IV, Cause No. 0681
- D. In the Matter of Ezekiel Zeke, Cause No. 0685
- E. In the Matter of George Castillo, Cause No. 0696

Licensed Court Interpreters

- F. In the Matter of Young Sung, Cause No. 0538
- G. In the Matter of Lidia Rivera, Cause No. 0726

VIII. Administrative Dismissal of Complaints

Guardianship Certification

No Misconduct

- A. In the Matter of Cause No. 0731
- B. In the Matter of Cause No. 0750
- C. In the Matter of Cause No. 0773

Outside the Jurisdiction of the Commission:

- D. In the Matter of Cause No. 0841

Process Servers Certification

No Misconduct:

- E. In the Matter of Cause No. 0550
- F. In the Matter of Cause No. 0577
- G. In the Matter of Cause No. 0647
- H. In the Matter of Cause No. 0675
- I. In the Matter of Cause No. 0667
- J. In the Matter of Cause No. 0668
- K. In the Matter of Cause No. 0680
- L. In the Matter of Cause No. 0705
- M. In the Matter of Cause No. 0710
- N. In the Matter of Cause No. 0721
- O. In the Matter of Cause No. 0813
- P. In the Matter of Cause No. 0817

Outside the Jurisdiction of the Commission:

- Q. In the Matter of Cause No. 0821

Court Reporters Certification

No Misconduct:

- R. In the Matter of Cause No. 0604
- S. In the Matter of Cause No. 0734
- T. In the Matter of Cause No. 0763
- U. In the Matter of Cause No. 0769
- V. In the Matter of Cause No. 0775

- IX. Administrative Dismissal of Complaints and Requests for Reconsideration
 - A. In the Matter of Cause No. 0651
 - B. In the Matter of Cause No. 0723
 - C. In the Matter of Cause No. 0757
 - D. In the Matter of Cause No. 0784
 - E. In the Matter of Cause No. 0819
- X. Requests for Reconsideration of Administrative Dismissal of Complaints
 - A. In the Matter of Cause No. 0711
 - B. In the Matter of Cause No. 0778
- XI. Requests for Reconsideration of Denial of Applications- CLOSED SESSION
 - A. Afolabi Ogunfuwa
 - B. Douglas Matthys
- XII. Administrative Matters Relating to the Commission
 - A. Litigation – *Judicial Branch Certification Commission, et al. v. Holmgren and Preferred Legal Services, Inc.*, CLOSED SESSION to Confer with Legal Counsel
 - B. Proposed Rule 10.35 Specialized Training-Alzheimer’s Disease, Dementia, or Related Disorders for recommendation to the Supreme Court for adoption
 - C. Proposed amendments to Rule 3.4 Alternative Certification for Military Spouses, Military Service Member, and Veterans for recommendation to the Supreme Court for adoption
 - D. Appointment of Committee Members for the Complaint Review Committees
 - E. Commission Meeting Dates
 - 1. Next Commission Meeting & Proposed Meeting Dates for FY 2026
 - a. Friday, November 7, 2025 (Next Commission Meeting)
 - b. Friday, February 6, 2026
 - c. Friday, May 1, 2026
 - d. Friday, August 7, 2026
- XIII. Public Comment *Comments will be limited to no more than three minutes*
- XIV. Closing Remarks
- XV. Adjournment

The Commission may meet in closed session pursuant to Section 8 of the Public Meetings Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact the Compliance Department at (512) 475-4368 or compliancedepartment@txcourts.gov no later than five (5) business days prior to the meeting to make appropriate arrangements.